

Minutes of the **COMMUNITIES & EVENTS COMMITTEE** on Tuesday 20 May 2025 at 7.00 pm at **Parish Council Office**, Rear of Memorial Hall, Village Road, Denham UB9 5BN.

Councillors:	Cllr B Keen (BK) - Chairman	Cllr M Goonesekera (MG)
	Cllr A Hans (AH) – Vice Chair	Cllr G Hollis (GH)
	Cllr S Williams (SW)	Cllr N Abadijan (NA)
	Cllr W Davey (WD)	Cllr J Griffiths Heath (JGH)
Clerk:	Jay Mitchener – Deputy Clerk	# Apologies Given ## Apologies Not Given

The meeting was voice-recorded.

Agenda No	Minutes	Actions
20250520/ 01	Welcome & Acceptance of Apologies for Absence Cllr J Walsh (JW) is in attendance.	
20250520/ 02	Election of Chair and Vice-Chair – Proposed and seconded Cllr B Keen for Chairman & Proposed and seconded Cllr A Hans for Vice-Chair.	
20250520/ 03	Declaration of Interests No declaration of interests.	
20250520/ 04	Public Session Guest speaker – Saadia has organised this event for four years. The event celebrates the inclusion of Muslims and Indian cultures with live Asian music, comedians, street food, and shopping. This event brings all communities together and fosters a better understanding of each culture. Saturday 16.08.25 – 12 noon to 10 pm. This is a non-commercial event, and all proceeds are donated to charity. The venue is booked at the GX Association, as they have ample parking. The support they are seeking includes volunteers for the event, permission to display banners, and funding if necessary. It was mentioned that, as the event will not be held in Denham, DCP won't be able to sponsor it, the event needs to be held in Denham. We can support if an email is sent to our clerk to request permission and state where the banner could be placed and can be discussed in the next committee meeting. We could send an email to our volunteers to see if they can support this event.	
20250520/ 05	Minutes of the last meeting – 22 April 2025 – All Cllrs agreed at the full council meeting.	
20250520/ 06	Events • Memory Café -11am to 2 pm, 1st Friday of the month, 2025. 6 June	

	It was brought to attention White Plains brought 14 members, the limit was 8 people, and they took over with the buggies. They are in a position to book events for themselves. Going forward with White Plains this issue needs to be addressed with them and in future request the number of attendees and a donation for food. An outdoor Fete has been organized, and the new 2 volunteers will support the event. Contacted the social prescribers in Denham, the surgery has a 9-month waiting list, they have us on the list now. Once a person has been assessed as mild or moderate, they will contact us. ACTION: Call the film company and discuss the options of clips of the film from the visit. ACTION: Supply bunting for this event and handyman support. Afternoon Social and Bingo – 3 pm to 5 pm, Sunday, 2025. 8 June 13 July 10 August 14 September The event is going from strength to strength, and averages 42 people on a Sunday afternoon. It was mentioned that there is a visitor list that is updated regularly, but we don't hold addresses due to GDPR. Informed Cllrs that the film company is not able to attend the June event. If pictures can be taken, they can add to their footage. Cllr A Head will be the lead for this event for June 8, 2025. Music on the Green dates – 3 pm to 5 pm, 3rd Sunday in the month 18 May – Mandolin Monday 17 August – Chasing Deer 15 June – Eclectica 21 September – The Styles 20 July – James & Amir Cllr AH thanked Cllr BK for her support in volunteering her time for this event. Not all Cllrs responded to the email request to support this event. It was mentioned that future events need the Cllr's support for these events to carry on as we need to follow Martyn's Law and complete an emergency plan form with an event leader's name. ACTION: Email all Cllrs the dates for all our events and ask who is available. Informing them that we are required to follow Martyn's Law, complete emergency plans in case issues occur. Public toilets – As we get lots of people attending this event, they tend to use the toilets in the pub, and a large queue is formed. Quotes were discussed for 1+1 mobile toilets, the issue is that there isn't a large enough access point to the village green due to the small white fence. It was agreed to get quotes for the ordinary mobile toilets. ACTION: Book 4 x mobile toilets for the next event.	EC DC DC DC
20250520/ 07	Annual Parish Meeting – Thursday 8 May 2025 - 6.30 pm It was a great meeting, 57 people attended. Attending on the evening were HS2 Align, Dog Trust, Colne Valley, Organic Garden & Neighbourhood Plan Consultants, Plan-ET. The gentleman from the Fire Bridge presented for 10 minutes. BC Cllr JC introduced the new Cllrs elected. MB, Bosch, Co-op, PCSO, Joy Morrissey MP were unable to attend on this occasion.	

	It was mentioned next year to give the stallholders a chance to present for 5 minutes, to make them feel included. All agreed. The new pop banners looked great and should be used for other events going forward. All agreed. ACTION: Send the attendance list to FC, as information needs to be added to the email list. ACTION: Deliver flyers a week before this meeting to generate interest for the community to attend.	FC DC
20250520/ 08	VE 80th Celebrations Event – on Denham Village Green - Sunday 11 May 2025 – 2 pm-5 pm. Event: Lead for the event - Cllr SW Volunteers on the day – Cllr SW, WD, BK & NA. The bunting and the 80 VE day flag went up on 2 May TO celebrate this occasion. The bunting and flag will come down after the Denham Village Fayre. This event was a great success; a lot of people attended and enjoyed the afternoon. It was a windy day, and the information boards kept falling over and had to be propped up as they broke. ACTION: Order another information board. All agreed. ACTION: Get a Union Jack flag. All agreed ACTION: Get a quote for bunting with the DPC logo on it to go round the marquee	DC DC DC
20250520/ 09	Beating of the Bounds Rogation Sunday 25 May 2025 -2 pm/4 pm The New Denham community hall granted us parking for 20 cars for the walkers for 2 hours. PG has given us information about the walk and a map, which will be handed out to the walkers. This was advertised on the DPC website, noticeboards, social media and Colne Valley in the first week of May 2025. Gave PG posters to other walkers in Iver to advertise the event. Our handyman will take the table to place the refreshments at 3.45 pm. Along with the DPC flag, banner & first aid kit. Cllr JW will be the lead for this event, with support from our handyman and our new volunteer. Bottles of water and packets of biscuits will be given as refreshments. The emergency plan form has been completed and given to Cllr JW. ACTION: Request the use of toilets at the New Denham Community Centre.	DC
20250520/ 10	Denham Village Fayre – Monday 26 May 2025, 9 am – 5 pm. Cllr A Hans & AH – 9 am/11 am booked. Cllr WD & BK – 11 am -1 pm booked. Cllr NG & MG - 1 pm - 3 pm – booked Our handyman to set up AT 8.30 am/ set down 3.30 pm outside the village garage, with 2 x trestle tables, DPC flag & banner, bottles of water, milk tea & coffee, with cups and stirrers. Our new volunteer will also be on hand for support. Refreshments will be bought on Thursday, ready for this event. Will provide the list of actions for DPC, Police & BC, Newsletters, posters with event details, become a Parish Cllr, etc.	

20250520/ 11	DPC Summer Festival – Sunday 29 June 2025 – Martinsfield 3 pm – 8 pm • Working party May 2025. The working party Cllr SW, AH, NA & JGH, held a meeting via Zoom on 29.04.25 @ 7 pm. Discussed to start at 3 pm and have the music at 4 pm, maybe only have 2 acts. Questioned if we would have the falconry again this year, as footfall can cause issues with the football pitches. What display can we have that we can keep centralised on the field? Will need to look at the layout on the field. It was agreed that DPC will charge the stallholders this year. A flyer has been designed and will be handed out at the Denham Village fayre to advertise the event. Informed the Cllrs that the mobile toilets have already been booked for this event. ACTION: Email individual forms to the working party. ACTION: Printer flyers. ACTION: Email all Cllrs for support on the day. ACTION: Changeable banner – 10ft x 3ft – All agreed to quote. ACTION: Find a contractor to install the large banner. ACTION: Risk assessments will need to be completed.	DC DC DC DC DC SW
20250520/ 12	Christmas tree lights – Refresh & review all Denham areas. Working party- SW, BK, AH, WD, NA & GH. 2 site visits booked to do the assessments this week. Once the information has been received from the contractors, will invite the working party to discuss options. The working party to do site visits in areas for MORE options once the assessment is completed. All Cllrs agreed.	
20250520/ 13	Daffodils – All Cllrs agreed. 2 site visits completed with contractors, one quote received and discussed for planting. All Cllrs agreed. Waiting for the quote for 1,000 daffodil bulbs. • Trees in front of the New Denham Community Centre. • Either side of the railway bridge. • Higher Denham – Site visit needs to be completed with Cllr. • Skylark Rd – Tatling End. • ACTION: Order 1,000 daffodil bulbs.	DC
20250520/ 14	Hanging baskets -Shop fronts & Streetlights Informed the Cllrs by mid-June 2025, the hanging flower baskets will be installed in all the areas below. Note: Flowers, brackets & maintenance for 1 year – quote agreed by all Cllrs. Areas • Oxford Rd x 3 shops for hanging baskets – All Cllrs agreed. • Tatling End – add flower baskets to 6 double streetlights on the central reserve – all Cllrs agreed. • New Denham- add flower baskets to 10 streetlights – All Cllrs agreed.	
20250520/ 15	Video presentation for Denham – Ongoing	
20250520/ 16	Website – Ongoing Still updating information, film and new pictures.	

	When we receive the new photos of events FROM this year, Cllrs will be invited to the office to choose.	
20250520/ 17	Items for events. • Banners for events. Explained that the only areas are the Denham Green railings by the shops and the New Denham community hall fence. Emailed and spoke to the letting agency for Phoenix House in Tatling End, they will approach the landlords and ask the question Waiting for an update. Emailed St Mark's Hall, Denham Green, for use of their fence, still waiting for an update will chase again. ACTION: Get the new email address from Cllr. • Promotional banners. All completed and used for the Annual parish meeting, except for the Neighbourhood plan, as still in discussion.	DC/SW
20250520/ 18	3rd Newsletter – April 2025 - Completed The next newsletter will be for planning & finance in September 2025 ACTION: Kings Mill Way - add to the list for delivery.	
20250520/ 19	Funding & Grants – To Note • Co-op – Results will come in Nov 2025.	
20250520/ 20	Community Payback. Emailed and spoke to the contact, on return from their annual leave, a meeting will be booked to discuss the projects they can support. For communities, litter picking would be a good choice, which would support us. All Cllrs agreed. ACTION: Update Cllrs for next meeting.	DC
20250520/ 21	Litter picking We were given a contact for a volunteer to litter pick the New Denham area and invited him to the office to discuss the process. The gentleman has his equipment, is very supportive and has been litter picking in Hillingdon for 4 years. I arranged with the BC waste team for the collection of the waste. He will do this for the next few weeks to clear as much as he can. It was mentioned that we could mention his support in the next Newsletter ACTION: Order more litter picking equipment from BC ACTION: Provide litter picking equipment for each event we do.	DC DC
20250520/ 22	Finance • Report attached discussed. Information and dates in the report are incorrect. It should be for 2025/26 ACTION: Review information.	FC
20250520/ 23	Future Agenda Items • Christmas Fayre – Discuss plans – Feb 2025 • Poppies & Silent Soldiers- Install on 22 Oct 2025- Remove 24 Nov 2025. • Christmas tree – Install Thursday, 27 Nov 2025.	

	• Dressing of the Christmas tree 29/30 Nov 2025. • Christmas lights 2025- Switch on 1 Dec 2025/Switch off 6 Jan 2026. • Higher Denham – DPC to supply new Christmas lights. • Carols on the green – 6 Dec 2025 • Sunday morning farmers market – First Sunday of the month. • Men in sheds.	
20250520/ 24	Date of Next Meeting Tuesday 17 June 2025 at 7 pm Denham Parish Offices, Village Road, Denham UB9 5BN	

Jay Mitchener – Deputy Clerk
Tuesday, 27 May 2025

Committee Members			
Cllr B keen - Chairman	Cllr S. Williams	Cllr M Goonesekera	
Cllr A Hans - Vice Chair	Cllr G Hollis	Cllr J Griffiths Heath	
Cllr N Abadijan	Cllr W Davey		