

You are summoned to attend the MEETING OF THE COMMUNITIES & EVENTS COMMITTEE on Tuesday 18 November 2025 at 7.00 pm at the Parish Council Office, Rear of Memorial Hall, Village Road, Denham UB9 5BN.

Aims and Objectives of the Communities Committee

- To be responsible for planning, organising, and running Community events.
- To ensure each event is financed within the budget agreed.
- To ensure all H & S and Safeguarding rules are considered and applied.
- To keep all residents informed of Events via media and paper communications.
- To produce a newsletter and publicity, keeping residents updated.
- To pursue good communications with all volunteers, Community organisers and Community venues throughout Denham.

Agenda No	Agenda Item – To be voice recorded.
20251118 01	Welcome & Acceptance of Apologies for Absence.
20251118 02	Declaration of Interests.
20251118 03	Public Session.
20251118 04	Minutes of the last meeting – 21 October 2025.
20251118 05	Events • Memory Café – Friday, 11 am to 2 pm for 2025 dates. 6 June 3 October 14 July 7 November August – No Event 5 December 5 September • Dates for 2026 • Afternoon Social and Bingo – Sunday, 3 pm – 5 pm, for 2025 dates. 8 June 12 October 13 July 9 November Changed to 16 November 10 August 14 December 14 September Cancelled • Survey. • New Bands • Gift bags for Memory café & Afternoon social with bingo. • Risk assessment for the hall hires. • Music on the Green dates - 3rd Sunday in the month, 3 pm to 5 pm, 2026. To Note
20251118 06	Christmas lights refresh - 2025
20251118 07	Christmas Fair – Memorial Hall Sunday 30 November 2025 12 to 4 pm
20251118 08	DPC Christmas dinner – Thursday 11 December 2025 – The Swan Pub 6.15 pm

20251118 09	DPC Summer Festival – 6 September 2026 - Event Spreadsheet. - Permission for fireworks – Denham aerodrome.
20251118 10	Video presentation for Denham - Ongoing
20251118 11	Website – Ongoing.
20251118 12	Event items. - Exhibition boards. - Visitor books for Memory Café & Afternoon social with bingo. - Christmas Tree - install 26/27 Nov 2025 - Scaffolding quotes for the Christmas tree. - Waiver form for scaffolding use.
20251118 13	Newsletter Newsletter 3 – Finance & Planning.
20251118 14	Funding & Grants - Co-op grant funding. - New Denham Community Association.
20251118 15	Communications & community engagement strategy for Denham.
20251118 16	Poppies & Silent Soldiers - install on 22 October 2025 – Remove on 24 Nov 2025
20251118 17	Cleaning of War Memorial – St Mary’s Church - 08/11/2025 - Cleaning – 06.11.25 - Wreath.
20251118 18	Finance Actual vs Budget
20251118 19	Future Agenda Items. - Dressing of the Christmas tree – 28 Nov 2025 - Christmas lights 2025 – Switch on 1 Dec 2025, Switch off 6 Jan 2026 - Carols on the Green - 5 December 2025 - Annual Parish meeting – 8 May 2026 - Deliver flyers a week before the meeting. - Men in Sheds.
20251118 20	Date of Next Meeting Tuesday 16 December 2025 at 7 pm Denham Parish Offices, Village Road, Denham UB9 5BN

Jay Mitchener – Deputy Clerk
Wednesday, 12 November 2025

Committee Members			
Cllr B Keen Chairman	Cllr S. Williams	Cllr N Abadjian	
Cllr A Hans Vice Chair	Cllr M Goonesekera	Cllr J Griffiths Heath	
Cllr M Heath	Cllr G Hollis		

Chair _____

Date _____