

Minutes of the SERVICES COMMITTEE Meeting

Held on Monday 3 June 2019 in the Council Office at 7:30pm

Cllrs	Cllr M Heath (MH) - Chairman	## Cllr H Hagon (MEH)
	Cllr S Williams (SW) - Vice-Chairman	Cllr M Skelton (MS)
#	Cllr W Davey (WD)	# Cllr S Sproul (SS)
##	Cllr G Hollis (GH)	Cllr J Walsh (JW)
# =	Apologies Received	# Associate Edna Austin (EA)
## =	Absent No Apologies Received	Associate Jon Huntley (JH)

Co Clerk - Roy Hill

		Actions to be taken
1906/01	Apologies for absence As above Election of Chairman Cllr SW nominated Cllr Marilyn Heath seconded by Cllr MS. Elected Election of Vice- Chairman Cllr MS nominated Cllr Sharon Williams seconded by Cllr MH. Elected	
1906/02	Notification of any urgent matters to be taken under item 1906/18 1. 1903/08 2. Allotment judging	
1906/03	Matters dealt with under urgent action since the last meeting on 1 April 2019 None	
1906/04	Matters arising from the minutes of the last meeting on 1 April 2019, 1802/01 request for new Litter Bin for The Pyghtle. SBDC require that all Litter and Dog Bins are 50 metres within access to a collection vehicle. We are arranging for a meeting with the Recycling Team to agree suitable locations. - Clerk has been on to SBDC: they apologised about the dog bin collection problems. The person who was previously allocated has now retired. They say it was down to him retiring but they are now back on track (the week after the Denham fayre). Litter bins are supposed to be emptied on a Monday, the one outside the village hall hasn't been emptied yet for the current week. Last week the bins were not emptied until late on Wednesday this was after two complaints from us. Clerk to write to SBDC that the current erratic collection arrangements are not acceptable. SBDC have informed us that they cannot walk further than 50 metres. There is government legislation	Co Clerk

	that says that the bins can now be used for dual purposes (litter and dog poo). 1901/07/4 we have requested that Bucks CC and SBDC co-operate to enable the regular cleansing of the A40 and A412 Highways to include the footpath between Denham Green and Village Road. Also from Denham Green lights along Moorfield Road. - There are no working gutters left. They are full. Cllr MH met with TFB who said it is SBDC who are responsible. Clerk has written to SBDC today to make sure that when there is traffic management in place for the cutting of grass verges etc street cleansing can be arranged. A meeting with our LAT and the Area Manager has been arranged. SBDC are informed as to when any scheduled Traffic Management arrangements are planned. Clerk to ask TfB to ensure that we are also informed of the scheduled arrangements 1903/11 We have requested a meeting with TfB and The Highways Capital Works Department to find a solution to prevent the regular flooding along the A412 footpath due to the drainage problems on the main road. - The clerk is waiting for a response from TfB 1904//10 Associate JH completed the work required at the Rose Bed along the footpath at the Way and Tillard. - Thanks to Associate JH and he has offered to attend again to keep it in good order. 1904/11 The Co Clerk has asked Came Insurance Brokers for a quote for Insurance Cover of Streetlights in the case of destruction due to accident. SSE have been asked to supply costs for each type of Lamp post and fitting used for a detailed quote to be prepared. - Co Clerk to follow it through.	Co Clerk Clerk
1906/05	Correspondence List To note correspondence since the last meeting. No request was received.	
1906/06	An updated Financial Report Financial report was closed off on Friday but no report is yet available. Services has spent £53,000 for the current year Co Clerk to check 26 March payment and inform committee when it was paid.	Co Clerk
1906/07	Devolution of Services Update 1. Grass Cutting – Blue Sky have experienced some problems with their mowers and were not able to complete the second cut until the end of week ending 25 May 2019. Noted 2. Rights of Way – First Cut has been completed. a. FP/DEN/51 An email had been received asking for consideration to be given to making improvement to the Footpath between Higher Denham and Denham Green, FP/DEN/51 including siting footway lighting. The Co Clerk is to prepare a detailed report to identify all	

	problems and possible actions and costs. Associate EA had written to raise concerns about the need to protect the Bat population and the bio-diversity of the area. b. Fix rights of way problems on-line The rights of Way team have created an on-line reporting tool, similar to 'Fix-My-Street' where residents can report Rights of Way issues and get them repaired more quickly. The Chairman has suggested that we should advertise this on our Rights of Way across the Parish by displaying posters etc. https://www.buckscc.gov.uk/services/environment/public-rights-of-way/report-a-rights-of-way-issue/ The Parish is only funded for the cutting of vegetation etc and any extra expenditure remains the responsibility of the Rights of Way Team. Co Clerk to get the maps for the Rights of Way we are responsible for put together. Also to investigate the possibility of displaying on the Website. 3. Weed Control – the weed spraying across the residential urban roads was completed during week ending 25 May 2019. We have asked for the TfB timetable for their proposed Weed Spraying schedule. Still not heard back from them – Co clerk to add this to the list for the upcoming email. Need to keep in their boundaries when spraying – Cllr SW had her front garden sprayed today.	Co Clerk Co Clerk Co Clerk
1906/08	New Denham Allotments The Allotment Association is still working well and were represented at the Denham Fayre and managed to raise more funds with sales of Jams, Chutneys & Plants. We have asked SBDC Environmental Health Team to perform a soil analysis on one of the plots because there is a thought that there may be some soil contamination. – Co Clerk to follow this up. This follows a plot holder picking up an unidentified chest infection and a fear it may be related..	Co Clerk
1906/09	Play Areas and Open Spaces 1. Play Area Inspection Reports Councillors have been reminded to ensure that a report on their Play Area is sent to the Co Clerk in advance of the meeting. We have not been receiving regular reports for The Alderbourne, Denham Open Space and Denham Green Play Areas. The Alderbourne Play Area report needs amending to include the new playground equipment. Co Clerk to write to Cllrs GH (Denham Green OS) and SJ (Denham Green PA) to remind them of the importance of returning the reports for the meeting.	Co Clerk Co Clerk

	Cllr MS – addendum: grass is long in the Way & Tillard outside Gym and it looks untidy. We need to investigate the siting of a bench somewhere near the equipment so that users can sit and change their boots or put their belongings on. The surface at Denham Green and the Alderbourne Play Areas, needs fixing. Co Clerk to look into this and prepare reports for next meeting. 2. Play Area ROSPA Reports The ROSPA Inspection of all Play Areas has been completed and copies of the Reports are available. A short report of necessary Actions was circulated for consideration. Co Clerk to prepare a detail report of actions required. 3. Fields in Trust have invited us to organise a ‘Have a Field Day’ on 6 July which is set as a National Day to celebrate and recognise our established Open Spaces Following discussion it was suggested that we consider organising an event at the beginning of September before the schools go back. - Suggested we pass to Communities to discuss. Co Clerk to email FIT and ask what support they will be offering.	Co Clerk Co Clerk Co Clerk Agenda Co-clerk
1906/10	Denham Cricket Club 1. The Siting of the Storage Container The plot has been prepared and the container will be moved to the Site in the near future. Co Clerk to chase quotes on moving the container. 2. Cricket Club Lease This has gone back to BP Collins. Clerk has been chasing this.	Co Clerk Clerk
1906/11	Lighting Considerations 1. Heritage Lights in Denham The Heritage Lights in the Denham Village Conservation Area have all been upgraded except for 2 that require the installation of new lamp posts. Noted	
1906/12	Highway Considerations 1. Drainage Issues a. Moorfield Road The flooding of the Zebra Crossing at the junction of the North Orbital and Moorfield Road should be attended to in June/July 2019. b. Old Mill Road and Cheapside Lane We are waiting for confirmation of the date for the ‘Super Sucker to attend to Draining Issues on A40 at Old Mill Road and Cheapside Lane. Noted c. Lorry Parking in Denham Green We are continuing to get complaints about the number of Lorries parking on the roads	Clerk

	and verges in the vicinity of the Denham Green Garage. Noted d. We have received a complaint about the terrible state of the pavements along Green Tiles Lane making it difficult/impossible for residents, using walking aids or mobility aids, to maneuver this area. This has been reported to TfB – Noted. e. We have also been notified of the difficulty of Landmark Place residents when using mobility aids moving around the area due to the lack of Dropped Kerbs outside Landmark Place. We have been informed that TfB have authorised the installation of two dropped kerbs outside of Landmark Place. We are waiting for a date. Noted.	
1906/13	Community Involvement ‘Make a Difference’ A letter has been received from a local resident who works in Scottish and Southern Electricity Networks. Her company organises within their workforce ‘Make a Difference Days’ where workers tackle community projects within their communities where they live and work. She is prepared to organise such an event in Denham and I have responded to say that we would welcome this co-operation and would like to meet with her and to discuss it further. She has been asked to identify the sort of things that they would be prepared to tackle. The Co Clerk as asked to continue to investigate of what was possible explaining that DPC does not have any equipment available which might be required. In addition it should be explained that we can only allow volunteers to litter pick on roads up to 30mph. If there are any capital funds needed DPC would have to cover this. It was suggested that one job to be considered could be Play Area Surfaces noting that the soil is hard at this time of year and would need to be done in September; Associate JH suggested the fencing around the allotments. Find out if they have the means to tackle such a project.	Co Clerk
1906/14	Local Area Forum the next meeting will be held in the DPC office on Wednesday 17 July. Co Clerk to write to the Cllrs this week to ask what projects they would like to apply. There are two types of funding- 1. Highway related that require TfB estimates and advice which need to be submitted in August and 2 General Community projects That need to be submitted later. Cllr JW said that we had previously compiled a list of things for LAF funding. Co Clerk to check this.	Co Clerk Co Clerk
1906/15	The Pyghtle We have again approached Chiltern Rail asking them to co-operate with us on the installation of the CCTV under the Railway Bridge on the Pyghtle. We have not yet received a response to the latest approach. We are now looking at using a box which SSE use. This can house	

	the equipment and needs to go up against the wall.	
1906/16	Denham Scout Hut, The Pyghle, Denham We have received no further information from SBDC about their proposed actions on the future of the site or from TfB about vehicular access to the site. No DPC money has been spent on this.	
1906/17	Cricket Field Bungalow 1' The Tenancy is due for Renewal on 13 July 2019. The current Tenancy is based on a 12 months term, with either party able to provide 2 months' notice after month 4 of the agreement. Our Letting Agents have suggest an increase of £25. Agreed. 2. We have received two quotes from Gibbs Gillespie for work required on the bungalow roof which appear to be for two different jobs? One quoted for the repairs, cleaning of the roof and the painting of a ceiling of the bedroom where a leak has been identified and the other is quoting for a totally different job, no repairs to the roof but painting of two bedrooms and the kitchen? Gibbs Gillespie mentioned in their email that the roof tile had already been repaired but we have not seen an invoice for that. We have asked them to clarify. 3. We have also asked for a quote for the fitting of a Carbon Monoxide Alarm – Co Clerk to look at this.	CLERK CLERK Co Clerk
1906/18	Any other business notified at 1906/02 above. 1. Allotments – following the removal of the boundary trees the site looks disheveled. Cllr JW passed round photos. The trees have not been cut down to stump level due to them being removed with the fence remaining in place. Associate JH said that we could turn them into a feature. Co Clerk said that the stumps have been treated with Glyphosate to prevent further growth. Grinding stumps down is very expensive. Cllr JW said that the removal should have been phased. The Co Clerk responded by saying that the cost of installing Traffic Management prohibited this option. It was suggested the site would be improved by tidying the large boards behind the fence were cut to size. Associate JH to report to next meeting options to improve the situation. 2. Allotment judging – Cllr JW happy to volunteer and will ask Cllr KB to assist. Alternative is to take Clerk. Associate JH to give us some idea on when it should happen. To put a sign up on the notice board as well 'judging to take place in 6 weeks'.	Associate JH Associate JH

	Associate JH also requested to inform us of date of their AGM. 3. Weed killing – Cllr SW asked for information of the areas for BCC weed killing recommended by our LAT. Co Clerk to enquire and report back. .	Clerk
1906/19	Part 2 Confidential – Members Only No part 2	
1906/20	The next meeting of the Services Committee will be Held on Monday 1 July at 7.30pm in the Parish Council Office.	

Meeting closed at 9.10.