

Minutes for the COMMUNITIES Committee Meeting
Tuesday 18th June 2019 at 7.30pm in the Council Office, Village Road, Denham

Councillors # Cllr S Williams (SW) Chairman Cllr S Jefferys (SJ) - Vice Chairman
 # Cllr A Hans (AH) # Cllr M E Hagon (MEH)
 Cllr K Bowen (KB) Cllr S Sproul (SS)
 ## Cllr W Davey (WD) ## Cllr G Hollis (GH)
 # Cllr M Heath (MH)

Associates # Edna Austin (EA) **Clerk** - Jagjit Brar

Agenda Ref	Agenda Item	ACTION
190618/01	Apologies for Absence As above	
190618/02	Quarterly Review of Aims and Objectives <i>Aims and Objectives of the Communities Committee</i> <i>To ensure that the work of the Council is communicated to all stakeholders as efficiently and quickly as possible – AGREED</i> <i>To organise and arrange events across the Parish for the whole community – AGREED</i> <i>To identify the wishes and concerns of residents by regular and relevant survey and drop in events - AGREED</i> <i>To enrol groups of 'volunteers' we are able to call upon as needs arise</i> - It was agreed that this needs to be added on to the agenda for the next meeting as it needs time invested. - Previous associates felt that they were not supported and encouraged so stepped back, they could have been good Councillors - The time limit in place for volunteers to prove their commitment is not helpful <i>Training of Committee Members as required</i> - New booklets would be useful to refresh Councillors of their roles and responsibilities, would be useful for new Councillors <i>Recruitment of volunteers – Duplicated above and agreed to remove</i> <i>Fundraising – Agreed, events should be organised to specifically raise funds for projects</i> <i>Use and scope of Website, Social Media AGREED to add 'In and Around' magazine</i>	Clerk

	○ Cllr KB – there are 4.9k followers on the Denham Communities Page we should take advantage and post to it ○ Cllr SJ – we can advertise for volunteers, events and a call for Councillors! ○ The Denham Parish Council page currently looks terrible and needs a re-vamp ○ Cllr KB – we should make the page ‘post only’ if we do not have capacity to respond to comments. This would also be more cost effective than printing ○ Further discussion under AOB • <i>To engage with the community and improve the health and wellbeing of Denham residents - AGREED</i>	
190618/03	Notification of any urgent matters to be taken under item 190618/14 • Facebook/website	
190618/04	Matters arising from the meeting held on 21 May 2019 1603/06 Dementia Friendly Community Nothing to report 1606/06 WW1 War Memorial Update Cllr SW still to report back on plaque Co-Clerk has received permission to go ahead with the works from SBDC 1609/07 Village Green Bandstand Committee decided to continue with this item. Cllr SJ - all identified options are expensive Agreed to keep it as a long term project and to raise funds towards it. Cllr KB - happy to meet contractors in the day if they are coming to provide quotes. Cllr SJ and KB to gather definite quotes 0313/06 Collection Buckets Clerk to progress licences for events forwarded by Cllr SW	Cllr KB Cllr SJ Clerk
190618/05	<u>Upcoming Events</u> Tea Dance – Sunday 28th July from 3pm to 5pm Invites and posters to be sent out SW – approached Wenzel’s, reply – <i>Corres Ref: 0374</i> . Offer of sandwiches has been accepted and a response has been sent to Wenzels SW – to approach CO-OP for further help	Susan Cllr SW

	Request to Good Neighbours Scheme to have their volunteers help at the Tea Dance and perhaps befriend some of the residents. Clerk to contact Cllr MEH for some extra muscle Beating the Bounds – 17th May 2020 Co-Clerk to report back on public footpath in golf club Paul Graham has confirmed for next year, need to check where the walk will end and if it will be suitable for refreshments. Annual Parish Meeting – Minutes to be circulated, awaiting comments from Cllr R. Reed, comments received from Neil Homer – Clerk Thank you letters have been sent to all stall holders and speakers Cllr SW to contact Kerry at Bucks Fire & Rescue regarding help with de-fibs Jazz on the Green – 2pm to 5pm 19 May, 16 June, 21 July, 18 Aug, 15 Sept Request for Cllrs to volunteer to help with other dates, Cllr SJ and SS will be available for the 21st July Promotion – Clerk to distribute posters for August event at meeting Village Fayre – 26 May 2019 Cllr SJ reported back, if not doing tea and coffee, we shouldn't have a stall at all? Next meeting we should decide Parking was available in the field with Golf buggies providing a lift to the Church, so was difficult for SS Armed Forces Day – Saturday 29 June 2019 Cllr SW - CANCELLED Major events taking place in neighbouring boroughs Remembrance Sunday – Sunday 10 November 2019 Susan has ordered the wreaths from the British Legion Denham Green Christmas Fayre – 2-5pm Sunday 1 December 2019 Cllr SW awaiting confirmation of date from school – No Update as	Clerk Co Clerk Cllr SW Clerk ACTION
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	yet • Cllr SJ to email stall holders • Cllr SW to find out how many tables available at the school Denham Village Christmas Carols – Friday 6th December at 6pm Cllr SW to confirm choirs, both schools contacted Allotment Centenary Need to clarify when their event will be taking place? Cllr KB and JW will be judging the competition on the 8th July The Council are happy to support any planned events for the 100 Years Allotment Centenary	Cllr SW
190618/06	Denham Parish Council Survey Cllr SJ to investigate cost of distribution through Royal Mail or distribution with the In and Around magazine. Prepaid stamped surveys could be used to return in the post. Clerk noted you only pay postage charges for those which are returned Agreed to include information regarding the responsibilities of the Parish Council and those of the District and County Agreed it was unlikely that residents would remember to post the surveys in the local shops	Cllr SJ
190618/07	Defibrillators Cllr GH to report back £1,000 donation from New Denham Community Association for installation in the area, Cllr KB to ask Adam to identify a suitable site in New Denham, possibly the garage or shops Offer of fundraiser towards a Defibrillator from David Brench ACCEPTED, response to be sent by the Clerk	Cllr GH Clerk
190618/08	Good Neighbours Scheme Update Cllr MEH to report back <i>Corres Ref: 0311</i>	
190618/09	Denham Green Children's Centre Cllr SJ – Nothing to report from Cllr SW	
190618/10	Donations for Village Green Cllr SW to draft a letter with Clerk	Cllr SW
190618/11	BCC Safe Place Scheme Parish Council Office to be offered as a potential 'Safe Place' site	

	for vulnerable people. The office would be somewhere a vulnerable person can calmly wait for help and necessary support during office hours. AGREED <i>Corres Ref: 0352</i>	
190618/12	Future Events <i>Committee to decide whether we concentrate on main events i.e. keep Jazz on Green, Social Afternoons, Christmas Fayre, Christmas Carols, Beating the Bounds and Annual Parish Meeting and/or do other events as and when.</i> <u>Tea Dance:</u> It was agreed that it's logical that the Tea Dance should have the long term goal of being managed and arranged through the Good Neighbours Scheme volunteers. When they take ownership it will free up the Council for new projects gradually and organically. <u>Jazz on the Green</u> Good event, need greater emphasis on the collection buckets to cover the costs. Need a set of committed volunteers to help set up and take down. <u>Christmas Fayre:</u> Best not to continue for logistical reasons. We will try the school and see how it goes, but the preference would be to continue at the shops. <u>Carols:</u> Continue, it would be good to have stalls at the event but we cannot sell anything on the Village Green? Potential to expand but limited as no road closure or stalls. The Council should have a stall to promote what they do and the Council at every event. <u>Youth:</u> Add to Agenda for next meeting. The film studios will have social housing and potential to use their venue for activities for young people. <u>VE Day 2020:</u> 8-10 May 2020 officially – All agreed to book next years event Can we have a street party/event at the memorial hall? Clerk to book date at Denham Memorial Hall National event to include a 3pm toast to heroes, contact the British Legion for involvement and support? Cllr SW to look at performances from the Dolly Mixtures Could use £150 of funding from Connecting Communities small grants scheme.	Clerk Clerk Cllr SW Clerk

190618/13	Correspondence list		
	29/04/2019	Chiltern & SBDC	Small Grant Scheme Lunch Poster
	07/05/2019	BALC	VE Day
	24/05/2019	D Dane, Resident	Information on Denham Required
	30/05/2019	A Ling, Resident	Befriending Info Required
	01/06/2019	A Simpson, Resident	New Map not up to date
	09/06/2019	Cllr Williams	Note to C&SBDC re Safe Place Scheme
	12/06/2019	D Brench, Resident	Request to hold fund raiser for Defibrillator
	12/06/2019	Wenzels	Happy to supply Refreshments for next Tea Party
	Noted		
190618/14	Any other matters agreed under item 190618/03 above		
	Facebook/Website Cllr SJ - Proposal to have a young person come into the office to help kickstart the Parish Council's website and Facebook pages Cllr KB and Cllr SS agreed that it would be a good reference opportunity for a young person over 16.		
	Date of Next Meeting 8.00pm on Tuesday 16 th July 2019		
	PLEASE NOTE CHANGE OF TIME AS FOLLOWS PLANNING		

Clerk - Jagjit Brar
18 June 2019