

Minutes of the **COMMUNITIES & EVENTS COMMITTEE** on Tuesday 18 March 2025 at 7.00 pm at **Parish Council Office**, Rear of Memorial Hall, Village Road, Denham UB9 5BN.

Councillors:	Cllr A Hans (AH) - Chairman	#Cllr S Jefferys (SJ)
	Cllr B Keen (BK) – Vice Chair	##Cllr G Hollis (GH)
	Cllr S Williams (SW)	##Cllr M Goonesekera (MG)
	Cllr W Davey (WD)	#Cllr J Griffiths Heath (JGH)
Clerk:	Jay Mitchener - Clerk	# Apologies Given ## Apologies Not Given

Meeting was voice-recorded

Agenda No	Minutes	Actions																
20250318/01	Welcome & Acceptance of Apologies for Absence Apologies received from Cllr SJ & Cllr J Griffiths Heath. Cllr J Walsh (JW) is in attendance.																	
20250318/02	Declaration of Interests No declaration of interests.																	
20250318/03	Public Session NONE																	
20250318/04	Minutes of the last meeting – from 18 February 2025 - All Cllrs agreed.																	
20250318/05	Events Memory Café -11am to 2 pm, 1st Friday of the month 2025. (6 months)<table><tr><td>10 January.</td><td>4 April</td></tr><tr><td>7 February</td><td>2 May</td></tr><tr><td>7 March</td><td>6 June</td></tr></table>The event is running successfully. It was mentioned that another donation of £20 was given by an attendee and that the Denham wives will give a donation as they will be cancelling all their events. This money will be used to replenish stock.ACTION: To send pictures of this event to Cllr SW. Afternoon Social and Bingo – 3 pm to 5 pm, Sunday 2025. (6 months)<table><tr><td>19 January Cancelled</td><td>13 April</td></tr><tr><td>16 February</td><td>11 May Cancelled</td></tr><tr><td>16 March</td><td>8 June</td></tr></table>This event is running successfully, and no issues reported. Music on the Green dates – 3 pm to 5 pm, 3rd Sunday in the month<table><tr><td>18 May</td><td>17 August</td></tr><tr><td>15 June</td><td>21 September</td></tr></table>ACTION: Add dates to band names booked for the next meeting. ACTION: Flyers to be created.	10 January.	4 April	7 February	2 May	7 March	6 June	19 January Cancelled	13 April	16 February	11 May Cancelled	16 March	8 June	18 May	17 August	15 June	21 September	JW FC FC
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20250318/ 06	Annual Parish Meeting – Thursday 8 May 2025 - 6.30 pm ACTION: Confirm Memorial Hall booked for 08.05.25. ACTION: To send the report to Cllr BK. Cllr AH is unavailable for this meeting. ACTION: Send invites to MB, Bosch, Co-op, HS2 Align, Dog Trust, PCSO, Colne Vally, Garden waste team & Neighbourhood Plan Consultants Plan-ET.	FC AH DC
20250318/ 07	VE 80yr Celebrations Event – on Denham Village Green - Sunday 11 May 2025 – 2 pm-5 pm. Event: Lead for the event - Cllr SW - Note Cllr AH away. Confirmed volunteers on the day – Cllr SW, WD, BK & NA. UPDATE: Received 4 x VE day flags – 1 x flagpole Denham Village green, 2 x flags to dress the tables, and 1 x flag given to Chairman for Higher Denham. • Use display from the last 80 D-day celebration. 2 x trestle tables, supply water, tea, tea urn, cups, DPC banner, add flags 1 silent soldier to the green. • The band is booked now – Completed. • Book - ice cream van, fish & chips & petting zoo. ACTION: Send contact details to Cllr SW for ice cream van, fish & chip van and petting zoo. ACTION: Add bunting to green – get quote. ACTION: Get refreshments for the event. ACTION: Send an email to all Cllrs to come on the day.	 SW DC SW SW BK/FC DC SW DC
20250318/ 08	Beating of the Bounds Rogation Sunday 25 May 2025. UPDATE: Contacted PG - Will support with the route, walk, map & information. Will advertise with history in March/May, on DPC website, noticeboards, current events, social media and Colne Valley. ACTION: Give posters to PG to other walkers in Iver to advertise the event. UPDATE: Added to Newsletter.	 FC/DC
20250318/ 09	Denham Village Fayre – Monday 26 May 2025 9 am – 5 pm Informed Cllrs that the Church wouldn't give DPC a free stall, we will use our trestle tables on the day outside the Village garage doors. An email was sent to all Cllrs to support on the day- 2 hr slots. Cllr A Hans & AH – 9 am/11 am booked. Cllr WD & BK – 11 am -1 pm booked. Cllr NG 1 pm - 3 pm – Waiting update. ACTION: Email again all Cllrs for their support with 2hr slots. ACTION: Email 5 days before the event – buy teas, coffee, biscuits & water. ACTION: Draft email to St Mary's Church.	 DC DC/AH AH
20250318/ 10	DPC Summer Festival – Sunday 29 June 2025 – Martinsfield 3pm – 8 pm • Working party Feb 2025. Working party will be Cllr SW, AH, NA, JGH & BK, and should be held in March. ACTION: Email the working party for dates & times. ACTION: Send email to MB, & football teams for use of Martinsfield.	 DC DC

20250318/ 11	Trees Christmas lights - Refresh Working party- SW, BK & GH Noted that Higher Denham will receive new Christmas lights this year. Look at the area on A412 just before the railway bridge. ACTION: Email Cllrs for dates & times for the working party. ACTION: Contact SJ for support/advice. ACTION: Get quotes/assessments for Christmas lights for all Denham areas.	DC DC DC
20250318/ 12	Newsletter - March 2025 It was discussed to remove the daffodil image from the newsletter, remove information on biodiversity and use Denham Parish element instead of the word Precept. Not to have the Chairman's name on the newsletter – at the end of the newsletter to be signed off as Denham Parish Council and take out the thank you's All agreed. ACTION: Add spelling of Tobery should be Toby, add in the following to the defibs, Lower Road, Middle Road, Higher Road Higher Denham, date for A412 is 2016, VE Day in a box, Xmas lights switch on date 1 Dec, Memory Café and Afternoon social in box, need to add info on Neighbourhood Plan, move A412 onto the front page, add history of Beating the Bounds, website ACTION: BK to send poem and information on 80 VE day. ACTION: Have the Newsletter ready by the end of this week. ACTION: Drop some Newsletters to Londis shop – Tatling End. ACTION: Give Newsletters to shops in Penn Drive & New Denham for the residents. UPDATE: Newsletters will be added to the refreshed website.	FC/SW BK/DC SW DC DC
20250318/ 13	Defibrillator signage. All agreed not to have the recommended signage, as limited places to add signage where defibrillators are located.	
20250318/ 14	Shop Fronts. • Flags & brackets – quotes agreed by all Cllrs Noted. • Feasibility report. Quote £1,190.00 for feasibility report agreed by all Cllrs. • Oxford Rd x 3 shops for flags & hanging baskets – All Cllrs agreed. • Tatling End – add flower baskets to 6 double streetlights on the central reserve. All Cllrs agreed. Once the feasibility report is received, will need to send it to BC for approval. • Maintenance for flower baskets. Need approval from BC, then can request quotes for hanging baskets, flowers and maintenance plan. ACTION: Get quotes for baskets, flowers and maintenance plan.	DC
20250318/ 15	Video presentation for Denham – Ongoing Emailed all dates & times for all events to the filming company. Informed Cllrs that Afternoon social and bingo in June 2025, the film company are unable to attend, requested pictures to be taken and given to them. ACTION: Take pictures from Afternoon social & bingo and send to DC	SW
20250318/ 16	Website – Ongoing Informed all Cllrs that the refreshed website should be going live by the end of this week. A few pictures and posters need to be added, but this can be done by office staff. ACTION: Send in head & shoulder pictures.	BK & MG
20250318/ 17	Items for events. • Banners for events.	

	Ask Village Plants to use their fence and they said no. Discussed quote for re-usable banners – all Cllrs agreed. ACTION: Confirm areas where the banners can be placed and order appropriately – 3 x annual events 3 for Summer Festival event – and 3 Christmas event. • Promotional banners. Informed the Cllrs, the contractor has taken a few of the pop-up banners to make the changes that have been requested, waiting to see what they will look like. Will send images once received for approval or comments. Discussed in a prior meeting - Noted ❖ Neighbourhood Plan – Keep this one. Waiting for new information. ❖ Services – Add the list of play areas, add Sports club support, add a picture of DUFC playing on Martinsfield, remove wildflowers, change to biodiversity, remove BC heading and replace with Fix My Street, add a new picture of Denham Green play area, keep the gym picture, keep picture of DU ladies football team playing, keep allotments & remove the picture of tracker and replace with picture of cricket. Noted. ❖ Finance - Pie charts can remain, remove info at the bottom and change to something else. ACTION: Send finance image to request an update. ❖ Community – Remove Denham in bloom, keep silhouettes & poppies replace pictures, keep defibrillators add a new picture, add new pictures of Christmas lights on Denham Village Green, Denham green lights and add a Newsletter. ACTION: Get pictures of events. ❖ Tilehouse lane & MC – Remove Tilehouse lane title, Keep Memory Café, keep Social Afternoon & bingo, keep the same quotes, add new pictures of both events and add new pictures of Chiltern Air Museum. Noted ❖ Community events – Keep music on the green, keep Beating of the bounds, and add Christmas Carols with new pictures. Noted	DC DC/AH SW/DC
20250318/18	Funding & Grants – To Note • Co-op – Results will come in Nov 2025.	
20250318/19	Litter picking It was agreed that it was too late for us to get involved with the great British clean-up as it starts 21 March/6 April 2025 – No action required.	
20250318/20	Finance • Report attached.	
20250318/21	Future Agenda Items • Newsletter September 2025 • Christmas Fayre – Discuss plans – Feb 2025 • Poppies & Silent Soldiers- Install on 22 Oct 2025- Remove 24 Nov 2025. • Christmas tree – Install Thursday 27 Nov 2025. • Dressing of the Christmas tree 29/30 Nov 2025. • Christmas lights 2025- Switch on 1 Dec 2025/Switch off 6 Jan 2026. • Higher Denham – DPC to supply new lights. • Carols on the green – 6 Dec 2025 • Sunday morning farmers market – First Sunday of the month. • Men in sheds.	

20250318/ 22	Date of Next Meeting Tuesday 22 April 2025 at 7 pm Denham Parish Offices, Village Road, Denham UB9 5BN	

Jay Mitchener – Clerk
Wednesday, 16 April 2025

Committee Members			
Cllr A Hans Chairman	Cllr S Jefferys	Cllr S. Williams	Cllr M Goonesekera
Cllr B Keen Vice Chair	Cllr G Hollis	Cllr W Davey	Cllr J Griffiths Heath
Cllr N Abadijan			