

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 12 January 2026 at 7:30pm at Denham Grove Hotel, Studio 10 & 11, Conference Wing, Tilehouse Lane, Denham UB9 5DG.

Councillors:	Cllr S Williams – Chairman (SW)	# Cllr E Austin (EA)
	Cllr M Heath – Vice-Chairman (MH)	Cllr N Abadjian (NA)
	Cllr A Head (AWH)	Cllr M Goonesekera (MG)
	Cllr J Walsh (JW)	## Cllr B Keen (BK)
	Cllr A Hans (AH)	
	Cllr G Hollis (GH)	# = Apologies received
	## Cllr J Griffiths-Heath (JGH)	## = Apologies not given
Clerk:	Derek Wilson	

Meeting was voice-recorded

Agenda No	Minutes	Actions
20260112/01	Welcome and Apologies for Absence Cllr Edna Austin Welcomed Cllr JC and Cllr MB as Unitary Cllrs for Bucks Council.	
20260112/02	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor. Dispensation has also been granted to Councillors in the setting of the Council Tax precept for 2026/2027. This refers to Item 9 on this Full Council agenda. Dispensation has also been granted to Councillors on item 15, as members of the Denham Village Green Trust, concerning two trees that are being felled. This refers to item 15 on this Full Council agenda. No further declarations of interest were advised.	
20260112/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & f) and no member of the public can speak for more than 5mins, Standing Order 3 (g). No members of the public were present.	
20260112/04	Approval of Minutes Minutes of Planning Meeting dated 2 December 2025 Proposed by Cllr AWH Seconded by Cllr JW – Agreed by members Cllr MH referred to item 9 HOAC and why the New Denham quarry was not being used. Cllr MB advised access is not easy but will discuss next week with the officers. Cllr SW also advised that the LBH paid a grant to HOAC and if they moved out of the borough the payment would stop, Bucks Council would not make the grant.	

	- Minutes of Full Council Meeting dated 8 December 2025 Proposed by Cllr MH Seconded by Cllr JW – Agreed by members Cllr SW advised on item 17 awaiting to hear back from Philip before ordering a suitable gift. - Minutes of Finance Meeting dated 11 December 2025 Proposed by Cllr AH Seconded by Cllr SW – Agreed by members. Cllr AH referred to item 5 should read 'Grant application received' - Minutes of Communities and Events Meeting dated 16 December 2025 – Proposed by Cllr AH Seconded by Cllr SW – Agreed by members. - Minutes of Services Meeting dated 5 January 2026 Proposed by Cllr MH Seconded by Cllr SW – Agreed by members.	
20260112/ 05	Reports from Outside Bodies The Clerk informed the Chair that there was further information relating to a part 2 item received earlier today and suggested that this item is heard within Part 2 session later. A vote was taken by the Councillors present and it was agreed that this update will be heard later. Proposed by Cllr SW Seconded by Cllr AWH	
20260112/ 06	Chairman's Report Attended an online presentation on Bucks Council Local Nature Recovery Strategy Launch. DC and Cllr SW met a resident concerning the Whitbread field by the Denham roundabout with Cllr J Chokkar and a Whitbread consultant concerning flooding.	
20260112/ 07	Report from Unitary Councillors Cllr JC advised that there is a liaison meeting at the quarry on 16 Jan at 1.30pm with Summerleaze. Cllr JC referred to two petitions; The PSPO petition on Pony & Trap has now closed 4 Jan 2026, the other petition from the Fire Authority is still open until 28 Jan 2026. The budget is in current preparation but the amount of the Gvt spending review grant is being reduced by £44.5M and the maximum precept to raise is limited to a 5% cap. This will lead to savings having to be made within the budget. Cllr GH asked a question to Cllr MB to confirm when the HELAA will be available for review. Cllr MB confirmed that the HELAA and GB review will be available in February 2026. Cllr MB advised the members present that there is a planning application backlog in the system, where the applications are verified prior to acceptance.	

	Capswood enforcement issue – The planning system has been exploited because of what has occurred. The applicant has submitted several documents to defend their actions, and these will be reviewed by officers next week. The issue is the type of infill being used, where gravel has been extracted. Both UA Cllrs were thanked for their support on this item. A No Stop notice cannot be issued as this will lead to other issues that could be raised. A new NPPF has been released in December for consultation. The closing date is 10 March 2026. The document has been rewritten with an emphasis on pro-growth. However, anybody that breaches planning enforcement rules will be heavily fined/prosecution. Cllr GH referred to an item that has been with PiNS Bristol appeals service since January 2024 and still not been resolved. Cllr NA arrived at 19.55hrs Cllr SW raised the removal of fly tipping in the lay-bys on the A412 towards Iver. Cllr JC replied that work should start next week. It will take several weeks to clear this amount of rubbish that has been dumped. A lane road closure will need to be put in place, with a closure of the lay-by, whilst the expensive clean-up takes place. A longer-term solution to stop this happening needs to be assessed. Cllr JC and Cllr MB left at 20.07hrs	
20260112/08	Executive Clerk's Report Nothing to report	
20260112/09	Approval of Annual Parish Council Precept for 2026-2027 To present and approve the parish precept for the forthcoming year. Recommendation: The Finance Committee recommends to DPC approval of the precept being set for 2026/27. Cllr AH presented the precept to members and gave an overall assessment of the figures. The precept will be £384,255, a 3p reduction. This budget also includes an amount for future projects, which will need to be discussed at the next meeting of Full Council in Part 2. Resolved: To agree the budget for 2026-27 with a Parish precept of £384,255 Proposed by Cllr AH Seconded by Cllr MH – Agreed by the members present.	EC
20260112/10	DPC Internal Control Policy This policy has already been scrutinised by the Finance Committee. Recommendation: To adopt the policy	EC

	Resolved: This policy was agreed by the members present	
20260112/11	Financial Regulations 2025 – 2026 This policy has already been scrutinised by the Finance Committee. Recommendation: To adopt the policy Resolved: This policy was agreed by the members present	EC
20260112/12	Denham Bowls Club Grant Approval At the Finance meeting on 11 December, it was agreed to support them with a grant of £530 to obtain jacks and mats for their Club activities. Recommendation: To agree to pay the grant to Denham Bowls Club and request that DBC display a sign showing this contribution has been provided by Denham Parish Council. Resolved: This level of grant was agreed by the members present.	EC
20260112/13	Office Communication Cllr SW raised the issue of Councillors contacting office staff outside of office hours. This is not acceptable and if repeated individual Councillors will be named. The normal office hours will apply, depending on the person being contacted, as to whether they are part-time or working flexible hours. Cllr SW said that the only time staff are to be contacted was if there was an emergency ie. Fire at the office. Cllr SW will also be sending an email round to all Councillors as there were some absent from the meeting. Last week our Deputy Clerk was off due to bereavement and has now suffered a broken bone to the wrist. She has been signed off for 6 weeks and may do some work from home using her laptop on some of her responsibilities.	Cllr SW
20260112/14	Assertion 10 Training Courses attached on Data Protection 'Toolkit' service (see attached) Recommendation: To review the three options available on the attached documentation and decide on the most appropriate training option that covers Assertion 10 / Data Protection. Resolved: It was agreed to go with Option 2 from Breakthrough Communications. Cllr MG asked about the data being stored on the system. We keep certain data depending on whether residents want to be kept informed about events etc. No data is kept longer than it needs to be kept, as we are governed by GDPR and FoI requests. Therefore, visitor books are not allowed.	EC
20260112/15	Denham Village Green This has been referred to FC from the Planning committee about the felling of two trees on the village green. A planning application was submitted	

	25/6700/KA. The committee were after an arboriculturist report and details of the replacement trees (See attached list). This work was part of a greater tree survey work that was carried out by a separate independent arboriculturist, which identified the work to be carried out on several trees within Denham Parish. The tree company recommends Downy Birch, Fastigate, and Field Maple (Crimson King). The Crab Apple will require a lot of maintenance, All Cherry trees will have roots that will be exposed at ground level and Dogwood is almost a shrub type. Recommendation: DPC recommends the following tree types to be planted, in place of the trees that are removed. Resolved: It was agreed by members that the 'Sorbus aucuparia 'Fastigiata' Rowan tree is purchased to replace the two trees being felled.	DC
20260112/16	Diary Dates for Meetings Recommendation: This Council agrees the dates up to May 2026 for our meetings and events. It was questioned why the calendar dates only went up to May 2026. As this is when the Annual Parish Council meeting is held, officers may change positions and the incoming may decide to have different dates for meetings. Resolved: Councillors want the full list of dates for 2026 to be circulated and notifications to be sent out via Outlook email.	FA
20260112/17	Denham Neighbourhood Plan Cllr GH advised the members present about the need to wait for the HELAA and Green Belt review to be done by Bucks Council, as there could be sites that have also been submitted to Bucks Council through the Call for Sites process. This will avoid duplication, as the same sites assessed will have been done by Bucks Council. As we heard earlier, both the HELAA and GB review will be available in February 2026. A further meeting can be arranged once we have these reports. Action: The Clerk to re-engage with Plan-ET to establish a timeline and what needs to happen next following our Call for Sites.	EC
20260112/18	Cricketfield Bungalow Nothing to report	
20260112/19	Martinsfield Nothing to report	

20260112/ 20	Financial Matters and Reports Cllr AH advised members of the current information that we are on track with this current financial year. 1. Flagstone Update 2. Financial Actual v Budget Report 3. Finance Correspondence List 4. Payments Report for December 2025/January 2026. A revised payments list was circulated for approval totaling £11,318.84. This was agreed by members present. <table><tr><th colspan="2">Expenditure over £500 + VAT for December/January 2026 (To Note)</th></tr><tr><td>Dr Tech – Monthly IT Charges – December</td><td>£665.35</td></tr><tr><td>Turfcare – MB Grass and Marking - December</td><td>£816.37</td></tr><tr><td>Alpha Construction – Christmas Tree Scaffolding</td><td>£648.00</td></tr><tr><td>Take One (Paid) – Denham Video</td><td>£1,020.00</td></tr><tr><td>Cllr A Hans (Paid) – Expenses – Christmas & Dinner</td><td>£839.56</td></tr><tr><td>Grant application – DBC (agreed by finance committee)</td><td>£530.00</td></tr><tr><td>Lamps and Tubes – Christmas Tree issue</td><td>954.00</td></tr><tr><td></td><td></td></tr><tr><td>Total</td><td>£5,533.28</td></tr></table>	Expenditure over £500 + VAT for December/January 2026 (To Note)		Dr Tech – Monthly IT Charges – December	£665.35	Turfcare – MB Grass and Marking - December	£816.37	Alpha Construction – Christmas Tree Scaffolding	£648.00	Take One (Paid) – Denham Video	£1,020.00	Cllr A Hans (Paid) – Expenses – Christmas & Dinner	£839.56	Grant application – DBC (agreed by finance committee)	£530.00	Lamps and Tubes – Christmas Tree issue	954.00			Total	£5,533.28
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20260112/ 21	Date of Next Meeting 9 February 2026 at 7.30pm, at Denham Grove Hotel, Tilehouse Lane, Denham UB9 5DG.																				

Public Bodies (admission to meetings) Act 1960– Exclusion of the public

The chairman moved that under section 1(2) of the public bodies (Admission to meetings) Act, the public shall be excluded from the remainder of the meeting by reason of the confidential nature of the business to be transacted.

Signed: Derek Wilson – Executive Clerk

Date: 13 January 2026

Upcoming Meetings and Events:

Time	Day	Date	Meeting
6.30pm	Wednesday	14 January 2026	Policy and Procedures meeting, DPC Office
7pm	Tuesday	20 January 2026	Communities & Events meeting, DPC Office
10am	Friday	23 January 2026	Finance meeting, DPC Office
7.30pm	Monday	2 February 2026	Services meeting, DPC Office
7pm	Tuesday	3 February 2026	Planning meeting, DPC Office
11am – 2pm	Friday	6 February 2026	Memory Café, St Marks Hall, Denham Green
3pm – 5pm	Sunday	8 February 2026	Afternoon Social and Bingo, New Denham Community Hall, Oxford Road
7.30pm	Monday	9 February 2026	Full Council meeting, Denham Grove Hotel

Chair _____

Dated _____

Amendments to minutes dated	
Agenda No	Title