

Minutes for the **COMMUNITIES** Committee Meeting
 Tuesday 17th December 2019 at 8.00pm in the Council Office, Village Road, Denham

Councillors:	Cllr S Williams (SW) - <i>Chairman</i>	#	Cllr G Hollis (GH)
	Cllr S Jefferys (SJ) - <i>Vice-Chairman</i>		Cllr M E Hagon (MEH)
	Cllr K Bowen (KB)	#	Cllr A Hans (AH)
	# Cllr W Davey (WD)		Cllr S Sproul (SS)
	Cllr M Heath (MH)		
Associates:	# Edna Austin (EA)	Clerk	Jagjit Brar
	# - <i>Apologies Received</i>		

Minute No	Minute	Action
191217/01	Apologies for Absence As above	
191217/02	Approval of Minutes of last meeting AGREED	
191217/03	Notification of any urgent matters to be taken under item 191217/17 • Cllr SW – Memorial Plaque • Cllr SJ – Christmas Lights • Cllr SJ – Coop Thank You • Clerk – Defibs	
191217/04	Matters arising from the last meeting None	
191217/05	<u>Upcoming Events</u> Tea Dance – 5 January 2020 from 3pm to 5pm Next dates 22 March (possible change as it is Mother's Day) and 10 May 2020 Music has been arranged and publicity has been produced Beating the Bounds – 17th May 2020 - Noted Music on the Green - 17 May, 21 June, 19 July, 16 August, 20 Sept 2020 Clerk to write to all bands with payment details and procedure Village Fayre – 25 May 2020 - Noted Remembrance Day – Sunday 8 November 2020 - Noted Denham Green Christmas Fayre 2020 - Noted Denham Village Christmas Carols – 4 December 2020 Event on Friday 6 th December 2019 went well, the band played until 7pm	Clerk

	Denham Green Academy did not attend however due to a change of Head and some miscommunication. Denham Village School raised £200 selling tea and coffee and mulled wine and gave away hot chocolate to the children. Coop staff generously donated the mince pies and cakes following a mix up with head office. Surplus cakes have been donated to the Age Concern Luncheon Club. VE Day 2020 Children's Tea Party – Friday 8 May 2020 (Bank Holiday) Tea Dance – Sunday 10 May 2020 Cllr KB – Apologies the re-enactor is already booked up with other VE celebration events Alternative suggestions for entertainment included: • Face Painter • Army Truck – from Tatling End resident • Fancy Dress Competition – VE Day related • Team events • Britch Legion to be approached All Cllrs to forward suggestions to Cllr SW Annual Parish Meeting – Wednesday 18 March 2020 at 7pm • Speakers to be approached: - Cllr SW to approach Robert Lyndsey and a Google representative - New MP to be approached Joy Morrissey - Eddie Chinner – Denham Historian - John Martin – Martin Baker - Transport for Bucks • Stalls: - Cllr KB – Dogs Trust - Cllr SW – Fire Service - Clerk – PCSO's • Presentations by Chairs of Committees All chairs to be ready by next meeting Clerk to book hall	All Cllrs Clerk
191217/06	Village Green Bandstand Cllr SJ to identify suitable bandstand, then committee to identify funding	

191217/07	Denham Parish Council Survey Example survey was circulated and discussed, Cllrs to feedback comments by the next meeting	All Cllrs
191217/08	Good Neighbours Scheme Update - Cllr MEH reported there is a fortnightly coffee morning being ran from St Marks Church Hall. - Cllr MEH will approach Carmen to get events booked in the May Coles Room for 2020 - Some volunteers have had to step down, however of the remaining none want to take on the administration role - A volunteer will man the phone over the Christmas period following the article in the In and Around magazine - Cllr SW offered coffee and pastries in the Falcon Inn for volunteers in the new year	
191217/09	Denham Green Children's Centre None	
191217/10	Visit Bucks Website Contribution • Chesham example: https://www.visitbuckinghamshire.org/plan-your-visit/market-towns Cllr KB suggested we could use some of the history and background from the Colne Valley Park website? All agreed to contribute, Cllr SW to pull together	Cllr SW
191217/11	Engaging with the Community Following the BMKALC conference Waughton Council gave lots of examples of how they engage with their community	
191217/12	Social Media It was agreed that Denham Parish Council need to update and improve their social media presence, Cllr SW to work with Susan to take this forward. It was also suggested that pictures are used on the website rather than headings. All Councillors to review passwords to ensure that they are secure and contain capitals, numbers and special characters.	Cllr SW All Cllrs
191217/13	Media Policy An example policy was circulated, council to agree and circulate for the next full council meeting on 13 th January 2020. Cllr SW to forward to Clerk	Cllr SW
191217/14	The Councillor Workbook All Cllrs to complete by next full council meeting, actions will be taken forward by this committee	All Cllrs

191217/15	Correspondence list <table border="1" data-bbox="288 300 1348 479"> <thead> <tr> <th>Ref</th><th>From</th><th>Details</th></tr> </thead> <tbody> <tr> <td>1005</td><td>Heart of Bucks</td><td>Winter Warmth Programme</td></tr> <tr> <td>1046</td><td>CoOp Community Team</td><td>Selected to take part in Local Fund</td></tr> </tbody> </table> Noted	Ref	From	Details	1005	Heart of Bucks	Winter Warmth Programme	1046	CoOp Community Team	Selected to take part in Local Fund	
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1005	Heart of Bucks	Winter Warmth Programme									
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191217/16	Communities Committee Finance Noted										
191217/17	Any other matters agreed under item 191217/03 above Memorial Plaque Cllr SW received a call from a resident who had two family members to be listed on the memorial plaque and their names were also listed in the In & Around. Unfortunately the church had to get permission from the Diocese, Cllr SW to approach Kristoff to see if we can still progress with it Defib Offer Tony Valentine (the guardian of the New Denham defib) has acquired a defib for another organisation in Hillingdon based on the success of New Denham only to discover that it is not serviced in the same way by London ambulance as it would be Bucks by the South Central Ambulance Service. Would we be interested in buying it from them as it is brand new and just not suitable in its current location. The unit and cabinet was purchased for £1,708.70. It was AGREED that the Parish Council would buy it from them and also buy an additional unit to install in Tatling End and Denham Green. Cllr SW to contact Boots in Denham Green regarding installation outside. Clerk to approach Cllr WD to approach the Londis regarding installation in Tatling End. Village Lights Cllr SJ suggested that some new lights are purchased for Denham Village as they are looking old, need re-hanging and don't match. Cllr SJ to look to arrange in January ready for Christmas 2020 from this year's budget. Coop Thank You Cllr SJ raised that Coop staff funded the donation of mice pies for the Christmas Carols event. Clerk to send a letter of thanks	Cllr SW Cllr SW Clerk Cllr SJ Clerk									

	Cllr MEH – Denham Primary School Following the first meeting of the academic year, Cllr MEH updated that the building work on the school will start approximately at the end of February/start of March 2020. Cllr MH – Resident Email List Can the office please email all on our list to ensure that they are happy to be included.	Clerk
191217/18	Date of Next Meeting 7.30pm on Tuesday 21 January 2019	

Meeting Closed at 21.40
Tuesday 17 December 2019
Jagjit Brar - Clerk