

Minutes of the ANNUAL MEETING OF THE PARISH COUNCIL on Monday 11 May 2026 at 7:30pm at Denham Grove Hotel, Studio 10, Conference Wing, Tilehouse Lane, Denham UB9 5DG.

Councillors:	Cllr S Williams – Chairman (SW)	Cllr E Austin (EA)
	Cllr M Heath – Vice-Chairman (MH)	Cllr N Abadjian (NA)
	Cllr A Head (AWH)	## Cllr M Goonesekera (MG)
	Cllr J Walsh (JW)	Cllr B Keen (BK)
	Cllr A Hans (AH)	Cllr N Dammermann (ND)
	Cllr G Hollis (GH)	# = Apologies received ## = Apologies not given
	## Cllr J Griffiths-Heath (JGH)	
Clerk:	Derek Wilson	

Meeting was voice-recorded

Agenda No	Minutes	Actions
20260511/01	Election of Chair One proposal received for Cllr Sharon Williams Proposed by Cllr AH Seconded by Cllr EA. Cllr SW duly elected for the ensuing municipal year. – Members agreed.	
20260511/02	Election of Vice-Chair One proposal received for Cllr Marilyn Heath Proposed by Cllr SW Seconded by Cllr EA. Cllr MH duly elected for the ensuing municipal year. – Members agreed.	
20260511/03	Signing the Acceptance of Office The declaration of office will be duly signed following this meeting.	Cllrs MH/SW
20260511/04	Welcome and Apologies for Absence No apologies have been received. Welcome to our three Unitary Councillors for attending this meeting.	
20260511/05	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor. No declaration of interests was recorded.	
20260511/06	Public Session (not to exceed 15 mins – Standing Order 3 (e & f) and no member of the public can speak for more than 5mins, Standing Order 3 (g). No members of the public were present at this meeting.	

	Cllr AH congratulated the Chair and the office team for their hard work in the preparation of the Annual Parish Meeting. This was successfully attended by approximately 200 residents.	
20260511/07	Appointment of Nik Dammermann as Councillor Recommendation: To adopt Nik Dammermann as a Councillor of Denham Parish Council. Resolution: Council unanimously agreed to the appointment of Nik Dammermann as a Councillor of Denham Parish Council.	EC
20260511/08	Approval of Minutes - Minutes of the Communities and Events Meeting 17 March 2026 – Proposed by Cllr BK Seconded by Cllr GH – Members agreed. - Minutes of the Planning Meeting dated 8 April 2026 – Proposed by Cllr AWH Seconded by Cllr JW – Members agreed. - Minutes of the Full Council Meeting dated 13 April 2026 – Proposed by Cllr MH Seconded by Cllr AH – Members agreed. - Minutes of the Denham Green Village Trust dated 13 April 2026 – Proposed by Cllr MH Seconded by Cllr AH – Members agreed. - Minutes of the Finance Meeting dated 17 April 2026 – Proposed by Cllr AH Seconded by Cllr AWH – Members agreed. - Minutes of the Communities and Events Meeting dated 21 April 2026 – Proposed by Cllr BK Seconded by Cllr SW – Members agreed. - Minutes of the Services Meeting dated 05 May 2026 – Proposed by Cllr MH Seconded by Cllr NA – Members agreed. Cllr AH advised that he had resigned from the position of vice-chair, Communities and Events and not the committee and should be re-listed back on future agendas.	DC
20260511/09	Reports from Outside Bodies Cllr MH notified Council that the defibrillator for Denham Village Memorial Hall had been installed. This was paid for by a grant application made to the Parish Council.	
20260511/10	Chairman's Report Cllr SW gave a summary of her report, as a copy has been placed in SharePoint. Cllr SW is Chair of the BMKALC Parish Liaison Meeting – where they received a presentation from Highways. There had been 28,018 reports, 11,344 on potholes (up 2,368 from last year) and 2,114 fly tipping incidents	

	reported in the first three months of this year. The CEO of BMKALC gave an update on NALC and SLCC, AI Tools, legal updates and Parish precepts. Data centres were talked about at the SBALC meeting, as this will have a significant impact in South Bucks in the Uxbridge Moor area and potentially at Denham. The Annual Parish Meeting was very successful with two of our Unitary Councillors present and our MP in attendance.	
20260511/ 11	Report from Unitary Councillors Cllr TB gave an update on the number of defects that had been reported on our roads in Buckinghamshire with 2000 being recorded each month. This has been down to the poor weather conditions. Bucks are changing the way the Local Area Technicians work and are no longer a single point of contact for Parish Councils. They are going to implement a regional model, where area inspectors will be closely liaising with the capital team to agree budgets. They will initially go out with Bucks Unitary Councillors identifying areas that require attention. The safety person will respond to the issues raised, which should enable Bucks to identify the critical concerns and to review their performance. Residents are being encouraged to use FMS more. Replacing streetlights on the A413 (where necessary) and resolve flickering lights. Cllr MB referred to the Denham Data Centre that no planning application has been submitted, and it could be taken out of Buckinghamshire hands, as the Government could list this scheme as a National Strategic Infrastructure Project. Our MP is fully behind DPC fighting the application. Cllr JC apologised that he could not attend the Annual Parish Meeting due to an unforeseen personal matter that occurred on the same evening. The Public Spaces Protection Order has come into effect on 9 May 2026 for the pony and trap racing, it will be unlawful to race on the A413/A40 and will now be treated as a criminal offence. Anyone who sees this happening can call the police on 999. This PSPO is effective from A413 (Jct with A40 to Joiners Lane) and the A40 (Denham roundabout). Buckinghamshire Council are going out to tender 2029/2030 on the waste contract to cover the whole of Bucks and not have 2 separate South and North areas. Currently, Veolia are contracted for South Bucks and Bucks Council are doing the northern part of the county in-house. Cllr MB referred to the Regulation 19 consultation of the Bucks Local Plan being available on 23 July and the public consultation will run for 6 weeks. Cllr GH advised that it might be a good idea to have a public consultation at the village hall. The Unitary Authority Cllrs left the meeting at 8.17pm.	

20260511/ 12	Executive Clerk's Report Attended Clerks Conference Day 20 April 2026 at Aylesbury Meeting was dealing with a variety of jobs that Parish Clerks get involved in from Employment Rights Act, Legal Essentials that cover charities, leases, hire agreements and contracts. Separate breakout sessions were arranged covering mental wellbeing, Harness AI and Leadership.	
20260511/ 13	Election of Committees See attached grid	EC
20260511/ 14	Election to Outside Bodies See attached grid	EC
20260511/ 15	Appointment of Trustees on Denham Village Green Trust Recommendation: To ratify the appointment of all Parish Councillors onto the Denham Village Green Trust Resolution: The Council agreed to the ratification of all Council members to be re-appointed to the Denham Village Green Trust.	EC
20260511/ 16	Appointment of Trustees on Denham Community Charity CIO Recommendation: To ratify the appointment Cllrs AH, AWH, SW, MH, JW Resolution: Council agreed to the above Council members being re-appointed to the Denham Community Charity CIO.	EC
20260511/ 17	Staffing Hours This item will be moved to Part 2 for discussion.	EC
20260511/ 18	Armed Forces Covenant Recommendation: A presentation was shown to Council and for the Council to sign-up to the covenant. Resolution: Council agreed to sign-up to covenant. Cllr AH advised the meeting that he has been appointed as a representative of the business community onto RAF Northolt.	EC
20260511/ 19	Parish Precept Insights 2026 - 2027 (To Note) Report from Mel Woof on council tax levels in Buckinghamshire. It was discussed that it will be interesting to find out who has had the lowest Parish precept, as our precept has been low over the last three years.	

	Action: The Clerk to check with Revenue & Benefits team at Bucks Council to obtain this information on Parish ranking on precepts.	EC
20260511/ 20	Denham Village Fayre The Denham Village Fayre is happening on Bank Holiday Monday 25 May 2026 10am to 4pm. DPC to have a stall at the event, should be visibly manned between 10am to 12 noon and 1pm or 2pm. Two further Councillors are required for 12 noon to 2pm and a further two from 2pm to 4pm. There are two Councillors doing the morning shift 10am to 12 noon with Cllrs AH and NA. Cllr Nik Dammermann offered to do one of the afternoon sessions but needs two people to man the stall. Recommendation: DC will send out a chaser email for other Cllrs to assist.	DC
20260511/ 21	Neighbourhood Plan Cllr GH gave an update to Council that it is best to wait to review the Regulation 19 consultation, along with any revisions to the NPPF. This needs to happen before writing up any policies or design codes to avoid conflict with the overarching plan from Bucks Council or Government policy changes.	
20260511/ 22	Biodiversity in Planning (To Note) Below is guidance that has come from BMKALC in how parish councils square its responses to planning applications with its duty to consider the impact on Biodiversity in its decisions and to have a Biodiversity policy. 'We were asked how a council squared its responses to planning applications with it's duty to consider biodiversity in all its decisions and indeed to have a bio-diversity policy.' 'Council are statutory consultees and enjoy the power to comment on planning applications. However, as it is a power and not a duty, you don't have to comment. Consideration on the impact on biodiversity is a duty. If you decide to respond to a planning application as a council you must consider this impact, you can include aspects from one or all of the following, your biodiversity policy, neighbourhood plan, local plan, and NPPF, for example. As always, this the advice is keeping your comments material to the finished development, and easy for the planning officer to access!' The planning committee will need to ask themselves on the impact. The validation team at Bucks Council Local Planning Authority should also check prior to them validating a planning application to confirm that the biodiversity merits have been included.	EC

20260511/ 23	Cricketfield Bungalow Nothing to report	
20260511/ 24	Martinsfield Income and Expenditure Report – There were concerns expressed about the expenditure report that had been produced and needs to be re-presented tidying up some of the data. Certain amounts will need to be reallocated across cost centre codes.	EC/FC
20260511/ 25	Financial Matters and Reports 1. Flagstone Update 2. Financial Budget Comparison Report 3. Finance Correspondence List Cllr AH gave a financial overview of the accounts, starting with the Flagstone account.	
20260511/ 26	Payments List Publication of expenditure above £100. This is all listed on the payments list circulated with this agenda. A revised payments list will be circulated covering any up-to-date transactions. Resolution: The payments list was approved by members of the Council.	
20260511/ 27	Date of Next Meeting 8 June 2025 at 7.30pm, at Denham Grove Hotel, Tilehouse Lane, Denham UB9 5DG	

Signed: Derek Wilson – Executive Clerk and RFO

Date: 6 May 2026

Public Bodies (admission to meetings) Act 1960– Exclusion of the public

The chairman moved that under section 1(2) of the public bodies (Admission to meetings) Act, the public shall be excluded from the remainder of the meeting by reason of the confidential nature of the business to be transacted.

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.00pm	Wednesday	13 May 2026	Policy and Procedures / DPC Office
3.00pm - 5pm	Sunday	17 May 2026	Music on the Green / Village Green – Mandolin Monday
7.00pm	Tuesday	19 May 2026	Communities and Events / DPC Office
Office Closed	Friday	29 May 2026	Internal Audit
7.30pm	Monday	1 June 2026	Services / DPC Office
7.00pm	Tuesday	2 June 2026	Planning / DPC Office
10.00am to 2pm	Friday	6 June 2025	Denham Memory Café, St Marks Hall, Denham Green
3pm to 5pm	Sunday	14 June 2026	Afternoon Social and Bingo / New Denham Community Centre

Chair _____

Dated _____

Amendments to minutes dated

Agenda No	Title