

Minutes of the **COMMUNITIES & EVENTS COMMITTEE** on Tuesday 16 June 2026 at 7.00 pm at the **Parish Council Office**, Rear of Memorial Hall, Village Road, Denham UB9 5BN.

Councillors:	Cllr A Hans - Chair	Cllr B Keen (BK)
	Cllr N Abadijan (NA)-Vice Chair	Cllr S Williams (SW)
	# Cllr G Hollis (GH)	# Cllr J Griffiths Heath (JGH)
	Cllr M Heath (MH)	## Cllr M Goonesekera (MG)
Clerk:	Jay Mitchener	# Apologies Given
		## Apologies Not Given

The meeting was voice-recorded

Agenda No	Minutes	Actions																								
20260616/01	Welcome & Apologies for Absence. Apologies received from Cllr GH & Cllr JGH Meeting commenced at 7.11 pm																									
20260616/02	Election of Chair Cllr A Hans was proposed by Cllr SW and seconded by Cllr MH. All Cllrs agreed.																									
20260616/03	Election of Vice-Chair Cllr NA was proposed by Cllr AH and seconded by Cllr MH. All Cllrs agreed.																									
20260616/04	Declaration of Interests. No declaration of interests was given.																									
20260616/05	Public Session. A resident attended this meeting to consider joining Denham Parish Council. Action: Email the list of Committee meeting and dates.	DC																								
20260616/06	Minutes of the last meeting – Tuesday 19 May 2026 – Minutes approved by Cllrs.																									
20260616/07	Events Memory Café – Friday, 11 am to 2 pm - Dates for 2026 – First Friday of each month.<table><tr><td>9 January</td><td>10 April</td><td>3 July</td><td>2 October</td></tr><tr><td>6 February</td><td>1 May</td><td>August – No Event</td><td>6 November</td></tr><tr><td>6 March</td><td>5 June</td><td>4 September</td><td>4 December</td></tr></table> Risk assessment was completed for St. Mark's Hall in Denham Green, which was added to the supporting papers for the Cllrs to view. It was mentioned that the Chair of the New Denham resident association would be happy to have this event booked when required. The update was forwarded to the Cllr who organises this event. Afternoon Social and Bingo – Sunday, 3 pm to 5 pm Dates for 2026 – Second Sunday of the month<table><tr><td>11 January</td><td>10 May</td><td>13 September</td></tr><tr><td>8 February</td><td>14 June</td><td>11 October</td></tr><tr><td>8 March</td><td>12 July</td><td>15 November Changed from 8 November</td></tr><tr><td>12 April</td><td>9 August</td><td></td></tr></table>	9 January	10 April	3 July	2 October	6 February	1 May	August – No Event	6 November	6 March	5 June	4 September	4 December	11 January	10 May	13 September	8 February	14 June	11 October	8 March	12 July	15 November Changed from 8 November	12 April	9 August		
9 January	10 April	3 July	2 October																							
6 February	1 May	August – No Event	6 November																							
6 March	5 June	4 September	4 December																							
11 January	10 May	13 September																								
8 February	14 June	11 October																								
8 March	12 July	15 November Changed from 8 November																								
12 April	9 August																									

	13 December Instructions for the actions required for this event were added to the supporting papers for Cllrs to view. It was discussed that this would be helpful for new volunteers if current volunteers were unavailable to support this event. Music on the Green dates - 3rd Sunday in the month, 3 pm to 5 pm, Dates for 2026 19 July Eclectica 20 September Mandolin Monday 21 Jun The Stiles 16 Aug Marley Moments Action: Provide support for the day event. Action: Support will be provided at 10 am with the gazebo. Action: DPC bunting to be added to the top of the gazebo. Action: Use new banners for the next events. Action: Send email to all Cllrs for the next event.	MH AH/TK TK DC/TK DC
20260616/08	Annual Parish Meeting – Thursday 7 May – Denham Memorial Hall – 6 pm to 7 pm It was agreed by all Cllrs not to purchase new microphones that could be attached to clothing, but to become familiar with practising using the current handheld microphones at the next Full Council meeting.	
20260616/09	DPC Summer Festival – 6 September 2026 Working party – SW & NA Note: Silent fireworks – Denham aerodrome - To be contacted nearer the time. Action: Book the live bands/ Indian drummers. Action: Invite the Policeman & police car, and the Fire brigade. Action: Provide an updated spreadsheet with what has been booked.	SW SW SW
20260616/10	Video presentation for Denham – Working party SW, AH & NA To Note Action: Request for New Denham areas, i.e., KWL rural areas	All Cllrs
20260616/11	Website - Working party SW, AWH & NA – To Note	
20260616/12	Items for events. New - Denham Parish Flag. Four options of draft images were shown to the Cllrs. Option 1 was agreed by all Cllrs. It was discussed that the current flagpole on Village Green, if not suitable, could be removed and placed in Martinsfield, with option 4 to be discussed at the next meeting. Action: Get quotes for a new extendable or taller flagpole. Event banners. Three draft images were shown to the Cllrs with current events and dates. Action: Check dates, contact details, and remove the cream colouring on the Music on the green banner. Remove An from the Afternoon	DC DC

	social with bingo, remove Cllr email information. Action: Start using the banners in the 3 areas agreed. Action: Send updated draft images to the Cllrs. Action: Request permission to place the MoG banner on the Falcon fence.	DC DC DC
20260616/15	Volunteer support – To Note Informed Cllrs that DPC are now registered on Volunteer Bucks' Action: Request to add information to the mailing list.	AA
20260616/16	Funding for events – To Note It was mentioned to seek advice regarding funding. All Cllrs agreed.	DC/AH
20260616/17	First Aid Training The training is booked for 22 July 2026, at the New Denham Community Hall from 9 am to 3.30 pm. Tuesday, 8 September 2026, is the last training date booked – Cllrs AH, Cllr & a volunteer have confirmed.	
20260616/18	DBS Checks Informed Cllrs that those required to complete the DBS check will be registered online. Once completed, an email will be received advising Cllrs of the next steps to follow. Note : 3 Cllrs to complete training on 8 Sept 2026 Action: Email Cllrs with the update and arrange a date to visit the office.	DC
20260616/19	Christmas light refresh: Additional Christmas lights 2026 All Cllrs agreed to the cost of the additional lights. All Cllrs agreed to the new designs for the streetlights – image Star and Scroll x 5 and Shooting star x 4 Action: Find out if the 9 streetlights require stress testing. Action: Find out if the lights twinkle.	DC DC
20260616/20	Promotional Items Draft images shown to the Cllrs, all agree to order better styled pens and tote bags. Action: Find the cost for 1,000 bags and pens. Action: Request samples.	DC DC
20260616/21	Defibrillator – Old Mill Road. It was suggested that we consider installing a defibrillator, as there is not one in the vicinity. All Cllrs agreed. Action: Request support to find an area that could be suitable. Action: Can a defibrillator run on solar power?	AWH DC
20260616/22	Finance Actual vs Budget	
20260616/23	Future Agenda Items. • Poppies & Silent soldiers installation - October 2026 • Cleaning of the War Memorial, Remembrance Sunday 8 Nov 2026. • Christmas Fair – Proposed Sunday 29 November 2026 – TBC possible venue New Denham Community Centre • Christmas Tree - install 26/27 Nov 2026	

	• Tower quote for the Christmas tree. } These two items will be • Cherry picker quote for Christmas tree. } checked nearer the time • Dressing of the Christmas tree – 2026 • Small choir/quartet concert to be held in Denham Memorial Hall in 2026. • DPC Christmas calendar – 2026 • Christmas lights 2026 – Switch on 1 Dec 2026, Switch off 6 Jan 2027 • Carols on the Green – 4 December 2026 • Men in Sheds – This is still an objective to have something in place for the future.	
20260616/24	Date of Next Meeting Tuesday 21 July 2026 at 7 pm Denham Parish Offices, Village Road, Denham UB9 5BN	

Jay Mitchener – Deputy Clerk

Wednesday, 08 July 2026

Committee Members			
Cllr A Hans Chairman	Cllr S. Williams	Cllr J Griffiths Heath	
Cllrs N Abadjian V Chair	Cllr B Keen	Cllr M Goonesekera	
Cllr M Heath	Cllr G Hollis		

Chairman _____ Date _____

Amendments to minutes dated	
Agenda No	Title

--	--

DRAFT