

Councillors:	Cllr B Keen (BK) - Chair	##Cllr M Goonesekera (MG)
	#Cllr A Hans (AH) – Vice Chair	Cllr N Abadijan (NA)
	Cllr S Williams (SW)	Cllr J Griffiths Heath (JGH)
	##Cllr G Hollis (GH)	
	Cllr M Heath (MH)	
Clerk:	Jay Mitchener – Deputy Clerk	# Apologies Given ## Apologies Not Given

Agenda No	Minutes	Actions																
20251118 01	Welcome & Acceptance of Apologies for Absence Apologies given for Cllr AH Chair expressed her deepest condolences to former Cllr WD, who will be sadly missed and as he had contributed a lot to this committee.																	
20251118 02	Declaration of Interests No declaration of interests.																	
20251118 03	Public Session - None																	
20251118 04	Minutes of the last meeting – Pages 1,2,3 & 4. All agreed at Full Council.																	
20251118 05	Events Memory Café -11am to 2 pm, 1st Friday of the month, 2025. <table border="0"> <tr> <td>6 June</td><td>3 October</td></tr> <tr> <td>14 July</td><td>7 November</td></tr> <tr> <td>August – No event</td><td>5 December</td></tr> <tr> <td>5 September</td><td></td></tr> </table> 34 people attended, the band was great all enjoyed the event. Next month, the theatre players' group is booked. It was discussed how to contact individuals who live alone and encourage them to attend the event and investigate options for transport. Local businesses may be able to for support with transport. Information and support leaflets are handed out at our events. ACTION: Contact Carers Bucks for information. ACTION: Forward information on the costs of transport. Afternoon Social and Bingo – 3 pm to 5 pm, Sunday, 2025. <table border="0"> <tr> <td>8 June</td><td>12 October</td></tr> <tr> <td>13 July</td><td>9 November – Changed to 16th November</td></tr> <tr> <td>10 August</td><td>14 December</td></tr> <tr> <td>14 September – Cancelled</td><td></td></tr> </table> It was mentioned that this month's event had been changed to a new venue due to double booking, and it was a good event. ACTION: Send details of new brands. ACTION: Gift bags for the Memory Café and Afternoon social and bingo for December 2025- Small plant and calendar. ACTION: Continue to look for new bands for all events in 2026.	6 June	3 October	14 July	7 November	August – No event	5 December	5 September		8 June	12 October	13 July	9 November – Changed to 16 th November	10 August	14 December	14 September – Cancelled		JW JW JW SW All Cllrs
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20251118 09	DPC Christmas Dinner - Thursday 11 December 2025 at the Swan in Denham at 6.15 pm. The pre-order for food has now been emailed to the Swan.	
20251118 10	DPC Summer event - Festival in the field – 6 September 2026 – Martinsfield 3 pm – 8 pm - Lead party – Cllr BK & Cllr SW. It was mentioned that the Cllr is researching silent fireworks. It was also agreed by all Cllrs that the stalls will be £40.00. Will be looking to get a petting zoo, bird of prey display, chairs and possible picnic tables. The events spreadsheet was discussed, explained that all the stall holders from the Christmas Fair who were interested in joining us have been added with their contact details. This way, we are building our own contact list going forward for events. The trader forms have not been sent out yet until the Christmas fair has been completed. ACTION: Request permission from the aerodrome regarding the fireworks.	JW
20251118 11	Video presentation for Denham- Working parties are Cllr SW, Cllr AH & Cllr NA. Meeting completed with the working party, Cllr is arranging a meeting with the contractors of the photos and footage to add to the website. ACTION: Give an update for the next meeting. ACTION: Request permission to use the photograph provided.	SW JW
20251118 12	Website - Ongoing ACTION: Add a statement on the passing of Cllr and remove the photograph after his funeral.	DC/EC
20251118 13	Items for events. Banners for events. 3 new banners added to fences – Tatling End (Phoenix house), Denham Green by the shops, & New Denham (New Denham Community Hall). Exhibition boards – Waiting on update from contractor. Bunting with DPC logo on. Received the new bunting and in the office, ready to be used. Branded baubles for the Christmas tree on Village green: Informed Cllrs waiting for the DPC-branded baubles to arrive. Visitor books for Memory café & Afternoon social & Bingo. Waiting for the visitor books to arrive. Real Christmas Tree for Village green – Install 26.11.2025 The 20ft Christmas tree will arrive and be installed on 26.11.25 for the Carols on the Green event on Friday, 5 December 2025. Tower Quote. Quote 1 & 2 was discussed for the tower, and quote 2 was agreed by all Cllrs. To support dressing the Christmas tree. Waiver form for tower. All Cllrs agreed to change some wording ACTION: Have Sign, date and Print name at the bottom of the page, and add child allowed on the first level with a responsible adult. Print 12 copies.	DC
20251118 14	3rd Newsletter – September 2025 – Finance & Planning Informed that the newsletter to follow shortly.	SW/FC

20251118 15	Funding & Grants • Co-op - £2001.36 DPC received an email confirming that we have been awarded £2001.36 to put towards our Memory Café. The money has been put into the DPC Charity account. To be discussed in Part 2 at the full council meeting ACTION: Find out what the process is to release the funds. • New Denham Resident Association – Donated £1000.00 DPC were very grateful for the donation given, it was agreed by all Cllrs that £500 was to be given to the Memory café and £500.00 to be given to the Afternoon social with tea & bingo to support these events. A question was asked if the Higher Denham Residents Association give out any funding, it was said that the funding is used for the upkeep of their hall, as it's an old building.	DC/AH
20251118 16	• Communication & Community engagement strategy for Denham. It was discussed that a lot of things were discussed in the 2 meetings arranged. Need to discuss how to take the items forward. ACTION: Request the paperwork/templates from the meetings. ACTION: Arrange a meeting with the clerks to discuss if they have capacity. ACTION: Discuss with the Cllrs on what support they can offer.	EC SW BK
20251118 17	• Poppies & Silent Soldiers They were installed on 22 October and removed on 18 November 2025.	
20251118 18	• Cleaning of War Memorial Denham warden cleaned the memorial to be ready for Remembrance Sunday	
20251118 19	Finance The report attached was discussed.	
20251118 20	Future Agenda Items • Men in sheds. • Annual Parish meeting – 12 May 2026- deliver flyers a week before the meeting. • Small choir/quartet concert to be held in Denham Memorial Hall 2026. • DPC Christmas calendar for 2026	
20251118 21	Date of Next Meeting Tuesday 16 December 2025 at 7 pm Denham Parish Offices, Village Road, Denham UB9 5BN	

Jay Mitchener – Deputy Clerk
Wednesday, 10 December 2025

Committee Members			
Cllr B keen - Chairman	Cllr S. Williams	Cllr M Goonesekera	
Cllr A Hans - Vice Chair	Cllr G Hollis	Cllr J Griffiths Heath	
Cllr N Abadijan	Cllr M Heath		

Chairman _____

Date _____

Amendments to minutes dated	
Agenda No	Title

Adopted at Full Council 13 October 2025