

Minutes of the **SERVICES COMMITTEE** meeting on Monday, 2 February 2026, at 7.30 pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	## Cllr M Goonesekera (MG)
	Cllr N Abadjian -Vice Chairman (NA)	Cllr G Hollis (GH)
	Cllr S Williams (SW)	
	Cllr E Austin (EA)	
Public:		# = Apologies Received
Clerk:	Derek Wilson (EC)	## = Apologies Not Received

Meeting was voice-Recorded

Agenda No	Agenda	Actions
	Public recording of the meeting to be agreed	
20260202/01	Welcome & Acceptance of Apologies for Absence No apologies were recorded	
20260202/02	Declaration of Interests No declaration of interests was given	
20260202/03	Public Session No members of the public were present	
20260202/04	Minutes of the last meeting – 5 January 2026 The minutes were agreed by the members present at the meeting	
20260202/05	Highways. • 20210406/10 – A412 Footpath Flooding. – Completed paid to Bucks Council. • Remaining funds will be investigated – A discussion took place over a footpath extension on the other side of the A412 to run between Tilehouse Lane and the bus stop, as currently there is a grassed area. Meeting to discuss this project with TC at Bucks Council.	Cllr MH/Cllr SW & EC
20260202/06	Martinsfield • Renovation work on the field update. – 13/17 April Blocked Out Not sufficient time to re-seed • Returf goal areas. – Uplifted by DUFC following Officials decision The Clerk reported that the turf had been re-laid between the goal posts and had not caused any issues last weekend, although in front of the goals was still muddy. Action: Need to discuss with Turfcare • Floodlights funding } • 3G pitches funding. } To be discussed with MB on 17 February at • Padel game / MUGA}. 10am	EC Cllr SW/Cllr MH
20260202/07	Devolved Services. It was reported an email had been received earlier in the office, covering practical case studies of devolved services from NALC.	
20260202/08	Denham Village • Village Green - Tree removal. – Both trees were removed at the weekend. The tree contractor has been made aware of the replacement tree agreed at Full Council.	

	• Footpath issue by Village Green. Pending LAT A temporary patch has been done and a more permanent solution will be done at a later date. • Village Green - Re-seeding & weeding. – March 2026 (must be invoiced in March 2026) The tree of heaven had work done last year on reducing the crown. There is an issue with one of the roots, uplifting and breaking the footpath and going under the grade listed wall of Denham Place. Action: Clerk to confirm with tree contractor if one of the root limbs can be severed to reduce further impact.	EC
20260202/09	Cricket Bungalow. • Replacement oil tank. – Contacted Letting Agency to establish from the tenant oil levels within the tank, await a response.	EC
20260202/10	Way & Tillard • Signage for CCTV. – Due to ASB - 2 replacement cameras ordered. When delivered Cllr NA has a long ladder to assist the warden in re-attaching the cameras at a higher level. • Community Payback work – Siding out & clearance of vegetation. Action: To make contact with the payback team to get them booked for doing the Alderbourne play area and siding out along the pathway of weeds.	Cllr NA/EC EC
20260202/11	Local biodiversity working plan. • Update biodiversity strategy plan. Letter to be drafted by Cllr EA and to be passed to the Clerk to place on letterhead paper to obtain quotes. One company has been identified, which was used by St Mary's Church in Denham. Colne Valley don't do this work, referring to the Wildlife Trust. Also, checked the Berks, Bucks & Oxon Wildlife Trust. A discussion took place over footpath DEN/51/1 that runs adjacent to the railway line being a green corridor footpath and should not be lit, although discussions have taken place recently to install adaptive lighting that only comes on when people walk towards the column. Knee high lighting is proposed.	Cllr EA/EC EC
20260202/12	Denham Warden – equipment. It was agreed that no equipment should be purchased for our warden before being checked with the Chair Cllr MH, as we should not be purchasing cheap equipment to be used on a regular basis. A list of equipment supplied to our warden needs to be attached to the next agenda. Both Cllr EA and NA advised about battery operated hedge trimmers and battery saws. Both to provide details for the next meeting.	EC Cllr EA/NA
20260202/13	Maintenance work. Rubbish in the bushes on Way & Tillard, and also at Tatling End by the noticeboard/Londis shop. Photographs sent to the Clerk to ask our Warden to clear the rubbish. Also, two domestic small kitchen bins at Tatling End have been placed by the noticeboard. Action: Our Warden to check from the flats above the shops whose bins they are and for them to request a bin from Bucks Council.	EC

20260202/ 14	Allotments • Allotment Report. The allotment plot was reviewed and there needs to be an agenda item included on the next agenda to discuss allotment rents. Also, the allotment group was going to provide numbers of ½ and full-sized plots. • Asbestos removal. – Cllr NA any update? Cllr NA is still to do his asbestos training and should be able to assist in the next couple of weeks.	FC Cllr NA
20260202/ 15	Tatling End – Skylark Copse • Registered the new name Skylark Copse. - Pending confirmation from Land Registry. Details have been forwarded to them identifying the site. • Land encroachment. – Pending Land Survey – The Clerk contacted our planning consultants to obtain details about land surveying the site to establish how far residents have pushed out their boundaries into our land. The first house has recently come out at least three feet along the side boundary.	EC
20260202/ 16	Play areas, open spaces & Martinsfield. • Fix issues reported from the Cllrs' survey – Ongoing • List of actions completed. - Ongoing • James Martin Close – Trees cut back – Quote agreed last month with our contractor to carry out the work. Need to ascertain when this work will be carried out. • W&T – Broken seat on adult fitness machine - Pending, rotten bench which our DW can remove. Damaged waste bin. – Need to locate a fire-retardant waste bin. • Tatling End - Memorial Bench & name plaque. The delivery arrived today at Tatling End, still requires fixing and checking the name plaque on the bench. Security issues were discussed. • Alderbourne play area issue. – Community payback Require them to do siding out of the weeds at Alderbourne play area	EC EC EC
20260202/ 17	Scout survey for DPC streetlights. • Awaiting a response from Denham Place to replace bent Streetlight – Received a message from them 02/02 to advise on a quotation to replace the streetlight. • Our contractor needed to do three light conversions to LED – This was confirmed completed 03/02/2026. Need to confirm with contractor LED's are warm white and not blue.	EC
20260202/ 18	Services Finance • Budget Headings • Budget Comparison Report (consisting of services, allotments & Martin Baker) There was no comment on the budget reports, as we are coming to the end of this financial year	
20260202/ 19	<u>Future Agenda Items</u> • Cllrs Survey - Re-visit March 2026 – Added to 2026 calendar.	

	• By-laws & PSPO • Metal design memorial war bench – Cllrs will consider this for another time. • Pollarding of Way & Tillard - lime trees - Jan 2028.	
20260202/20	<u>Date of Next Meeting:</u> 2 March 2026, Parish Council Offices, 7.30 pm	

Meeting concluded at 20:36hrs

Signed: Derek Wilson – Executive Clerk

Date: 3 February 2026

Committee Members			
Cllr M Heath	Cllr M Goonesekera	Cllr S Williams	Cllr G Hollis
Cllr N Abadjian	Cllr E Austin		

Chair _____

Dated _____

Amendments to minutes dated	
Agenda No	Title