

Minutes of the **SERVICES COMMITTEE** on Monday, 2 March 2026, at 7.30 pm at the Parish Council Office, Village Road, Denham UB9 5BN.

|              |                                     |                             |
|--------------|-------------------------------------|-----------------------------|
| Councillors: | Cllr M Heath - Chairman (MH)        | ## Cllr M Goonesekera (MG)  |
|              | Cllr N Abadjian -Vice Chairman (NA) | # Cllr G Hollis (GH)        |
|              | Cllr S Williams (SW)                |                             |
|              | Cllr E Austin (EA)                  |                             |
| Public:      |                                     | # = Apologies Received      |
| Clerk:       | Derek Wilson (EC)                   | ## = Apologies Not Received |

Meeting was voice-recorded

| Agenda No   | Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Actions               |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
|             | Public recording of the meeting to be agreed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                       |
| 20260302/01 | <b>Welcome &amp; Acceptance of Apologies for Absence</b><br>Cllr G Hollis                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                       |
| 20260302/02 | <b>Declaration of Interests</b><br>No declaration of interests recorded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                       |
| 20260302/03 | <b>Public Session</b><br>No members of the public were present                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                       |
| 20260302/04 | <b>Minutes of the last meeting – 2 February 2026</b><br>The minutes were proposed by Cllr MH and members agreed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |
| 20260302/05 | <b>Highways.</b> <ul style="list-style-type: none"> <li>20210406/10 – A412 Footpath - Remaining funds will be Investigated</li> </ul> <b>Action:</b> Cllr MH/SW to walk the path prior to contacting Toni Chapman, as there is limited time to allocate the balance of funds.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Cllrs SW/MH           |
| 20260302/06 | <b>Martinsfield</b> <ul style="list-style-type: none"> <li><b>Renovation work on the field update. – 5 May – 25 May 2026</b><br/>The Clerk had received a quotation from the contractor totalling to do the renovation works for Martinsfield for £7,057.20. It was agreed by the members present to approve this quotation of works. It will need to go to Full Council for ratification. It was suggested by the contractor that May will be an ideal time, due to moistness of the soil.</li> <li><b>Returf goal areas. – Uplifted by DUFC following Officials decision</b> – The reseeding of the pitches should improve this area.</li> <li><b>Floodlights funding }</b></li> <li><b>3G pitches funding } To be discussed with MB</b></li> <li><b>Padel game / MUGA}.</b></li> </ul> Councillors met with John Martin on 17 February and requesting a lease extension. | EC<br><br>Cllrs SW/MH |
| 20260302/07 | <b>Devolved Services.</b><br>There are no issues – The first grass cut will happen 9 March 2026 by Roots.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                       |
| 20260302/08 | <b>Denham Village</b> <ul style="list-style-type: none"> <li><b>Village Green - Tree replacement ‘Sorbus aucuparia ‘Fastigiata’</b><br/><b>Rowan tree is purchased. Big Green Plant Company £268 + VAT (3.5m – 5m) 12 ft</b><br/>A quotation had been received from ‘The Big Green Plant Centre’ for this tree with the additional cost of planting the tree of £250. It was agreed by the members present to go ahead to purchase the tree and plant it on the village green for £518.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                          |                       |

Page 2 of 5

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                            |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
|                 | Chainsaw Gloves £15<br>Hard hat headgear with ear defenders £28.99<br><br>Ryobi ONE+ 4.0Ah Lithium+ Compact Battery 18V RB1840X<br>(Code: <b>RB1840X</b> ) £64.95<br><br>It was agreed to purchase the equipment by the members present, as the value was below £500.                                                                                                                                                                                                                                                                          | EC                         |
| 20260302/<br>13 | <b>Maintenance work.</b><br>This was a standardised agenda item – No issues for discussion.                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                            |
| 20260302/<br>14 | <b>Salt Bin at Higher Denham</b><br>A request had been received from Upper Road in Higher Denham to place a salt bin outside number 10. A green salt bin <b>115 Litre 125kg Green Grit Storage Bin</b> – This will cost £95.95 and Bucks Council will be able to provide the salt. It was agreed by the members present to purchase the grit bin.                                                                                                                                                                                              | EC                         |
| 20260302/<br>15 | <b>Allotments</b> <ul style="list-style-type: none"> <li>• <b>Allotment Report.</b> A recent meeting took place with the allotment members and awaiting their minutes from the meeting. Two members of the group would also like to be involved in the Biodiversity group.</li> <li>• <b>Asbestos removal. – Cllr NA any update?</b> Cllr NA will do his training by the end of the week. It is a two-hour course, and he will get a certificate at the completion of this course.</li> </ul>                                                  | Cllr MH<br><br><br>Cllr NA |
| 20260302/<br>16 | <b>Tatling End – Skylark Copse</b> <ul style="list-style-type: none"> <li>• <b>Registered the new name Skylark Copse.- Pending confirmation from Land Registry</b></li> <li>• <b>Land encroachment. – Pending Land Survey Contacted - Intersect Surveys 24/2.</b> A quotation had been received from land surveyors for £695 to carry out a land assessment on the site to establish how much land had been taken through residential encroachment. It was agreed by the members present to proceed with the land survey.</li> </ul>           |                            |
| 20260302/<br>17 | <b>Denham Green Close</b> <ul style="list-style-type: none"> <li>• <b>Parking on the roundabout.</b><br/>             The Clerk looked for the communication. The complaint had come a local resident about people parking on the roundabout. It was agreed to circulate the communication to members.<br/> <b>Action:</b> The Clerk will send a holding response to gather further information from complainant to confirm if it is a specific resident who is parking on the roundabout.</li> </ul>                                          |                            |
| 20260302/<br>18 | <b>Play areas, open spaces &amp; Martinsfield.</b> <ul style="list-style-type: none"> <li>• <b>Fix issues reported from the Cllrs' survey – Ongoing</b></li> <li>• <b>List of actions completed. – Ongoing</b><br/>             The above two bullet points are kept pending for DC to respond to upon her return.</li> <li>• <b>James Martin Close – Trees cut back – Completed</b></li> <li>• <b>W&amp;T – Broken seat on adult fitness machine, rotten bench &amp; damaged waste bin. – Sent email 24/02 to place order.</b> The</li> </ul> | DC<br><br><br>DW           |

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                               |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
|                 | <p>waste bin will need to be checked by our warden to confirm damage.</p> <ul style="list-style-type: none"> <li>• <b>Tatling End - Memorial Bench &amp; name plaque. Completed</b><br/>A photograph to be circulated to all members of the bench</li> <li>• <b>Aldbourn play area issue. – Community payback – Sent email 23/02.</b> This relates to siding out of the path leading into the Aldbourn play area.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <p>EC</p> <p>EC</p>           |
| 20260302/<br>19 | <p><b>Scout survey for DPC streetlights.</b></p> <ul style="list-style-type: none"> <li>• <b>Denham Place to replace bent Streetlight</b> – Awaiting quote from lighting contractor.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | EC                            |
| 20260302/<br>20 | <p><b>Services Finance</b></p> <ul style="list-style-type: none"> <li>• <b>Budget Headings –</b></li> <li>• <b>Budget Comparison Report (consisting of services, allotments &amp; Martin Baker)</b><br/>Cllr MH referred to the allotment money was going up but needed to see how many plots are half plots or full sized plots. The map is out of date of all the plots and needs to be updated.</li> </ul> <p>At Martinsfield some football clubs have been invoiced who are saying that they have already paid. The Clerk needs to get proof of payment, as the system advised that they were to be invoiced.</p> <p>Denham Village Green Trust will have a separate meeting in April to bring it forward to meet the start of the financial year. This way budget can be allocated at the start of a financial year.</p> <p>The Cricketfield Bungalow splitting of the water usage. A percentage was previously used splitting the water usage between the bungalow and the Cricket Club. The Clerk had previously contacted Affinity Water and Castle Water to get a separate meter installed. <b>Action:</b> Clerk to contact FC to see how it was done in the past.</p> | <p>FC</p> <p>EC</p> <p>EC</p> |
| 20260302/<br>21 | <p><b><u>Future Agenda Items</u></b></p> <ul style="list-style-type: none"> <li>• <b>War Memorial cleaning</b> – 8 Nov 2026.</li> <li>• <b>Cllrs Survey - Re-visit March 2026</b> – This date should be amended once the Deputy Clerk returns to either April or May. It should be added an agenda item.</li> <li>• <b>By-laws &amp; PSPO</b></li> <li>• <b>Metal design memorial war bench</b> – Cllrs will consider this for another time.</li> <li>• <b>Pollarding of Way &amp; Tillard - lime trees</b> - Jan 2028.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                               |
| 20260302/<br>22 | <p><b><u>Date of Next Meeting:</u> 7 April 2026, Parish Council Offices, 7.30 pm</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |

Signed: Derek Wilson – Executive Clerk

Date: 25 February 2026

| Committee Members |                    |  |  |
|-------------------|--------------------|--|--|
| Cllr M Heath      | Cllr M Goonesekera |  |  |
| Cllrs N Abadjian  | Cllr E Austin      |  |  |
| Cllr S Williams   | Cllr G Hollis      |  |  |

Chairman \_\_\_\_\_

Dated \_\_\_\_\_

| Amendments to minutes dated |       |
|-----------------------------|-------|
| Agenda No                   | Title |
|                             |       |
|                             |       |
|                             |       |
|                             |       |