

Minutes of the **COMMUNITIES & EVENTS COMMITTEE** on Tuesday 17 March 2026 at 7.00 pm at the **Parish Council Office**, Rear of Memorial Hall, Village Road, Denham UB9 5BN.

Councillors:	Cllr B Keen (BK) - Chair	## Cllr M Goonesekera (MG)
	Cllr S Williams (SW)	# Cllr N Abadijan (NA)
	## Cllr G Hollis (GH)	# Cllr J Griffiths Heath (JGH)
	Cllr M Heath (MH)	
Clerk:	Jay Mitchener	# Apologies Given
		## Apologies Not Given

The meeting was voice-recorded

Agenda No	Minutes	Actions												
20260317/01	Welcome & Apologies for Absence. Apologies received from Cllr NA and Cllr JGH Welcomed Nik Dannermann, who is interested in joining the Parish Council and has come along to this meeting to find out more about the Parish Council meetings.													
20260317/02	Election of Vice-Chair This item will be deferred to the next meeting.													
20260317/03	Declaration of Interests. No declaration of interests was given.													
20260317/04	Public Session. Nik Dannermann is attending to get an understanding of the Parish Council. Details of becoming an Associate Member to be emailed to him.	EC												
20260317/05	Minutes of the last meeting – 20 January 2026 The previous meeting dated 17 February that had been scheduled was cancelled due to not being quorate. The previous minutes of the meeting held 20 January were agreed by Full Council 9 February 2026 and were noted.													
20260317/06	Events Memory Café – Friday, 11 am to 2 pm - Dates for 2026 <table><tr><td>9 January</td><td>10 April</td><td>3 July</td><td>2 October</td></tr><tr><td>6 February</td><td>1 May</td><td>August – No Event</td><td>6 November</td></tr><tr><td>6 March</td><td>5 June</td><td>4 September</td><td>4 December</td></tr></table> Cllr JW advised the members present of another successful event at the recent Memory Café with an animal trainer attending bringing along a Golden Eagle, Barn Owl, Lizzards, and Chinchilla. The event saw over 40 people attending with their carers. Cllr SW advised Cllr JW to contact Craig of the New Denham Community Centre, when work starts on St Mark’s Hall. Craig has taken over from Tony Valentine as Chair. No timeline has been given on when works will commence.	9 January	10 April	3 July	2 October	6 February	1 May	August – No Event	6 November	6 March	5 June	4 September	4 December	
9 January	10 April	3 July	2 October											
6 February	1 May	August – No Event	6 November											
6 March	5 June	4 September	4 December											

	Next month there is a talk from a voluntary charity that provides assistance to carers, which will be welcomed by those that attend this event. Afternoon Social and Bingo – Sunday, 3 pm to 5 pm - Dates for 2026 <table border="0"> <tr> <td>11 January</td><td>10 May</td><td>13 September</td></tr> <tr> <td>8 February</td><td>14 June</td><td>11 October</td></tr> <tr> <td>8 March</td><td>12 July</td><td>8 November</td></tr> <tr> <td>12 April</td><td>9 August</td><td>13 December</td></tr> </table> This event was run by Cllr BK with support from Cllr NA, Cllr JW, Cllr MH. It was discussed that people were entering at 2.10pm despite the event not starting until 3pm. This raised Health and Safety concerns as volunteers are still in the process of setting up tables and chairs. A special thank you to Christine Walters for her support on the day. Residents of Denham Garden Village wanted to all sit together and moving tables. 40 people attended on Sunday, which meant chairs had to be collected from DULFC. Due to the increase numbers additional sandwiches had to be purchased and there was a discussion about food products that were left over. Health and Safety on food hygiene to be discussed in the next meeting from the points taken from the afternoon event. Action: Cllr SW to speak to the residents again about the times, and to discuss with Denham Garden Village the rearrangements of tables and chairs to accommodate their needs. Cllr MH said it would be an idea to have a fact sheet explaining what time the music and bingo starts and when it finishes for timings. Cllr SW will do a sheet. There were new Councillors in attendance and will make it much easier to allow other people to be involved on a rotational basis. Table decorations was discussed, but the cost is too expensive at present to purchase and new tablecloths have also been purchased, in order that the others can be washed, if there are two events happening on the same weekend. Music on the Green dates - 3rd Sunday in the month, 3pm to 5 pm, Dates for 2026 <table border="0"> <tr> <td>17 May</td><td>19 July</td><td>20 September</td></tr> <tr> <td>21 Jun</td><td>16 Aug</td><td></td></tr> </table> Bands and Singers – FC has confirmed that the bands have been booked for the forthcoming events. 3 big banners have been made with detachable lettering to enable events to be promoted.	11 January	10 May	13 September	8 February	14 June	11 October	8 March	12 July	8 November	12 April	9 August	13 December	17 May	19 July	20 September	21 Jun	16 Aug		DC Cllr SW Cllr SW
11 January	10 May	13 September																		
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	Currently, there are three banner locations at the Phoenix site in Tatling End, Denham Green, and New Denham Community Hall. To start using these banners to advertise all the events. AGM meeting, Memory Café, Social Tea and Bingo, and Music on the Green. Action: To purchase another banner, so that another event could be publicised if there were two events happening on the same weekend.	
20260317/07	DPC Summer Festival – 6 September 2026 - Event Spreadsheet. - Fireworks – Denham aerodrome - To be contacted nearer the time Cllr SW advised members that the hiring of the stage has increased this year to £2,400 + VAT. Action: It was agreed to book the stage now and this will be arranged by Cllr SW. The animals to be booked by FC. Cllr JW will forward the details to EC. The Fish and Chip van that normally attends our events to be booked. The silent fireworks will be done towards the end of the event with a 5-10 minute window. Notification will need to be given to Denham Aerodrome to define where the fireworks will happen and at what time.	Cllr SW Cllr JW EC
20260317/08	Video presentation for Denham Photographs will need to be taken to be inserted into the video footage. Due to the inclement weather this has not been possible up to now, the weather is due to improve over the coming week.	Cllr SW
20260317/09	Website The agenda and minutes have been loaded onto the website. The policies have been loaded but just require attaching to the appropriate section. Vision ICT have been contacted about this issue. Action: EC to chase-up with Vision ICT	EC
20260317/10	Items for events. - Annual Parish meeting – 7 May 2026 – An A5 flyer has been prepared and DVMH has been booked. The start time is 6pm. Action: To get the three banners ready to advertise our Annual Parish Meeting on 7 May at 6pm Denham Village Memorial Hall. - Exhibition boards – The Clerk advised the meeting that earlier he had a discussion with Pen & Ink, who can provide modules on a rental basis. It was felt that this might be a better solution, as they are only used occasionally and storage can be an issue. Action: The Clerk to find out the cost of renting these modules and what do they look like. - Event banners – This was discussed under item 6.	EC EC

	Denham Parish Flag will need to be removed and replaced with stronger material and brighter colours, as it is looking threadbare. Action: To obtain another flag with a white background and to define the black lettering of the settlements and name. It was suggested to obtain colour material but it should be all-weather.	EC
20260317/11	Newsletter Newsletter 4 – Finance & Planning. This was distributed on Monday 23 February around Denham parish. Nik Dannermann advised that he had not received his newsletter. Action: EC to check with the distribution company on delivery area	EC
20260317/12	Communications & community engagement strategy for Denham. Slides attached from previous event held in August 2025. These slides to be circulated to Nik Dannermann. It needs a concentrated effort to drive forward with this communication strategy. An internal offer had been made by the FC to look after social media before the decision was made to hire someone externally. It was recorded in the minutes that the FC did not have sufficient time, preparing for year-end audit. During the recent interviewing process there was a person who was interviewed who could bring expertise to the social media role. If we were to use her it will be on a contract basis. A proposal is awaited from this candidate. Community engagement is the key to communicating with residents.	EC Cllr MH
20260317/13	Litter Picking This commenced on Sunday 15 February 2026 South Bucks Wombles 9am starting at the BP garage on A40. This was a successful event with residents collected 9/10 bags and a TV collected, which was later picked up by Bucks Council. Another area to review is Old Rectory Lane, as drivers are discarding their rubbish from their vehicle when they are stationary at the traffic lights. There was also rubbish discarded into a hedge by the Esso Garage, as there is no waste bin by the bus stop. Action: EC to request a waste bin by this bus stop, close the Esso petrol station.	EC
20260317/14	Finance Actual vs Budget – See attached. The budgets were reviewed – A question was raised about defibrillator maintenance, as no money had been spent. It was confirmed that all of them had been checked and two require their pads to be renewed.	

20260317/15	Future Agenda Items. • Poppies & Silent soldiers installation - October 2026 • Cleaning of War Memorial/Remembrance Sunday – 2026 – A proper deep clean needs to take place with a specialist company. The Clerk advised that three companies had been approached but only two companies had submitted their quotations. Both use the Doff method of cleaning of war memorials. The higher quotation was agreed, as recommended by the War Memorials Trust. Proposed by Cllr SW Seconded by Cllr MH – Agreed by the members present. • Christmas Fair – Proposed Sunday 29 November 2026 – TBC possible venue New Denham Community Centre • Christmas Tree - install 26/27 Nov 2026 • Tower quote for the Christmas tree. } These two items will be • Cherry picker quote for Christmas tree. } checked nearer the time • Dressing of the Christmas tree – 2026 • Small choir/quartet concert to be held in Denham Memorial Hall in 2026. • DPC Christmas calendar – 2026 • Christmas lights refresh 2026 – Discuss in June • Christmas lights 2026 – Switch on 1 Dec 2026, Switch off 6 Jan 2027 • Carols on the Green – 4 December 2026 • Men in Sheds – This is still an objective to have something in place for the future.	EC
20260317/16	Date of Next Meeting Tuesday 21 April 2026 at 7 pm Denham Parish Offices, Village Road, Denham UB9 5BN	

Derek Wilson – Executive Clerk
Thursday, 16 April 2026

Meeting concluded at 8.35pm

Committee Members			
Cllr B Keen Chairman	Cllr S. Williams	Cllr N Abadjian	
Vice Chair - Vacant	Cllr M Goonesekera	Cllr J Griffiths Heath	
Cllr M Heath	Cllr G Hollis		

Chairman _____

Date _____

Amendments to minutes dated	
Agenda No	Title