

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 14 July 2025 at 7:30pm at Denham Grove Hotel, Studio 10, Conference Wing, Tilehouse Lane, Denham UB9 5DG.

Councillors:	Cllr S Williams – Chairman (SW)	Cllr E Austin (EA)
	Cllr M Heath – Vice-Chairman (MH)	Cllr N Abadjian (NA)
	Cllr A Head (AWH)	Cllr M Goonesekera (MG)
	Cllr J Walsh (JW)	Cllr B Keen (BK)
	Cllr A Hans (AH)	Cllr W Davey (WD)
	# Cllr G Hollis (GH)	# = Apologies received ## = Apologies not given
	# Cllr J Griffiths-Heath (JGH)	
Clerk:	Derek Wilson	

Meeting was voice-recorded

Agenda No	Minutes	Actions
20250714/01	Welcome and Apologies for Absence Apologies received from Cllr GH, Cllr JGH, Cllr JC (Unitary Authority), Welcome to Cllr TB and Cllr MB (Unitary Authority)	
20250714/02	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor. No declaration of interests was recorded.	
20250714/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & f) and no member of the public can speak for more than 5mins, Standing Order 3 (g). No members of the public were in attendance.	
20250714/04	Approval of Minutes - Minutes of the Planning Meeting 3 June 2025 Proposed by Cllr AWH Seconded by Cllr SW – Members agreed. - Minutes of the Full Council Meeting 9 June 2025 Proposed by Cllr MH Seconded by Cllr AWH – Members agreed. - Minutes of the Denham Village Green Trust Meeting 9 June 2025 Proposed by Cllr MH Seconded by Cllr AWH – Members agreed. - Minutes of the Communities and Events Meeting 17 June 2025 Proposed by Cllr BK Seconded Cllr JW – Members agreed. Cllr MG arrived at 7.33pm Cllr AWH objected to the terminology used in the minutes on item 9, page 3 Under the event heading Denham Village Fayre to call other Councillors unprofessional should be struck off from the minutes. Cllr AH also agreed with Cllr AWH firmly objects to this terminology and should be deleted.	

	The second paragraph to be struck out from the minutes 'It was mentioned that a few Cllrs were shouting out 'free teas, coffee, water'. DPC should not do that. The last sentence of the paragraph should be kept; This event is for Councillors to chat with visitors, promote DPC services, and look for volunteers and new Councillors to join.' Summer Festival – Cllr BK discussed about the working party not doing enough and it ended up with the Chair of the committee and the Deputy Clerk trying to arrange all the events when our events coordinator left DPC. Two members of the working party were unable to participate for legitimate reasons due to family circumstances and being away on holiday. Thanks were given to Cllr BK and the deputy clerk, who were involved in organising the event. - Minutes of the Planning Meeting 1 July 2025 Proposed by Cllr JW Seconded Cllr BK – Members agreed. - Minutes of the Services Meeting 7 July 2025 Proposed by Cllr MH Seconded Cllr EA – Members agreed. Item 9 page 2 Martinsfield floodlight funding – Cllr AH raised the issue of three quotes being obtained and the third being 50% cheaper than the other two quotations. The price difference may have come from another council and potential support from the Football Association. Discussion took place about how to fund the floodlights. There is currently nothing in the council's budget. Denham Youth FC will try to obtain funding from the FA. Any costs over £45k should be brought back to Full Council for future agreement. Padel Game and MUGA should read that it was installed in Fulmer. This is also looking at providing an additional facility for the community. Sports England also supports with the aim of being self-sufficient. At this stage, these are only for investigation purposes for providing this facility.	
20250714/05	Reports from Outside Bodies Cllr JW has a meeting with Denham Aerodrome in a few days' time and there will be a report available for the next meeting.	
20250714/06	Chairman's Report Attended meeting with EC and Cllr Marilyn Heath with Caroline from Frosts in the office after FC requested that a meeting take place. It was reiterated to Frosts that we needed regular updates and that the EC should not be chasing them for updates and responses. There needs to be more communication. Caroline apologised and promised going forward that this would happen. Agreed we would put some oil into the tank ready for when the new tenant started, Caroline will provide necessary forms to EC.	EC/Frosts

	Had a meeting with Cllr Heath and Cllr Austin to discuss ways forward regarding the village hall and the scout hut. Please see part ii agenda item for report.	
20250714/ 07	Report from Unitary Councillors Cllr TB talked about roadways. One resurfacing A412 from Denham Green, up to the parish boundary. The A413 down to A412 roadways preliminary works scheduled 23 July 2025. Cllr MB referred to the A40 works will be done as an overnight closure for 13 nights from 8pm through to 6am. Design works taking place this year for future road works to commence next year, subject to funds being made available from central Government. The Local Government settlement and the fair funding review might be impacted as money is redistributed to other Councils. Cllr MH referred to traffic on the wrong side of the A413 road, as you travel back from Chalfont to Denham. The traffic could be turning right out of Redhill & Bakers Wood. This requires new signage, otherwise a head on collision could take place if not rectified. Due to the extreme hot weather, children have been jumping into rivers, and the message has been going out from Bucks Council and the Bucks Fire and Rescue Service to educate the risks from underwater currents and weirs where there have been fatalities in the past. It was pointed out that Denham has two local schools and it would be a good idea for them to go to those schools. Cllr JC could not make this meeting and sent an email through advising on some of the issues in Denham <i>and</i> that Penn Drive has recently been resurfaced. Some litterers have been caught through dashcam footage, which has led to fixed penalty fines being issued and one of those was from Denham. All three Councillors have met with our LAT to discuss a variety of issues, one such issue that was raised was about the 'pony and trap' racing and looking at raising Public Space Protection Orders (PSPO), when the Police can intervene to stop this from happening. Unitary Councillors to provide regular updates after meeting with LAT to keep DPC informed.	UC's
20250714/ 08	Executive Clerk's Report Attended the Town and Parish planning forum on Thursday 26 June 2025 on Teams. Slides will be put into SharePoint when received.	
20250714/ 09	Denham Country Park There will be two new bridges installed, to replace the collapsed bridges within the park. Five bridges were initially built by the EA, and they need to be replaced, as they are not up to the required standard. Design work will take place this year, with construction the following year.	

	The Colne Valley Regional Park are increasing their car park charges and trying to resolve the pollution issues in order that the beach area can be reopened up to the public. Cllr TB and Cllr MB left the meeting at 8.15pm	
20250714/ 10	Steve Bowles Steve Bowles is the Cabinet member for communities, and he should be invited to next Full Council meeting. He can be given dates in September, October and November. Steve has taken over cabinet responsibility from Arif Hussain at Bucks Council. Resolved: It was agreed to invite Steve Bowles to a future meeting. He can speak in the public session talking about Community Boards and Localism. Cllr Wendy Matthews from Iver Parish Council is now Chairing the Southeast Bucks Community Board.	EC
20250714/ 11	Denham Village Garage Door replacement Cllr NA arrived at 8.20pm The new replacement garage door was installed on 3 July 2025. This door is to replace the sliding doors, which are no longer manufactured on runners. This replacement door did not need planning consent and was checked with both planning and conservation prior to ordering. A resident within the village has objected to the design and has a similar design at their property. He would like one of his contractors to fix the doors and if so, to reinstate the old doors at his cost. It was noted that we appreciate the resident's concern. The cost of the replacement door was £4,392 and £310 for the 3-point locking mechanism. Resolved: It was agreed by councillors to keep the garage doors that have recently been installed as a lot of research has been carried out in advance of the door being ordered and fitted. Confirmation had been sought from the Local Planning Authority that this installation will be acceptable within a conservation area, and it did not require a planning application to be submitted for this replacement, as the original runner design is no longer obtainable.	EC
20250714/ 12	Breakthrough Communications Creating an effective Council Communications and Community Engagement Strategy Provisionally booked Tuesday 5 August 6.30pm – Planning may need to be rescheduled, or this training session. It was agreed to move the Planning committee to Wednesday 6 August at 7pm. Building confidence and participation skills and dealing with difficult people and situations Provisionally booked Thursday 4 September 6.30pm (This week there is Services & Planning meetings). It was confirmed by members to arrange the training session for this date.	EC EC

	Resolved: Councillors to book the dates in their diary for the two sessions.	
20250714/ 13	Parish Site Visit Councillors to have a site visit around the parish to expand their knowledge of what the parish council is responsible for and how areas can be managed. Resolved: Book date and could possibly go around in minibus, could ask HS2 if they have one or EC to obtain costings, otherwise it's the use of four cars. It was agreed to arrange week commencing 18 August 2025 at 6pm. This may need to be split into two dates, depending on what can be done in one evening.	EC
20250714/ 14	Tennis Board This board will be built out of bricks/breeze block, plastered, then concreted into the ground, painted green with a white line to show a netting line. There was a discussion at Services on possible sites that were ruled out, due to other activities that are taking place at Tatling End and Knighton Way Lane. The railway field was not suitable, if members carry out a site visit, they may decide on a preferred location. Cost analysis work still needs to be done, if members would like to consider this option. Resolved: It was agreed to look at this facility during the site visit that is planned week commencing 18 August 2025.	All Cllrs
20250714/ 15	Neighbourhood Plan Inaugural meeting of the Neighbourhood Plan Steering Group took place on Wednesday 25 June at 7pm, Denham Parish Council offices (Minutes attached). Plan-ET have started making good progress with their initial discussions. Cllr AWH advised the members that Cllr GH is the Chair of this steering group. Four residents attended the last meeting, and we need to encourage others to participate within these meetings. Another meeting should be planned towards the end of July, as we are already halfway through this month. Another meeting of the steering group with members of the public will be held in September. Action: Need to work on attracting more residents to these meetings. The Clerk to send out personal (top and tail) email communication to invite them to future meetings of the Neighbourhood Plan steering group. See item in Part ii	EC
20250714/ 16	Martinsfield Padel Game & MUGA pitch At a recent meeting of Services committee, it was agreed to investigate into providing a Padel game and MUGA pitch at Martinsfield.	

	Cllr AH said it was not agreed to spend £80K and the agenda should have advised that the Services committee recommend and even this wording is misleading. It should be noted for clarification to look at the next step forward of looking at the idea of the Padel game with budgets to follow. Cllr AWH advised if significant money is to be invested into Martinsfield, much better terms on the lease will need to be granted. The lease should be extended to 50 years. We have 20 years left on the lease currently and will need to be renegotiated with MB. A MUGA pitch (multi use games area) was installed at King George's Playing Field in Fulmer during 2022 for £40,663.40, but obviously 3 years on the costs will be more. This type of pitch can be marked out for different sporting activities, such as Basketball, and Padel game. Cllr AH referred to the difference between Revenue and Capital expenditure. Revenue is what the parish carries out to maintain grass cutting, marking of pitches etc. Capital expenditure is putting up a fixed asset, such as a streetlight. We don't own the land and only rent the land for a period. It is wrong to put up a fixed asset onto land that does not belong to us, unless we have a 50-year lease where the capital asset value can be depreciated over time. Cllr MH informed the members that maybe contributions can be sought from grant applications to reduce the actual amount being put in by the parish. This type of funding might not necessarily require a large extension to the lease. The purpose of installing these two proposals is to generate additional income and widen the amenities on offer to residents. There will also be an additional cost of lighting to maximise the usage in the darker evenings. Two recommendations are proposed as a result of the discussions held this evening; Option A is that the item is brought back in September with more information to share with MB Option B Early dialogue with MB to review lease extension The above was proposed by Cllr SW Seconded by Cllr MH 4 Councillors voted in favour of Option A and 6 Councillors voted in favour of Option B. Resolved: Dialogue will take place between DPC and MB to have initial discussions about extending the lease on Martinsfield. This will be brought back at the September meeting.	
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SW/MH

20250714/17

Financial Matters and Reports

1.

Flagstone Update – It was noted that just shy of £600k has been invested, split over different accounts with guaranteed protection to minimize risk. £100k - £150k may need to be further invested subject to outstanding payments that need to be accounted for first with balances going into the Flagstone account.

2.

Financial Actual v Budget Report – The last three months we have spent £80k.

3.

Finance Correspondence List

4.

Payments Report for July 2025 - £38,624.44

5.

Payments Report for Summer Festival - £6,857.18

A revised payments list has been circulated (*) for approval this evening, totalling £46,534.14 – Proposed by Cllr AH and agreed by the members present.

Expenses over £500 + VAT for June/July 2025 (To Note)	
Dr Tech – Monthly IT Charges – June	£654.64
Turfcare – MB Grass & Marking - June	£772.20
Jog Post (Paid) – Survey Delivery	£523.40
Roots – 3 rd Cut June 2025	£7,409.57
Edge – Annual Finance Package System	£1,301.04
Phillip Newell – Grass Cutting	£852.50
Forward Trust – MB Clearance	£5,378.70
Denham Memorial Hall – Office Rent	£1,116.99
R Watts – Tree works Way & Tillard	£17,796.00
Ahcene Builders – New Bath in Bungalow	£700.00
Garage Doors Ltd – Denham Village Garage Door*	£4,929.60
Plan ET – Neighbourhood Plan*	£849.60
Phillip Newell – Grass Cutting*	£1482.50
Sub Total	£36,505.04
Summer Festival Payments List (All items see separate sheet)	£7,505.18
Including Alpha – Summer Festival £648.00*	
Total	£46,534.14

20250714/18

Date of Next Meeting

8 September 2025 at 7.30pm, at Denham Grove Hotel, Tilehouse Lane, Denham UB9 5DG

Signed: Derek Wilson – Executive Clerk and RFO

Date: 17 July 2025

Upcoming Meetings and Events:

Time	Day	Date	Meeting
3pm to 5pm	Sunday	13 July 2025	Afternoon Social with Bingo, New Denham Community Centre
7pm	Wednesday	16 July 2025	Biodiversity Working Group Meeting, DPC Offices
3pm to 5pm	Sunday	20 July 2025	Music on the Green Event, Denham Village Green
7pm	Monday	21 July 2025	Policy and Procedures Meeting, DPC Offices
7pm	Tuesday	22 July 2025	Communities and Events Meeting, DPC Offices
10am	Friday	25 July 2025	Finance Meeting, DPC Offices
7pm	Tuesday	5 August 2025	Planning Meeting, DPC Offices
3pm to 5pm	Sunday	10 August 2025	Afternoon Social with Bingo, New Denham Community Centre
7.30pm	Monday	1 September 2025	Services Meeting, DPC Offices
7pm	Tuesday	2 September 2025	Planning Meeting, DPC Offices
11am to 2pm	Friday	5 September 2025	Memory Café, St Marks Hall, Denham Green
7.30pm	Monday	8 September 2025	Full Council Meeting, Denham Grove Hotel

Chair _____ Dated _____

Amendments to Minutes dated	
Agenda Number	Title

