

You are SUMMONED to attend the ANNUAL MEETING OF THE PARISH COUNCIL on Monday 12 May 2025 at 7:30pm at Denham Grove Hotel, Studio 10, Conference Wing, Tilehouse Lane, Denham UB9 5DG.

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information.
- Members raise their hands to speak and wait until Chair calls them to speak.
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful.
- Principles of public life – **Selflessness, integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Items
20250512/01	Election of Chair
20250512/02	Election of Vice-Chair
20250512/03	Signing the Acceptance of Office
20250512/04	Councillors signing acceptance of Office
20250512/05	Councillors signing Code of Conduct
20250512/06	Registration of Interests (Declaration of Interests form)
20250512/07	Acceptance of DPC Tablet (where appropriate)
20250512/08	Welcome and Apologies for Absence
20250512/09	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor.
20250512/10	Public Session (not to exceed 15 mins – Standing Order 3 (e & f) and no member of the public can speak for more than 5mins, Standing Order 3 (g).
20250512/11	Approval of Minutes • Minutes of the Communities and Events Meeting 18 February 2025 • Minutes of the Communities and Events Meeting 18 March 2025 • Minutes of the Full Council Meeting 14 April 2025 • Minutes of the Communities and Events Meeting 22 April 2025 • Minutes of the Services Meeting 6 May 2025

20250512/12	Reports from Outside Bodies																								
20250512/13	Chairman's Report																								
20250512/14	Report from Unitary Councillors																								
20250512/15	Executive Clerk's Report Town and Parish Clerks Forum 23 April 2025																								
20250512/16	Election of Committees																								
20250512/17	Election to Outside Bodies																								
20250512/18	Appointment of Trustees on Denham Village Green Trust To ratify the appointment of Councillors onto the Denham Village Green Trust																								
20250512/19	Appointment of Trustees on Denham Community Charity CIO To ratify the appointment Cllrs AH, AWH, SW, MH																								
20250512/20	Roles and Responsibilities																								
20250512/21	Neighbourhood Plan																								
20250512/22	Breakthrough Communications																								
20250512/22	Martinsfield (Nothing to Report)																								
20250512/23	Financial Matters and Reports 1. Flagstone Update (See attached) 2. Financial Budget Heading (See attached) 3. Financial Budget Comparison Report (See attached) 4. Finance Correspondence List 5. Payments Report for April/May 2025 (See attached) £8,281.63 <table border="1" data-bbox="352 1451 1345 1904"> <thead> <tr> <th colspan="2">Expenses over £500 + VAT for March/April 2025 (To Note)</th></tr> </thead> <tbody> <tr> <td>Dr Tech – Monthly IT Charges - April</td><td>£640.81</td></tr> <tr> <td>Turfcare – MB Grass and Marking - April</td><td>£772.20</td></tr> <tr> <td>JogPost (Paid) Newsletter Delivery - April</td><td>£772.80</td></tr> <tr> <td>Philip Newell – Grass Cutting</td><td>£922.50</td></tr> <tr> <td>Forward Trust – Fence Repair</td><td>£1,035.55</td></tr> <tr> <td>Basil & Crew – Petting Zoo for VE Day</td><td>£570.00</td></tr> <tr> <td>BMKALC – BALC & NALC Subscription</td><td>£1,374.78</td></tr> <tr> <td></td><td></td></tr> <tr> <td></td><td></td></tr> <tr> <td></td><td></td></tr> <tr> <td>Total</td><td>£6,088.64</td></tr> </tbody> </table>	Expenses over £500 + VAT for March/April 2025 (To Note)		Dr Tech – Monthly IT Charges - April	£640.81	Turfcare – MB Grass and Marking - April	£772.20	JogPost (Paid) Newsletter Delivery - April	£772.80	Philip Newell – Grass Cutting	£922.50	Forward Trust – Fence Repair	£1,035.55	Basil & Crew – Petting Zoo for VE Day	£570.00	BMKALC – BALC & NALC Subscription	£1,374.78							Total	£6,088.64
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20250512/24	Date of Next Meeting 9 June 2025 at 7.30pm, at Denham Grove Hotel, Tilehouse Lane, Denham UB9 5DG																								

Signed: Derek Wilson – Executive Clerk and RFO

Date: 7 May 2025

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.00pm	Wednesday	14 May 2025	Biodiversity Working Group / DPC Office
2.00pm	Sunday	18 May 2025	Beating the Bounds – Meet at New Denham Community Centre
7.00pm	Tuesday	20 May 2025	Communities and Events / DPC Office
	Friday	30 May 2025	Internal Audit
7.30pm	Monday	2 June 2025	Services / DPC Office
7.00pm	Tuesday	3 June 2025	Planning / DPC Office
10.00am	Friday	6 June 2025	Finance / DPC Office
11.00am to 2pm	Friday	6 June 2025	Memory Café / St Mark's Hall, Denham Green
3pm to 5pm	Sunday	8 June 2025	Afternoon Social and Bingo / New Denham Community Centre
	Monday	9 June 2025	Full Council /