

You are summoned to attend the meeting of the **POLICY & PROCEDURES Committee on Wednesday 12 February 2025 at 6.30pm in the Parish Council Office, Rear of Memorial Hall, Village Road, Denham UB9 5BN.**

Members should disclose any Personal or Disclosable Pecuniary Interest.

Aims and Objectives:

- To ensure that the Parish Council has good governance.
- To ensure that there is a framework in place to protect both staff and Councillors.
- To regularly review and update Council policies and procedures.
- To keep the Full Council informed of all staffing/Councillor issues.
- To establish new Policies and Procedures and present them to Full Council.

Agenda No	Agenda Item
20250212/01	Welcome and apologies for absence.
20250212/02	Minutes of previous meeting – 11 September 2024. The meeting had to be adjourned in November due to not being quorate.
20250212/03	GDPR, Environmental Information Regulations, and FoI Policies 2025
20250212/04	Safeguarding Policy 2025
20250212/05	Councillor Tablet Policy 2025
20250212/06	Certifying Documents Policy
20250212/07	Date & Time for Next Meeting Wednesday 9 April 2025 at 6.30pm Denham Parish Council Offices, UB9 5BN

Derek Wilson – Executive Clerk and RFO
 7 February 2025

Committee Members:			
Cllr E Austin	Cllr J Walsh	Cllr M Heath	Cllr A Hans
Cllr S Williams	Cllr B Keen	Cllr W Davey	