

You are SUMMONED to attend the ANNUAL MEETING OF THE PARISH COUNCIL on Monday 11 May 2026 at 7:30pm at Denham Grove Hotel, Studio 10, Conference Wing, Tilehouse Lane, Denham UB9 5DG.

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information.
- Members raise their hands to speak and wait until Chair calls them to speak.
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful.
- Principles of public life – **Selflessness, integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda
20260511/01	Election of Chair
20260511/02	Election of Vice-Chair
20260511/03	Signing the Acceptance of Office
20260511/04	Welcome and Apologies for Absence
20260511/05	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor.
20260511/06	Public Session (not to exceed 15 mins – Standing Order 3 (e & f) and no member of the public can speak for more than 5mins, Standing Order 3 (g).
20260511/07	Appointment of Nik Dammermann as Councillor Recommendation: To adopt Nik Dammermann as a Councillor of Denham Parish Council.
20260511/08	Approval of Minutes • Minutes of the Communities and Events Meeting 17 March 2026 • Minutes of the Planning Meeting dated 8 April 2026 • Minutes of the Full Council Meeting dated 13 April 2026 • Minutes of the Denham Green Village Trust dated 13 April 2026 • Minutes of the Finance Meeting dated 17 April 2026 • Minutes of the Communities and Events Meeting dated 21 April 2026

	Minutes of the Services Meeting dated 05 May 2026
20260511/09	Reports from Outside Bodies
20260511/10	Chairman's Report
20260511/11	Report from Unitary Councillors
20260511/12	Executive Clerk's Report Attended Clerks Conference Day 20 April 2026 at Aylesbury Meeting was dealing with a variety of jobs that Parish Clerks get involved in from Employment Rights Act, Legal Essentials that cover charities, leases, hire agreements and contracts. Separate breakout sessions were arranged covering mental wellbeing, Harness AI and Leadership.
20260511/13	Election of Committees See attached grid
20260511/14	Election to Outside Bodies See attached grid
20260511/15	Appointment of Trustees on Denham Village Green Trust Recommendation: To ratify the appointment of all Parish Councillors onto the Denham Village Green Trust
20260511/16	Appointment of Trustees on Denham Community Charity CIO Recommendation: To ratify the appointment Cllrs AH, AWH, SW, MH, JW
20260511/17	Staffing Hours
20260511/18	Armed Forces Covenant (See attached) Recommendation: For Council to sign-up to the covenant
20260511/19	Parish Precept Insights 2026 - 2027 (To Note) Report from Mel Woof on council tax levels in Buckinghamshire
20260511/20	Denham Village Fayre The Denham Village Fayre is happening on Bank Holiday Monday 25 May 2026 between the hours of 10am to 4pm. DPC will need to have a stall at the event, should this be visibly manned between 10am and 1pm or 2pm. We have two Councillors in attendance from 10am to 12 noon.

	Two further Councillors are required for 12 noon to 2pm and a further two from 2pm to 4pm.
20260511/ 21	Neighbourhood Plan Nothing to report
20260511/ 22	Biodiversity in Planning (To Note) Below is guidance that has come from BMKALC in how parish councils square its responses to planning applications with its duty to consider the impact on Biodiversity in its decisions and to have a Biodiversity policy. 'We were asked how a council squared its responses to planning applications with it's duty to consider biodiversity in all its decisions and indeed to have a bio-diversity policy.' 'Council are statutory consultees and enjoy the power to comment on planning applications. However, as it is a power and not a duty, you don't have to comment. Consideration on the impact on biodiversity is a duty. If you decide to respond to a planning application as a council you must consider this impact, you can include aspects from one or all of the following, your biodiversity policy, neighbourhood plan, local plan, and NPPF, for example. As always the advice is keep your comments material to the finished development, and, easy for the planning officer to access!'
20260511/ 23	Cricketfield Bungalow Nothing to report
20260511/ 24	Martinsfield Income and Expenditure Report
20260511/ 25	Financial Matters and Reports 1. Flagstone Update 2. Financial Budget Heading 3. Financial Budget Comparison Report 4. Finance Correspondence List
20260511/ 26	Payments List Publication of expenditure above £100. This is all listed on the payments list circulated with this agenda. A revised payments list will be circulated covering any up-to-date transactions.
20260511/ 27	Date of Next Meeting 8 June 2025 at 7.30pm, at Denham Grove Hotel, Tilehouse Lane, Denham UB9 5DG

Signed: Derek Wilson – Executive Clerk and RFO

Date: 6 May 2026

The chairman moved that under section 1(2) of the public bodies (Admission to meetings) Act, the public shall be excluded from the remainder of the meeting by reason of the confidential nature of the business to be transacted.

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.00pm	Wednesday	13 May 2026	Policy and Procedures / DPC Office
3.00pm - 5pm	Sunday	17 May 2026	Music on the Green / Village Green – Mandolin Monday
7.00pm	Tuesday	19 May 2026	Communities and Events / DPC Office
Office Closed	Friday	29 May 2026	Internal Audit
7.30pm	Monday	1 June 2026	Services / DPC Office
7.00pm	Tuesday	2 June 2026	Planning / DPC Office
10.00am to 2pm	Friday	6 June 2025	Denham Memory Café, St Marks Hall, Denham Green
3pm to 5pm	Sunday	14 June 2026	Afternoon Social and Bingo / New Denham Community Centre

Chairman _____

Date _____