

You are summoned to attend the MEETING OF THE COMMUNITIES & EVENTS COMMITTEE on Tuesday 16 December 2025 at 7.00 pm at the Parish Council Office, Rear of Memorial Hall, Village Road, Denham UB9 5BN.

Aims and Objectives of the Communities Committee

- To be responsible for planning, organising, and running Community events.
- To ensure each event is financed within the budget agreed.
- To ensure all H & S and Safeguarding rules are considered and applied.
- To keep all residents informed of Events via media and paper communications.
- To produce a newsletter and publicity, keeping residents updated.
- To pursue good communications with all volunteers, Community organisers and Community venues throughout Denham.

Agenda No	Agenda Item – To be voice recorded.																						
20251216/01	Welcome & Acceptance of Apologies for Absence.																						
20251216/02	Declaration of Interests.																						
20251216/03	Public Session.																						
20251216/04	Minutes of the last meeting – 18 November 2025.																						
20251216/05	Events • Memory Café – Friday, 11 am to 2 pm for 2025 dates. <table> <tr> <td>6 June</td><td>3 October</td></tr> <tr> <td>14 July</td><td>7 November</td></tr> <tr> <td>August – No Event</td><td>5 December</td></tr> <tr> <td>5 September</td><td></td></tr> </table> • Dates for 2026 <table> <tr> <td>9 January</td><td>10 April</td></tr> <tr> <td>6 February</td><td>1 May</td></tr> <tr> <td>6 March</td><td>5 June</td></tr> </table> • New bands. • Afternoon Social and Bingo – Sunday, 3 pm – 5 pm, for 2025 dates. <table> <tr> <td>8 June</td><td>12 October</td></tr> <tr> <td>13 July</td><td>9 November Changed to 16 November</td></tr> <tr> <td>10 August</td><td>14 December</td></tr> <tr> <td>14 September Cancelled</td><td></td></tr> </table> • Dates for 2026 • New Bands • Gift bags for Memory café & Afternoon social with bingo. • Risk assessment for the hall hires. • Music on the Green dates - 3rd Sunday in the month, 3 pm to 5 pm, 2026. Dates for 2026 & New bands.	6 June	3 October	14 July	7 November	August – No Event	5 December	5 September		9 January	10 April	6 February	1 May	6 March	5 June	8 June	12 October	13 July	9 November Changed to 16 November	10 August	14 December	14 September Cancelled	
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20251216/06	Christmas lights refresh - 2025																						

20251216/ 07	Christmas Fair – Memorial Hall Sunday 30 November 2025 12 to 4 pm
20251216/ 08	DPC Summer Festival – 6 September 2026 • Event Spreadsheet. • Permission for fireworks – Denham aerodrome.
20251216/ 09	Video presentation for Denham
20251216/ 10	Website
20251216/ 11	Items for events. • Exhibition boards. • Visitor books for Memory Café & Afternoon social with bingo. • Christmas Tree - install 26/27 Nov 2025 • Tower quote for the Christmas tree. • Cherry picker quote for Christmas tree. • DPC Baubles • DPC bunting. • Event banners
20251216/ 12	Newsletter • Newsletter 3 – Finance & Planning.
20251216/ 13	Funding & Grants • Co-op grant funding
20251216/ 14	Communications & community engagement strategy for Denham.
20251216/ 15	Finance Actual vs Budget
20251216/ 16	Future Agenda Items. • Annual Parish meeting – 8 May 2026 - Deliver flyers a week before the meeting. • Poppies & Silent soldiers installation - October 2026 • Cleaning of War Memorial/Remembrance Sunday - 2026 • Dressing of the Christmas tree – 2026 • Small choir/quartet concert to be held in Denham Memorial Hall in 2026. • DPC Christmas calendar - 2026 • Christmas lights 2026 – Switch on 1 Dec 2026, Switch off 6 Jan 2027 • Carols on the Green - 2026 • Men in Sheds.
20251216/ 17	Date of Next Meeting Tuesday 20 January 2026 at 7 pm Denham Parish Offices, Village Road, Denham UB9 5BN

Jay Mitchener – Deputy Clerk
Wednesday, 10 December 2025

Committee Members			
Cllr B Keen Chairman	Cllr S. Williams	Cllr N Abadjian	
Cllr A Hans Vice Chair	Cllr M Goonesekera	Cllr J Griffiths Heath	
Cllr M Heath	Cllr G Hollis		

Chair _____

Date _____