

Draft Minutes of the COMMUNITIES Committee Meeting
Held on Wednesday 13th March 2019 in the Council Office at 8pm

	Cllr S Williams (SW) (Chairman)		Cllr M Heath (MH) (ex-officio)
	Cllr S Jefferys (SJ) (Vice-Chairman)		Cllr J Walsh (JW) (ex-officio)
#	Cllr K Bowen (KB)		
	Cllr W Davey (WD)		Associate Marilyn Hagan (MEH)
#	Cllr A Hans (AH)	#	Associate Edna Austin (EA)
	Cllr G Hollis (GH)		
	Cllr S Sproul (SS)		Clerk – Jagjit Brar (JB)
#	Apologies Received	##	Absent No Apologies Received

Minutes number	Meeting Minutes	Action
190313/01	Apologies for Absence As above.	
190313/02	Review of Aims and Objectives Discussion took place members expressed their views on whether they think we should do a survey, drop in session. All agreed that we should do a survey. ▪ The survey could go up on the website. ▪ Could have a stall at Denham Fayre – must make sure we survey Denham residents only. Cllr SW to email Cllr AH and ask him to organise the tea and coffee at the Village Fayre. Cllr SW to ask Cllr AP for the water carriers. Cllr SW suggests no more than a sheet of A4 or two sides of A5. This survey can then be used at the AGM. Cllrs to go away and think about questions and email Clerk and Cllr SW. Samples of questions – What are your concerns/what are your wishes/are you aware of council run events/are you worried about the lack of facilities for the youth/are you aware of the GNS. All agreed to share the stall with the Good Neighbour Scheme.	Cllr SW All Cllrs
190313/03	Notification of any urgent matters to be taken under item 190313/09 1.Spring clean 2.Defibrillator	
190313/04	Matters dealt with under Urgent Action since the last meeting None.	

190313/05	Matters arising from the meeting held on 29 January 2019 1603/06 Dementia Friendly Community Cllr GH to report on progress of the Dementia Toolkit: The nearest Dementia community is in Aylesbury. Cllr JW said at an SBDC meeting there was a person from the CCG who talked about dementia and the dementia bus who was keen to get involved. Aim is to make it easier for sufferers with Dementia within their own community. Cllr GH to research further. 1708/01 Denham Good Neighbour Scheme MEH to report on progress: There was an open day on Saturday 9 March 2019. We now have more volunteers who share a lot of ideas. One couple were candidates for us to start visiting. We think the next step will be to directly target 60+ residents in Denham Green and invite them to tea and coffee. MEH says a big thank you to all those volunteers who helped leaflet Denham Green. Would like to have a stall at the AGM and the village fayre. Still no engagement from the doctor's surgery. MEH to try and contact Jacqueline at CIB to discuss the lack of engagement from the surgery and will also send a letter. Cllr SW sent info to the office we can come under Bucks County Council for having new volunteers DBS checked. There is a contract we have to sign and adopt their policies. Volunteers must have an enhanced DBS check which costs £64. 1606/06 WW1 War Memorial Update SW to report back: Still waiting to hear back, an article is in the in and around magazine listing the names of veterans we have and asking people to come forward. 1609/06 Event Check List On Going – nothing to add. 1609/07 Village Green Bandstand Cllrs SJ to report back: Went to have a look at the one she saw previously but it is no good as it has seats inside it. Back to the drawing board.	Cllr GH MEH MEH Cllr SW Cllr SJ
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190313/06	<u>Upcoming Events</u> Beating the Bounds – Sunday 19 May 2019 at 2pm Walk will follow Route 07 – St Marys Church and around Buckinghamshire Golf Club. Golf club happy for us to park on the left hand side of the car park. Need refreshments to be organised. Options to meet at the Colne Valley Visitor Centre or St Mary's Church. We would have to pay for cups of tea and cake. Cllr SW to confirm with the Clerk if we can park in Colne Valley staff car park free of charge. After discussions of whether to start at St Marys or the Colne Valley visitor centre and where we would start we would finish, it was mentioned that the walk also clashed with the first Sunday of Jazz, so the decision was made that the event would start at St Marys and finish on the Green where tea and cakes would be provided for the walkers. Co Clerk to provide SW with the actual walk details. Jazz on the Village Green – Every 3rd Sunday May - September MH to report back on future of this event – 5 events as per the requirement have been organised, every third Sunday of the month from May to September. Cllr WD said that need 2 parish councillors to volunteer for each event to set up the gazebo and bollards. It is a Parish Council event. Cllr SJ noted that she is happy to volunteer for the 19th May 2019. Clerk has to organise a TENS license for all the events. Clerk to list actual dates on next agenda If we use the donation buckets we need to get permission Annual Parish Meeting – 8 May 2019 ▪ Cllr JW offers apologies. Discussion on who will organise which stalls – HS2, CIB, Fire Service, Police, Community Safety, Good Neighbours, Colne Valley, TfB? ○ MEH to arrange Good Neighbours ○ Cllr SW to contact Emma at HS2, CIB ○ Cllr SJ to contact Police ○ Cllr MH to contact the Fire Service and Community Safety (they are at SBDC)	Cllr SW Clerk Co Clerk Clerk Clerk MEH Cllr SW Cllr SJ Cllr MH
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	○ JB to contact Colne Valley Park and Recycling Team Cllr WD suggested asking two people to speak at the event MEH also happy to speak about the Good Neighbours scheme.	Clerk
	Agreed we should invite BCC Leader Martin Tet to talk about unitary. Cllr GH to ask first aiders to attend.	Clerk
	Armed Forces Day – Saturday 29 June 2019 Nothing to report apart from Cllr AP has sent through forms with maybe having an RAF fly past. MEH offers apologies.	Cllr GH
	Denham Green Christmas Fayre – Sunday 1st December 2019, 2-5pm SW to report back on talks with Denham Green Academy: Cllr SW spoke to a safeguarding teacher today. Discussed holding the fayre in the school – lots of benefits. She thought it was a nice idea that the DPC wanted to include the school in the event. She will discuss with the head teacher and email me back. Offered a donation if they agree. Agreed if the school go ahead we will try and book the Dolly Mixtures.	Cllr SW
	This event will be held on Sunday 1 December 2-5pm. Once we receive the go ahead Cllr SJ will email the stall holders.	Cllr SJ
	Cllr SW to find out from school how many tables they have. MEH may have someone to come as Father Christmas	Cllr SW
	181218/06 - Allotment Centenary Support for the 100 Years Allotment Centenary Cllr SW has had nothing more from Jim. Nothing to report.	
	Tea Dance – 17 March 3-5pm SW confirmed the next date – 12th May 2019 Cllr WD will be in attendance from 2pm. MEH and Cllr JW offered to help. Cllr JW has asked that an urn is available. Cllr GH has offered a teapot. Cllr WD has given the names of three people who need a lift. He has given the names to Susan.	

	Village Fayre – Monday 27 May 2019 (Bank Holiday) SJ will arrange a rota for the stall. SW to email AH and ask him if he is able to organise the tea and coffee at the Village Fayre. Cllr SW to ask Cllr AP he has any water carriers that we could borrow. Cllr SJ is happy to try and organise the stall – will email everyone a spreadsheet and get commitment from people to do it. Denham Village Carols - Friday 6 December 2019 To be added to the agenda for next meeting Remembrance Sunday – Sunday 10 November 2019 Nothing at present	Cllr SW Cllr SJ
190313/07	Donations for Village Green Cllr SW to report progress: Had a chat with Phillip in the village. He was receptive, and recalled contributing £30 a year. He feels that £30 is about right and certain that 95% of the people in the centre of the village will donate. Relayed the cost of grass cutting and how many cuts a year we did, the maintenance of the bench and the upkeep of the fence. Important to highlight the costs of maintenance in the letter to residents. Cllr WD suggested writing in the letter calling them ‘friends of Denham Village Green’. Discussed putting up a board of named residents who have donated. Cllr WD to draft a letter with Cllr SW and Clerk. MEH suggested that in Willowbank it is worded along the lines of ‘contribute a £1 a week’. Suggested that something is put on the website.	Cllr WD Cllr SW + Clerk
190313/08	Correspondence list Noted.	
190313/09	Any other matters agreed under item 190313/03 above 1. Spring clean – National Great British clean up happening between 22nd March – 23rd April 2019. Keen for as many councils to get involved. Agreed that it is too tight for time this year, we have taken a lot on already.	

	2. The Defibrillator – Cllr GH was looking at this. Contacted a few people but did not receive a response. Cllr MH noted that the first one needs to be in New Denham as they have already donated £1,000. David Brench is 80 this year and discussed having a fundraiser – Cllr MH said that we need a defibrillator for Denham Village. Discussed where to put it, will decide nearer the time.	Cllr GH
190313/10	Date of Next Meeting To Agree meeting schedule for remainder of 2019 Communities to now be held on the third Tuesday of every month. Next meeting Tuesday 16th April 2019. If the meeting does not coincide with Planning then Communities will begin at 7.30pm – if not it will be at 8pm after Planning.	

Meeting closed at 9.45
Jagjit Brar
Clerk
13 March 2019