

Minutes of the PARISH COUNCIL meeting on Monday 13 April 2026 at 7:30pm at Denham Grove Hotel, Studio 10 & 11, Conference Wing, Tilehouse Lane, Denham UB9 5DG.

Councillors:	# Cllr S Williams – Chairman (SW)	Cllr E Austin (EA)
	Cllr M Heath – Vice-Chairman (MH)	Cllr N Abadjian (NA)
	Cllr A Head (AWH)	## Cllr M Goonesekera (MG)
	Cllr J Walsh (JW)	# Cllr B Keen (BK)
	Cllr A Hans (AH)	
	Cllr G Hollis (GH)	# = Apologies received
	# Cllr J Griffiths-Heath (JGH)	## = Apologies not given
Clerk:	Derek Wilson	

Meeting was voice-recorded

Agenda No	Minutes	Actions
20260413/01	Welcome and Apologies for Absence Apologies had been received from Cllr SW, Cllr BK and Cllr JGH Apologies had also been received from the three Unitary Cllrs. Cllr MH chaired the meeting in Cllr SW absence.	
20260413/02	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor. Cllr AH declared an interest in item 6 as he is the Treasurer of Colne Valley Regional Park.	
20260413/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & f) and no member of the public can speak for more than 5mins, Standing Order 3 (g). Nik Dammermann attended the meeting.	
20260413/04	Approval of Minutes The Chair advised the members present that the minutes had been circulated 3 days in advance of this meeting and to ask questions about the minutes before they were formerly proposed and seconded. - Minutes of Planning Meeting dated 3 March 2026 – Proposed by Cllr AWH Seconded by Cllr JW – Members agreed. - Minutes of Full Council Meeting dated 9 March 2026 – Cllr JW referred to Pg 5 item 18 about Martinsfield. At the last meeting it was requested to have an income and expenditure report. This will be available at the next meeting. Proposed by MH Seconded by JW – Members agreed.	EC

	- Minutes of Communities and Events dated 17 March 2026 – As there was no other Councillor who could second these minutes they will be deferred to the next FC meeting. - Minutes of Policy and Procedures Meeting dated 31 March 2026 – Proposed by Cllr EA Seconded by Cllr MH – Members agreed. - Minutes of Services Meeting dated 7 April 2026 – Cllr MH raised the subject of allotment judging on Page 3 Item 15, Cllr JW agreed to be part of the judging team, Cllr NA also agreed to be part if time available. Action: The Deputy Clerk will send out an email to all members to see who is interested in being part of the judging team and for FC to arrange a date in June. Proposed by Cllr MH Seconded by Cllr NA – Members agreed.	FC/DC
20260413/05	Reports from Outside Bodies Denham Aerodrome Committee 12 November 2025 – The minutes were noted.	
20260413/06	Chairman's Report The Chair's report was noted and there were no questions.	
20260413/07	Report from Unitary Councillors We had apologies from the three Unitary Councillors. Cllr JC had sent in a report and the Clerk read out the points raised.	
20260413/08	Executive Clerk's Report Nothing to report	
20260413/09	Buckinghamshire Film Office Bucks Film Office has produced a document on how it plans to work with both film productions and Town & Parish Councils Recommendation: DPC to opt into a film friendly partnership with the Buckinghamshire Film Office – Resolution Agreed There was a discussion about this item as to whether they are affiliated to Bucks Council, as it is not clear from the document sent 'Working with Town & Parish Councils'. The issue is whether they should have a Parish representative on the body to assist with scrutiny. There needs to be further clarity on page 4 on the local spend by Community Board area. Action: The Clerk to check on the matters raised by Councillors.	EC
20260413/10	Lone Worker Policy Please note that any changes are typed in red and words that have been highlighted have been removed from the text. This policy has already been discussed at Policy and Procedures committee on 31 March 2026.	

	It was discussed whether this and other policies should also apply to Cllrs and if DPC Insurance covers members who are also working alone. N.B. These HR policies only apply to staff members and not to Cllrs. Further clarity is sought on insurance cover for Councillors. Recommendation: To adopt the policy with the changes agreed by Policy & Procedures committee. Resolution: Proposed by Cllr EA Seconded by Cllr MH – Members agreed.	EC EC EC
20260413/ 11	Hybrid/Home Working Policy Please note that any changes are typed in red and words that have been highlighted have been removed from the text. This policy has already been discussed at Policy and Procedures committee on 31 March 2026. Recommendation: To adopt the policy with the changes agreed by Policy & Procedures committee. Resolution: Proposed by Cllr EA Seconded by Cllr MH – Members agreed.	EC
20260413/ 12	Recruitment and Selection Policy Please note that any changes are typed in red and words that have been highlighted have been removed from the text. This policy has already been discussed at Policy and Procedures committee on 31 March 2026. Recommendation: To adopt the policy with the changes agreed by Policy & Procedures committee. Resolution: Proposed by Cllr EA Seconded by Cllr MH – Members agreed.	EC
20260413/ 13	Biodiversity Policy Please note that any changes are typed in red and words that have been highlighted have been removed from the text. This policy has already been discussed at Policy and Procedures committee on 31 March 2026. Recommendation: To adopt the policy with the changes agreed by Policy & Procedures committee. There was a discussion about the detail within this policy, as to whether everything is achievable. There is reference to specific threats to the Denham area arising from potential developments and if those sites should be listed. It was remarked that this should be an advisory document and to be mindful of the issues raised. The Clerk advised that Parishes should have a Biodiversity policy, as part of the Environmental Act 2021. The Parish also must be careful of the type of weedkillers used. This policy has been adopted before by this Council, and this document is only making amendments to textural changes and revised date. A vote was taken on the recommendation and the members voted for those amendments.	

	Resolution: Proposed by Cllr EA Seconded by Cllr GH – Members agreed. Cllr AWH wanted his name minuted against the proposal.	EC
20260413/14	Colne Valley Regional Park – Denham update Please see attached details of projects completed or in progress within Denham Parish. Within Trails by Rails project between Colne Valley and Chiltern Railways. It was discussed that the Clerk should write to the Chief Executive Officer of Chiltern Railways to advise that the waiting rooms at Denham Golf Club need maintenance as they are rusty.	EC
20260413/15	Denham Neighbourhood Plan Email sent to Plan-ET on behalf of Cllr Guy Hollis - Awaiting response Cllr GH gave an update on the Bucks Green Belt Assessment and reviewing the Housing Delivery Report. There will be a new NPPF coming out from Government in July and we should wait to see what happens as the Neighbourhood Plan should conform with Bucks Local Plan and the changes that will occur through any policy revision. Plan-ET will need to arrange for an Environmental Impact Assessment and Habitat Regulations Assessment to be carried out on the sites. If the sites are the same as Bucks Council, there will be no need to duplicate the work that has already been carried out for the Bucks Local Plan. Any additional sites that have not already been checked may require this assessment work to be carried out.	
20260413/16	Cricketfield Bungalow Nothing to report – It was mentioned that there is a build-up of rubbish to the side of the Cricket Clubhouse on the Way & Tillard ground to be cleared.	EC
20260413/17	Martinsfield Cllrs SW and MH attended a meeting at Martin Baker. They had a very good reception with the Chairman and we are investigating costs for MUGA, Padel Court etc. These costs will be forwarded once they have been confirmed.	DC
20260413/18	Financial Matters and Reports 1. Flagstone Update (See attached) 2. Financial Actual v Budget Report (See attached) 3. Finance Correspondence List Cllr AH advised members on the financial situation, explaining that some of amounts will need to be vired across different cost centres. Flagstone is generating approximately £25k per annum in additional revenue that could be spent on delivering projects that will benefit the community and for Councillors to identify probable schemes.	

20260413/19	Payments List Further to last month's resolution of publication of expenditure above £100. This is all listed on the payments list circulated with this agenda. A revised payments list will be circulated covering any up-to-date transactions. Cllr AH presented the payments list totaling £22,703.01 Recommendation: To agree to the payments list as circulated. Resolution: Members agreed to the payment list submitted.	
20260413/20	Date of Next Meeting 11 May 2026 at 7.30pm, at Denham Grove Hotel, Tilehouse Lane, Denham UB9 5DG.	

Please note at the conclusion of this Full Council meeting a meeting of the Denham Green Trustees will take place.

Public Bodies (admission to meetings) Act 1960– Exclusion of the public

The chairman moved that under section 1(2) of the public bodies (Admission to meetings) Act, the public shall be excluded from the remainder of the meeting by reason of the confidential nature of the business to be transacted.

Signed: Derek Wilson – Executive Clerk

Date: 8 March 2026

Upcoming Meetings and Events:

Time	Day	Date	Meeting
6.30pm	Wednesday	15 April 2026	Biodiversity Meeting, DPC Office
10am	Friday	17 April 2026	Finance Meeting, DPC Office
7pm	Tuesday	21 April 2026	Communities and Events, DPC Office
11am to 2pm	Friday	1 May 2026	Memory Café, St Mark's Hall, Denham Green
7.30pm	Tuesday	5 May 2026	Services Meeting, DPC Office
7pm	Wednesday	6 May 2026	Planning Meeting, DPC Office
6pm	Thursday	7 May 2026	Annual Parish Meeting, DVMH
3pm to 5pm	Sunday	10 May 2026	Afternoon Social and Bingo, New Denham Community Centre
7.30pm	Monday	11 May 2026	Annual Council Meeting, Denham Grove Hotel

Chair _____

Dated _____

Amendments to minutes dated	
Agenda No	Title