

You are summoned to attend the meeting of the **POLICY & PROCEDURES Committee on Wednesday 12 November 2025 at 7pm in the Parish Council Office, Rear of Memorial Hall, Village Road, Denham UB9 5BN.**

Members should disclose any Personal or Disclosable Pecuniary Interest.

Aims and Objectives:

- To ensure that the Parish Council has good governance.
- To respectfully listen to the opinions that are different from our own.
- To ensure that there is a framework in place to protect both staff, Councillors and volunteers.
- To regularly review and update Council policies and procedures.
- To keep the Full Council informed of all staffing/Councillor issues.
- To establish new Policies and Procedures and present them to Full Council.

Agenda No	Agenda Item
20251112/01	Welcome and apologies for absence.
20251112/02	Election of Vice-Chair
20251112/03	Minutes of previous meeting – 11 September 2025
20251112/04	List of DPC Policies to be reviewed
20251112/05	Councillor Code of Conduct
20251112/06	Employee Code of Conduct – Appendix B
20251112/07	Equality, Diversity & Inclusion Policy – Appendix C
20251112/08	Bullying and Harassment Policy – Appendix D
20251112/09	Terms of Reference for Committees Policy
20251112/10	Health and Safety Policy
20251112/09	IT Policy – The Way Forward Discussion item
20251112/10	Employee Handbook Discussion item
20251112/10	Date & Time for Next Meeting Wednesday 14 January 2026 at 7pm Denham Parish Council Offices, UB9 5BN

Derek Wilson – Executive Clerk

7 November 2025

Committee Members:			
Cllr E Austin	Cllr S Williams	Cllr M Heath	Cllr N Abadjian
Cllr A Hans			