

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 7 July 2025 at 7.30 pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	## Cllr M Goonesekar (MK)
	Cllr N Abadjian -Vice Chairman (NA)	## Cllr G Hollis (GH)
	# Cllr S Williams (SW)	# Cllr W Davey (WD)
	Cllr E Austin (EA)	
Public:		# = Apologies Received
Clerk:	Jay Mitchener (DC)	## = Apologies Not Received

The meeting was voice-recorded, agreed upon by the members present.

Agenda No	Agenda Public recording of the meeting to be agreed	ACTION
20250707/01	Welcome & Acceptance of Apologies for Absence, Cllr SW & Cllr WD	
20250707/02	Declaration of Interests – None	
20250707/03	Public Session - None	
20250707/04	Minutes of the last meeting – 2 June 2025 – Pages 1 to 5 - ALL AGREED.	
20250707/05	Aims & Objectives - All agreed. It was discussed and agreed to add - Encourage biodiversity in Denham. To remove hedge flailing as BC does this action now, and to add - Responsible for reducing overhead twigs and branches up to 2.5 in height. ACTION: Update Aims & objectives.	DC
20250707/06	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 Councillors were informed that we have now received the full costs for the works completed, amounting to £67,090.40 . A new invoice will need to be submitted. DPC have £30k left to spend in this area before Oct 2026. It was mentioned to bring ideas to the next meeting that would support this area for the next 10/20 years, for budgeting maintenance costs for the 2 soak-away and drainage. ACTION: Put revised INV together. ACTION: Cllrs to bring ideas for next meeting.	DC/MH All Cllrs
20250707/07	Denham Green • Drop kerb – E-ACT Primary School – To Note Cllr JC and DC have chased for an update from BC, still waiting for a reply.	
20250707/08	New Denham • Memorial Bench for Cllr SS Delivered and completed.	
20250707/09	Martinsfield • Booking system on the DPC website. A meeting was held with the 4 local football clubs in June 2025. They said that they would each book 30/40 games each to make sure DPC would receive enough income from all the games. The 4 clubs requested that DPC remove the online booking system from our website, they felt that if it were open to the general public, our grass pitches would suffer. If DPC did this, the admin work would double the work for the office staff, plus DPC have paid for this service to make it easier for all users. The Cllrs agreed that the clubs need to add all their match dates in advance. It was agreed in the previous meeting that the clubs would only have to pay a month at a time.	

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	• W&T – Team shelter repair. Completed on 07.07.25. • W&T- Survey to replace gym equipment with play equipment. To Note The survey was delivered to all the residents local to W&T. We are still receiving the surveys. ACTION: Will have an update for the next meeting.	DC
20250707/15	Local biodiversity working party. To Note Minutes were added as requested.	
20250707/16	Denham warden • Equipment – Battery-powered hedge trimmer. A quote for a battery-operated hedge trimmer was discussed, and all Cllrs agreed it was not required, due to H&S reasons. • Trailer. Now that the village doors have been replaced, measurements can be taken to source a small trailer for our handyman's use. ACTION: Get quotes for a small trailer.	DC
20250707/17	Allotments. • GPS/Solar wireless camera. To Note Waiting for an update from the Chairman of the allotments for the best place to place a solar camera. • Allotment report – No actions required.	
20250707/18	Tennis Board It was said this would be a large cost as this would be built out of bricks/breeze block, plastered, then concreted into the ground, painted green with a white line to show a netting line, and which play area/open space, this could be placed in. Originally thought of the Railway Field, but not a suitable place. KWL is a busy play area due to football games a gym equipment, and a children's play area. Tatling End is also a busy play area. ACTION: To be discussed at the Full Council meeting for all members to visit sites.	EC
20250707/19	Community Payback Manager is looking for dates that can be booked for Denham projects. A risk assessment will be completed in the first instance. ACTION: Will keep Cllrs updated on dates.	DC
20250707/20	Wildflowers. It was mentioned that Services are responsible for work on the roadside. The maintenance cost can be added to Comms & events, and the planting costs will stay on Services. ACTION: Inform Comms & Events Cllrs, the cost for maintenance will stay on the Comms & Events budget, and planting will stay on the Services budget.	DC
20250707/21	Tatling End – Holly Bush open space. PG provided background information for this open space. Q1 was discussed but waiting for 2 other quotes due in on Thursday, 09.07.25. This area will be used for biodiversity projects.	

	It was agreed by all Cllrs that DC can choose the best contractors from the quotes received, so the work can commence. ACTION: When the quotes arrive, choose a contractor to start the work. ACTION: Site visit to be arranged.	DC EA/DC
20250707/ 22	Scout survey for DPC streetlights. Information given that DPC have old lanterns that need replacing and flickering lights. ACTION: Find out the number of each streetlight and area, and if they have old lanterns, and which ones are LED.	DC
20250707/ 23	Future Budgets – To Note • Open spaces. To develop areas like our play areas, open spaces & Martinsfield.	
20250707/ 24	Future Agenda • War Memorial cleaning – 8 Nov 2025. • By-laws & PSPO. • Way & Tillard - Cricket Field – CCTV • Metal design memorial bench - look at areas to place one. • Pollarding of Way & Tillard Lime trees – Jan 2028	
20250707/ 25	Service Finance ACTION: Review the budgets.	MH/NA
20250707/ 26	Date of Next Meeting – 1 September 2025, Parish Council Offices, 7.30 pm	

Signed: Jay Mitchener – Deputy Clerk

Date: 08.07.2025

Committee Members			
Cllr M Heath	Cllr G Hollis	Cllr E Austin	
Cllr N Abadjian	Cllr M Goonesekera		
Cllr W Davey	Cllr S Williams		

Chairman _____

Dated _____