

You are SUMMONED to attend the MEETING OF THE PARISH COUNCIL on Monday 12 January 2026 at 7:30pm at Denham Grove Hotel, Studio 10 & 11, Conference Wing, Tilehouse Lane, Denham UB9 5DG.

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information.
- Members raise their hands to speak and wait until Chair calls them to speak.
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful.
- Principles of public life – **Selflessness, integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Item
20260112/01	Welcome and Apologies for Absence
20260112/02	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor. Dispensation has also been granted to Councillors in the setting of the Council Tax precept for 2026/2027. This refers to Item 9 on this Full Council agenda. Dispensation has also been granted to Councillors on item 15, as members of the Denham Village Green Trust, concerning two trees that are being felled. This refers to item 15 on this Full Council agenda.
20260112/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & f) and no member of the public can speak for more than 5mins, Standing Order 3 (g).
20260112/04	Approval of Minutes • Minutes of Planning Meeting dated 2 December 2025 • Minutes of Full Council Meeting dated 8 December 2025 • Minutes of Finance Meeting dated 11 December 2025 • Minutes of Communities and Events Meeting dated 16 December 2025 • Minutes of Services Meeting dated 5 January 2026
20260112/05	Reports from Outside Bodies
20260112/06	Chairman's Report Attended an online presentation on Bucks Council Local Nature Recovery Strategy Launch.

	DC and Cllr SW met a resident concerning the Whitbread field by the Denham roundabout with Cllr J Chokkar and a Whitbread consultant concerning flooding.
20260112/07	Report from Unitary Councillors
20260112/08	Executive Clerk's Report Nothing to report
20260112/09	Approval of Annual Parish Council Precept for 2026-2027 To present and approve the parish precept for the forthcoming year. Recommendation: The Finance Committee recommends to DPC approval of the precept being set for 2026/27.
20260112/10	DPC Internal Control Policy This policy has already been scrutinised by the Finance Committee. Recommendation: To adopt the policy
20260112/11	Financial Regulations 2025 – 2026 This policy has already been scrutinised by the Finance Committee. Recommendation: To adopt the policy
20260112/12	Denham Bowls Club Grant Approval At the Finance meeting on 11 December, it was agreed to support them with a grant of £530 to obtain jacks and mats for their Club activities. Recommendation: To agree to pay the grant to Denham Bowls Club and request that DBC display a sign showing this contribution has been provided by Denham Parish Council.
20260112/13	Office Communication
20260112/14	Assertion 10 Training Courses attached on Data Protection 'Toolkit' service (see attached) Recommendation: To review the three options available on the attached documentation and decide on the most appropriate training option that covers Assertion 10 / Data Protection.
20260112/15	Denham Village Green This is referred from the Planning committee about the felling of two trees on the village green. A planning application was submitted 25/6700/KA. The committee were after an arboriculturist report and details of the replacement trees (See attached list).

	This work was part of a greater tree survey work that was carried out by a separate independent arboriculturist, which identified the work to be carried out on a number of trees within Denham Parish. The tree company recommends Downy Birch, Fastigate, and Field Maple (Crimson King). The Crab Apple will require a lot of maintenance, All Cherrys will have roots that will expose at ground level and Dogwood is almost a shrub type. Recommendation: DPC recommends the following tree types to be planted, in place of the trees that are removed.																				
20260112/16	Diary Dates for Meetings Recommendation: This Council agrees the dates up to May 2026 for our meetings and events.																				
20260112/17	Denham Neighbourhood Plan Cllr GH advised the members present that a Call for Sites had taken place with local residents/businesses and 7 responses had been received. Bucks Council are carrying out their HELAA study, which will assess some of the sites that we have also received. At a recent Full Council meeting, Cllr MB had said that this work should be completed February 2026. Action: The Clerk to re-engage with Plan-ET to establish a timeline and what needs to happen next following our Call for Sites.																				
20260112/18	Cricketfield Bungalow Nothing to report																				
20260112/19	Martinsfield Nothing to report																				
20260112/20	Financial Matters and Reports 1. Flagstone Update (See attached) 2. Financial Actual v Budget Report (See attached) 3. Finance Correspondence List 4. Payments Report for December 2025/January 2026 (See attached) £4,961.08 <table border="1"> <thead> <tr> <th colspan="2">Expenditure over £500 + VAT for December/January 2026 (To Note)</th></tr> </thead> <tbody> <tr> <td>Dr Tech – Monthly IT Charges – December</td><td>£665.35</td></tr> <tr> <td>Turfcare – MB Grass and Marking - December</td><td>£876.37</td></tr> <tr> <td>Alpha Construction – Christmas Tree Scaffolding</td><td>£648.00</td></tr> <tr> <td>Take One (Paid) – Denham Video</td><td>£1,020.00</td></tr> <tr> <td>Cllr A Hans (Paid) – Expenses – Christmas & Dinner</td><td>£839.56</td></tr> <tr> <td></td><td></td></tr> <tr> <td></td><td></td></tr> <tr> <td></td><td></td></tr> <tr> <td>Total</td><td>£4,049.28</td></tr> </tbody> </table>	Expenditure over £500 + VAT for December/January 2026 (To Note)		Dr Tech – Monthly IT Charges – December	£665.35	Turfcare – MB Grass and Marking - December	£876.37	Alpha Construction – Christmas Tree Scaffolding	£648.00	Take One (Paid) – Denham Video	£1,020.00	Cllr A Hans (Paid) – Expenses – Christmas & Dinner	£839.56							Total	£4,049.28
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20260112/21	Date of Next Meeting 9 February 2026 at 7.30pm, at Denham Grove Hotel, Tilehouse Lane, Denham UB9 5DG.
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Public Bodies (admission to meetings) Act 1960– Exclusion of the public

The chairman moved that under section 1(2) of the public bodies (Admission to meetings) Act, the public shall be excluded from the remainder of the meeting by reason of the confidential nature of the business to be transacted.

Signed: Derek Wilson – Executive Clerk

Date: 7 January 2026

Upcoming Meetings and Events:

Time	Day	Date	Meeting
6.30pm	Wednesday	14 January 2026	Policy and Procedures meeting, DPC Office
7pm	Tuesday	20 January 2026	Communities & Events meeting, DPC Office
10am	Friday	23 January 2026	Finance meeting, DPC Office
7.30pm	Monday	2 February 2026	Services meeting, DPC Office
7pm	Tuesday	3 February 2026	Planning meeting, DPC Office
11am – 2pm	Friday	6 February 2026	Memory Café, St Marks Hall, Denham Green
3pm – 5pm	Sunday	8 February 2026	Afternoon Social and Bingo, New Denham Community Hall, Oxford Road
7.30pm	Monday	9 February 2026	Full Council meeting, Denham Grove Hotel