

You are summoned to attend the Finance Committee Meeting on Friday 19 June 2026 at 10am in the Denham Parish Council Offices, Village Road, Denham UB9 5BN.

Aims and Objectives of the Finance Committee:

- To ensure that the council is fully accountable for all spending and has the proper financial checks in place to do so and maintains appropriate software for this task.
- To ensure that the office I.T. systems are efficient and 'up to the job' at all times.
- To be able to accommodate the software requirements of other committees.
- To look at and investigate all office areas where savings may be possible.
- Investigate new and modern approaches to meetings.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

Agenda No	Agenda
20260619/01	Apologies for absence
20260619/02	Declaration of Interests
20260619/03	Minutes of the previous Finance meeting dated 15 May 2026
20260619/04	Review of Current Bank Balances including Flagstone
20260619/05	Grant application – Willowbank Residents Association Received a grant application form from Willowbank Residents Association for £1500. Please see attached. Grant application – DULFC Deferred from last month DULFC have applied for a grant of £1500 for drainage works. Last month further information was required. It is the main pump that has failed and they are having to manually pump out waste.
20260619/06	MVAS Gold Maintenance Contract The contract is due for renewal on 25 July. The 3-year contract has been reviewed along with alternative new speed indicating devices and was discussed by the Services committee on 1 June 2026. 3-year contract £916.56 (Excl. VAT). No one year maintenance contract available. Swarco can split the charge into 3 payments.
20260619/07	DPC Office for IT Improvements Following a decision at Full Council it has been agreed to bring this matter back to the Finance meeting for further discussion. The work

	agreed at Full Council of Option 1 was due to commence on Monday 22 June, this will now be delayed. Following a discussion with Dr Tech they will split the costings down into 2 phases of work. A further paper will be circulated at the meeting.
20260619/08	IT Discussion A discussion about IT support companies Cloudy IT, Dr Tech
20260619/09	External Auditor (To Note) The audit documents were sent through to PK-F Littlejohn on Friday 12 June and receipt has been acknowledged by them. On Monday 15 June they requested further information; • Confirmation of minutes agreeing to the appointment of our Internal Auditor • Proposed actions from last year's Audit, relating to Box 4 and 6. Copy of minutes required. • Asking about one of the boxes ticked No, N/a due to No Trust Funds. They have advised should have been marked Yes. Minutes and updated AGAR returned to PK-F on Monday 15 June.
20260619/10	Risk Review A review of the risk registers for 2026-2027
20260619/11	Date and Time of Next Meeting Friday 17 July 2026 at 10am, DPC Offices

Public Bodies (admission to meetings) Act 1960– Exclusion of the public
The chairman moved that under section 1(2) of the public bodies (Admission to meetings) Act, the public shall be excluded from the remainder of the meeting by reason of the confidential nature of the business to be transacted.

Derek Wilson
Executive Clerk

15 June 2026