

You are summoned to attend the MEETING OF THE COMMUNITIES & EVENTS COMMITTEE on Tuesday 20 January 2026 at 7.00 pm at the Parish Council Office, Rear of Memorial Hall, Village Road, Denham UB9 5BN.

Aims and Objectives of the Communities Committee

- To be responsible for planning, organising, and running Community events.
- To ensure each event is financed within the budget agreed.
- To ensure all H & S and Safeguarding rules are considered and applied.
- To keep all residents informed of Events via media and paper communications.
- To produce a newsletter and publicity, keeping residents updated.
- To pursue good communications with all volunteers, Community organisers and Community venues throughout Denham.

Agenda No	Agenda Item – To be voice recorded.																																								
20260120/01	Welcome & Apologies for Absence.																																								
20260120/02	Declaration of Interests.																																								
20260120/03	Public Session.																																								
20260120/04	Minutes of the last meeting – 16 December 2025.																																								
20260120/05	Events - Memory Café – Friday, 11 am to 2 pm for 2025 dates.<table><tr><td>6 June</td><td>3 October</td></tr><tr><td>14 July</td><td>7 November</td></tr><tr><td>August – No Event</td><td>5 December</td></tr><tr><td>5 September</td><td></td></tr></table> - Dates for 2026<table><tr><td>9 January</td><td>10 April</td><td>3 July</td><td>2 October</td></tr><tr><td>6 February</td><td>1 May</td><td>August – No Event</td><td>6 November</td></tr><tr><td>6 March</td><td>5 June</td><td>4 September</td><td>4 December</td></tr></table> - New bands. - Afternoon Social and Bingo – Sunday, 3 pm – 5 pm, for 2025 dates.<table><tr><td>8 June</td><td>12 October</td></tr><tr><td>13 July</td><td>9 November Changed to 16 November</td></tr><tr><td>10 August</td><td>14 December</td></tr><tr><td>14 September Cancelled</td><td></td></tr></table> - Dates for 2026<table><tr><td>11 January</td><td>10 May</td><td>13 September</td></tr><tr><td>8 February</td><td>14 June</td><td>11 October</td></tr><tr><td>8 March</td><td>12 July</td><td>8 November</td></tr><tr><td>12 April</td><td>9 August</td><td>13 December</td></tr></table> - New Bands - Gift bags for Memory café & Afternoon social with bingo. - Risk assessment for the hall hires.	6 June	3 October	14 July	7 November	August – No Event	5 December	5 September		9 January	10 April	3 July	2 October	6 February	1 May	August – No Event	6 November	6 March	5 June	4 September	4 December	8 June	12 October	13 July	9 November Changed to 16 November	10 August	14 December	14 September Cancelled		11 January	10 May	13 September	8 February	14 June	11 October	8 March	12 July	8 November	12 April	9 August	13 December
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	• Music on the Green dates - 3rd Sunday in the month, 3 pm to 5 pm, • Dates for 2026 17 May 21 Jun 19 Jul 16 Aug 20 Sep • New bands.
20260120/ 06	Christmas lights refresh - 2025
20260120/ 07	Christmas Fair – Memorial Hall Sunday 30 November 2025 12 to 4 pm
20260120/ 08	DPC Summer Festival – 6 September 2026 • Event Spreadsheet. • Permission for fireworks – Denham aerodrome.
20260120/ 09	Video presentation for Denham
20260120/ 10	Website
20260120/ 11	Items for events. • Exhibition boards. • Visitor books for Memory Café & Afternoon social with bingo. This was discussed at Full Council 12 Jan 2026 – No visitor books are allowed, not GDPR/Assertion 10 compliant • Christmas Tree - install 26/27 Nov 2026 • Tower quote for the Christmas tree. • Cherry picker quote for Christmas tree. • DPC Baubles • DPC bunting. • Event banners
20260120/ 12	Newsletter • Newsletter 3 – Finance & Planning.
20260120/ 13	Funding & Grants • Co-op grant funding
20260120/ 14	Communications & community engagement strategy for Denham.
20260120/ 15	Litter Picking
20260120/ 16	Procurement Policy
20260120/ 17	Finance Actual vs Budget
20260120/ 18	Future Agenda Items. • Annual Parish meeting – 8 May 2026 - Deliver flyers a week before the meeting. • Poppies & Silent soldiers installation - October 2026 • Cleaning of War Memorial/Remembrance Sunday - 2026 • Dressing of the Christmas tree – 2026 • Small choir/quartet concert to be held in Denham Memorial Hall in 2026.

	• DPC Christmas calendar - 2026 • Christmas lights 2026 – Switch on 1 Dec 2026, Switch off 6 Jan 2027 • Carols on the Green - 2026 • Men in Sheds.
20260120/ 19	Date of Next Meeting Tuesday 17 February 2026 at 7 pm Denham Parish Offices, Village Road, Denham UB9 5BN

Derek Wilson – Clerk
Thursday, 15 January 2026

Committee Members			
Cllr B Keen Chairman	Cllr S. Williams	Cllr N Abadjian	
Cllr A Hans Vice Chair	Cllr M Goonesekera	Cllr J Griffiths Heath	
Cllr M Heath	Cllr G Hollis		