

Minutes of the MEETING OF THE PARISH COUNCIL on Tuesday 9 September 2025 at 7:30pm at Denham Grove Hotel, Studio 10 & 11, Conference Wing, Tilehouse Lane, Denham UB9 5DG.

Councillors:	Cllr S Williams – Chairman (SW)	Cllr E Austin (EA)
	# Cllr M Heath – Vice-Chairman (MH)	Cllr N Abadjian (NA)
	# Cllr A Head (AWH)	Cllr M Goonesekera (MG)
	Cllr J Walsh (JW)	Cllr B Keen (BK)
	Cllr A Hans (AH)	Cllr W Davey (WD)
	# Cllr G Hollis (GH)	# = Apologies received ## = Apologies not given
	Cllr J Griffiths-Heath (JGH)	
Clerk:	Derek Wilson	

Meeting was voice-recorded

Agenda No	Minutes	Actions
20250909/01	Welcome and Apologies for Absence Welcome to Cllr TB & Cllr JC and apologies received from Cllr MB (Bucks UA Cllrs) - Apologies received from Cllr MH, Cllr AWH, Cllr GH	
20250909/02	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor. No declaration of interests recorded.	
20250909/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & f) and no member of the public can speak for more than 5mins, Standing Order 3 (g). No members of the public were present.	
20250909/04	Approval of Minutes A box has now been added to the bottom of all minutes reflecting any changes agreed at Full Council meetings. Minutes to be signed once this has been agreed by relevant Chair - Minutes of the Full Council Meeting 14 July 2025 – Proposed by Cllr SW Seconded by Cllr JW – Agreed by the members present. - Minutes of the Communities and Events Meeting 22 July 2025 Proposed by Cllr BK Seconded by Cllr SW – Agreed by the members present. Cllr BK raised the issue of Christmas lights under item 11 of the minutes to obtain agreement from Council on the two quotes due to time constraints ordering. The Council agreed Option 2 quote for £42,644.50 as the budget had been allocated. Cllr JW asked for the same lights for Higher Denham. There is an unopened set of lights that could be used.	

	- Minutes of the Finance Meeting 25 July 2025 – Proposed by Cllr AH Seconded by Cllr JW – Agreed by the members present. Cllr JW asked about the P&L for Denham Village Green Trust. The Clerk responded that there had been no movement in the accounts from last year to this year and a statement is attached to the agenda papers for discussion later under item 16. Cllr AH referred to a separate Cost Centre code being set-up for all expenditure that has been spent on Denham Village Green. Action: Clerk to arrange the separate CC code. - Minutes of the Planning Meeting 5 August 2025 – Proposed by Cllr JW Seconded by Cllr NA – Members agreed. Cllr MG arrived at 19:47hrs	FC
20250909/05	Reports from Outside Bodies Denham Aerodrome – The minutes are from the March meeting. The July meeting minutes will be agreed at the November meeting.	
20250909/06	Chairman's Report - Attended a BALC executive board meeting. Currently, looking at reviewing their board composition. Concerned at the lack of resident comments on the planning portal. Development on the Green Belt. - SBALC meeting, membership is being maintained. They spoke about resilience and the emergency plan. Information is held on Bucks Council website, and it was felt that Community Boards can take this forward. Fulmer and Iwer PC are looking at becoming a Town Council to try and protect the green belt from erosion. Burnham have been suffering from a Traveller's incursion, there have been public disorder issues, and they had to call out the bailiffs to remove them and another specialist company to do a site clearance after they were evicted due to human excrement. Pinstone and Ivanhoe have banned HGVs from their villages. - Carried out a site visit with our local LAT. There is a tree on the A412 that is 2/3 dead from the top down. Bucks will review on proposed action. A new replacement tree has been requested. - Meeting in the office with the allotment group, who have a new committee and are running smoothly. - Met with Ani from the local Community Board, completely changed. There is a meeting tomorrow night in the village hall. - Met with a film crew who are going to be doing some filming at Denham Place. - BMKALC AGM was last night and hence the need to move this Council meeting. Cllr JW raised the workshop being held tomorrow evening for the Community Board. The local Community Board will review their priorities as they have limited money resources. Cllr TB referred to £115M efficiency savings having to be met by Bucks Council and a further similar amount will need to be found to standstill.	
20250909/07	Report from Unitary Councillors Cllr JC referred to attending the New Denham quarry meeting in April.	

	Action: Cllr JC to check with Mike Lowe about providing a copy of the minutes from this meeting. There were several residents from Newtown and Knighton Way Lane were in attendance. It is intended to complete both sides of the A412 Denham Road by 2031. The extended area of Willetts Lane, a planning application will be submitted before the end of this year. This extended part will start next to the houses, and it is estimated that the work will take 18 months. The three Unitary Cllrs have attended a meeting to discuss the Iver datacentre with the access road through the Summerleaze land in Denham. The land was sold by Bucks Council to ensure there was minimum land take, otherwise if the CPO route had been chosen there could be greater land take. The next meeting of this project group is scheduled for 16 January 2026. Cllr JC had visited Denham Country Park recently with the lead member for Leisure, improvements have been made to the footpaths and two of the bridges have already been repaired. The larger bridge is the second phase of the project and will be done next year. There has been a lot of fly tipping recently recorded on the Bucks website. Fines of £500 have been imposed with some incidents taking place in Denham. New refuse bins for the L&Q flats in Tilehouse Way have replaced the smaller ones due to overflowing rubbish. Cllr TB reported on the Bucks Local Plan as they had a Cabinet meeting this morning. Previously the housing requirement for the plan period was 65,000 dwellings and now that has increased to 95,000, which may indicate a new town proposal. Advised a Regulation 18 Consultation that will be circulated to parishes. This is the first part of the local plan process and will be approximately 1000 pages. The consultation process will be done online and will be coming out shortly. The next step of the process will be Regulation 19, which will include maps and proposed sites. It is proposed that this will be available towards end of March 2026. The main criteria is to protect the green belt, but the issue is the Government's definition of grey belt land, which is currently unknown. There will be a separate policy covering the Colne Valley area. Previously there were discussions bringing the CVP into the Areas of Outstanding Natural Beauty (AONB). However, the Government has pulled the funding for these proposals. Currently, it is anticipated that the Bucks Local Plan will be submitted through to the Planning Inspectorate by the end of 2026.	Cllr JC
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	Cllr TB advised that Bucks are carrying out a fair funding review, which is also affecting Surrey. The councils with debt and borrowing may get support from Government. The additional £115m efficiency savings to be achieved is due to their statutory responsibilities of providing Adult social care, Children services and Home to School transport. The Mid Term Financial Planning has resulted in 15% been taken out of their operating budgets since 2020. The A412 highways resurfacing done recently has not been done up to standard and they have requested that the contractor returns to remediate their work. The 'chippings' are cheap to lay to prolong the life of the road, but due to weather conditions the lower levels have failed. Penn Drive highway surfacing has been done correctly. The road surfacing between the A413 junction down to the A412 junction will require a closure from 8pm and work is due to commence in a week's time. Cllr JW requested a short report to be submitted from the Bucks Unitary Cllrs to the Parish Council in advance by the Unitary Cllrs to highlight the main topics for discussion. Both Cllr JC and TB left the meeting at 20.48hrs	UA Cllrs
20250909/08	Executive Clerk's Report Attended the Town and Parish Clerk's forum in High Wycombe on 21 July 2025. Notes have already been circulated to members with the agenda and is contained in SharePoint.	
20250909/09	Bucks Election Expenses As local elections were carried out on 1 May 2025 in Buckinghamshire for both Unitary and Parish Councils, Bucks Council have advised, where parishes were uncontested the election recharge includes a proportion of the poll card printing and postage costs. The cost to Denham Parish Council is a total of £2426. Recommendation: To be pay requested amount Resolved: Proposed by Cllr SW Seconded by Cllr AH – Members agreed.	EC
20250909/10	Parish Insurance Policy To approve the recommendations as submitted through our Insurance Broker AJG Community Schemes to renew the parish insurance policy. The general insurance policy is run through Hiscox Insurance Company Ltd, and the policy premium is £6,969.70 At the Finance meeting dated 25 July, it was agreed to have Cyber Security insurance due to the level of risk affecting other businesses. This insurance policy is run through Coalition Risk Solutions Ltd and the policy premium is £548.40.	

	Recommendation: To agree the updated form information and insurance renewal quotations received for the Parish insurance and Cyber security. Total £7,518.10. Resolved: Proposed by Cllr AH Seconded Cllr JW – Members agreed. EC to renew insurance policy.	EC
20250909/ 11	Breakthrough Communications (To Note) Creating an effective Council Communications and Community Engagement Strategy took place on Tuesday 5 August at 6.30pm. Slides circulated to Councillors on 21 August 2025. Cllr JW referred to the item about rebranding Denham. Cllr BK said it should be the Council as a whole, but initially Communities should look at this in the first instance. Building confidence and participation skills and dealing with difficult people and situations – As agreed, the next session is this Thursday 4 September 6.30pm	DC
20250909/ 12	Parish Site Visit The site visit took place on Monday 18 August to review all play areas around the parish. This will be discussed at the next Services committee meeting. The Council site visit viewed all the play areas, except for the railway field and the Scout Hut site. The feedback forms will be discussed at the next Services meeting.	DC
20250909/ 13	Items referred from Services As Services committee was cancelled on Monday 1 September the following items require approval • Tree guards to be removed from 6 trees located in the railway field £375 – Agreed by the members present. • To cut back the Bowls Club hedge at Way and Tillard £425 – Agreed by the members present. • Scout survey was done on streetlights throughout the parish (owned by DPC) to repair faulty lights and replace lanterns £5,657.04. Recommendation: This Council agrees to the above quotations to be paid as indicated. Resolved: It was agreed by the members present to the above quotations. However, with regards to the scout survey of our streetlights it was agreed that work could be undertaken, except for the village lights due to the heritage aspect that needs to be checked. The following items need a resolution from Council; To remove the top panels of the shelter in The Way & Tillard, due to Anti-Social Behaviour occurring. This will enable people to be seen more easily	DC

	and identified. Cllr AH suggested a dummy camera is put up; the bowls club refused consent to place it on their pole. Action: DC to remove the top panels of the team shelter and keep the roof. To remove the brambles on the corner of the Way & Tillard field. The map shows the area of land identified for use by the Cricket Club. The brambles have grown excessively over the former tennis court site (Close to the footpath leading to Denham Way) showing that it's our responsibility. Action: It was agreed by the members present to cut back the brambles in this corner of the Way and Tillard area.	DC DC
20250909/14	Neighbourhood Plan The next stage of the process is to have a resident meeting at the end of September.	
20250909/15	Martinsfield Martinsfield booking system – Currently there is a 3-hour booking system for Denham United Adults – Price increase already agreed through Services committee to rise from £70 to £100 per game. This includes DUFC using the changing facilities. How much should it be if Football Clubs just want to hire the 11-a-side pitch only. Resolved: It was agreed by members present to charge £70 for the pitch for 2025/26. Price increases need to be discussed and agreed for 9-a-side pitch and 5-a-side pitch. Currently, they are charged at £35 and £25 respectively. Resolved: The proposal should be increased to £45 (9-a-side) and £35 (5-a-side) for 2025/26. The proposal is to have 2 11-a-side pitches with a 9-a-side pitch marked in Blue inside one of the 11-a-side pitches, keeping a 5-a-side pitch alongside. Awaiting goals (Qty 4) being funded through Denham Youth by FA. Currently awaiting measurements – to note The meeting was made aware on the site visit to enhance the activities at Martinsfield is to place a MUGA pitch in one corner, which could encourage others to use the facilities.	EC/DC EC/DC
20250909/16	Financial Matters and Reports Cllr AH presented the financial reports to the Council. 1. Flagstone Update 2. Financial Actual v Budget Report – Page 7 spent £170k so far during this financial year. 3. Finance Correspondence List 4. Regular Payments 2025-2026 – These are regular contributions on a once a month, quarter, annual basis. 5. Denham Village Green Trust A/C statement. No payments have been made previous/this financial year	

	6. Payments Report for August/September 2025 £12,673.59 – Agreed by the members present. <table><tr><th colspan="2">Expenses over £500 + VAT for August/September 2025 (To Note)</th></tr><tr><td>Dr Tech – Monthly IT Charges - August</td><td>£654.64</td></tr><tr><td>Turfcare – MB Grass and Marking – August</td><td>£772.20</td></tr><tr><td>Devey Tree Care – Survey – Skylark and Hollybush Lane</td><td>£540.00</td></tr><tr><td>PlanET – Neighbourhood Plan works</td><td>£630.00</td></tr><tr><td>Roots – Cut 5</td><td>£7,409.57</td></tr><tr><td>Denham Hall Trust – Office Rent</td><td>£1,116.99</td></tr><tr><td>Total</td><td>£11,123.40</td></tr></table>	Expenses over £500 + VAT for August/September 2025 (To Note)		Dr Tech – Monthly IT Charges - August	£654.64	Turfcare – MB Grass and Marking – August	£772.20	Devey Tree Care – Survey – Skylark and Hollybush Lane	£540.00	PlanET – Neighbourhood Plan works	£630.00	Roots – Cut 5	£7,409.57	Denham Hall Trust – Office Rent	£1,116.99	Total	£11,123.40	
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20250909/ 17	Date of Next Meeting 13 October 2025 at 7.30pm, at Denham Grove Hotel, Tilehouse Lane, Denham UB9 5DG																	

Signed: Derek Wilson – Executive Clerk and RFO

Date: 11 September 2025

Upcoming Meetings and Events:

Time	Day	Date	Meeting
6.30pm	Wednesday	10 September 2025	Policy and Procedures Meeting, DPC Office
3 to 5pm	Sunday	14 September 2025	Afternoon social and Bingo, New Denham Community Centre
3 to 5pm	Sunday	21 September 2025	Music on the Green, Denham Village Green
7pm	Tuesday	23 September 2025	Communities and Events Meeting, DPC Office
10am	Friday	26 September 2025	Finance Meeting, DPC Office
7.30pm	Monday	6 October 2025	Services meeting, DPC Office
7pm	Tuesday	7 October 2025	Planning Meeting, DPC Office
10am	Friday	10 October 2025	Budget Meeting, DPC Office
7.30pm	Monday	13 October 2025	Full Council Meeting, DPC Office

Chairman _____ Date _____

Amendments to Minutes dated	
Agenda Number	Title

DRAFT