

Councillors:	Cllr M Heath (MH) - <i>Chairman</i>	Cllr J Walsh (JW)
	Cllr S Williams (SW) - <i>Vice-Chairman</i>	Cllr M Skelton (MS)
	Cllr K Bowen (KB)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	# Cllr G Hollis (GH)
	# Cllr A Hans (AH)	Cllr F Duffy (FD)
	Cllr M E Hagon (MEH)	# Cllr S Jefferys (SJ)
Associates:	Edna Austin (EA)	Guests:
Clerk:	Jagjit Brar	John Hall – Cloudy IT
	# - <i>Apologies Received</i>	Chris Watts – Cloudy IT

Minute Number	Meeting Minutes	Action
	Cloudy IT Presentation - Cloudy IT are a Microsoft Partner. - Subscription to Microsoft applications is included. - Currently Cloudy work with 9 Parish/Town councils. - Each account can be accessed on five devices. - Instant messaging is available through the apps connected straight to mobile phone notifications. - Training is available, two trainers will come to the office to help implement. - Video calling is also available and may be useful for meetings - Clerk to meet Cloudy IT again look at possible implementation	
191209/01	Apologies for Absence See above	
191209/02	Report from County Councillor Apologies received from Cllr R. Reed, however he has sent his report below. 16 Community Boards have now been set up for the new Buckinghamshire Council instead of the preferred 19. Denham will be included in the board alongside Gerrards Cross, Chalfont St Peter, and Chalfont St Giles. In addition Cllr Reed commented that the Christmas Lights in Denham Green look very good.	
191209/03	Notification of any urgent other business to be taken at the end of the meeting It is with great sadness and regret that the Chairman announced the passing of Janet Quinton, wife of the former Parish Council Chairman David Quinton. The thoughts and sympathies of the Parish Council will be sent to David Quinton.	

	Cllr MH – NALC Illegal Encampment Questionnaire The chairman circulated a NALC questionnaire regarding increasing police powers in dealing with illegal encampments. Can all councilors please send your comments back to the Clerk by the next Full Council meeting on Monday 13 January 2020 Cllr FD – Cheque Signatories Cllr FD was asked to be a signatory however there has been no progress? Clerk to send Cllr FD appropriate forms	All Cllrs Clerk
191209/04	Approval of Minutes 1. Parish Council on 12 November 2019 – proposed by Cllr MH, seconded by Cllr SW – AGREED 2. Communities Committee on 19 November 2019 - proposed by Cllr SW, seconded by Cllr KB - AGREED 3. Planning Committee 19 November 2019 – proposed by Cllr SW, seconded by KB - AGREED 4. Neighbourhood Planning Steering Group held on 20 November 2019 – proposed by Cllr MH, seconded by Cllr SW - AGREED 5. Services Committee on 2 December 2019 – proposed by Cllr MH, seconded by Cllr MS - AGREED	
191209/05	Matters dealt with under Urgent Action since Last Meeting • Funding Clerk to investigate Police Property Fund as suggested by Cllr SS • Councillor Training Council agreed to the 28th January 2020 for the Councillor Training, Clerk to book training and inform all councilors to save the date.	Clerk Clerk
191209/06	Chairman's Report 1. Co-Clerk Chairman updated that Clerk retirement went well, it was unfortunate that he was feeling unwell on the day. The chairman also extended thanks to Cllr FD for taking Roy home on the day. 2. Neighbourhood Plan Work is progressing with the next meeting on the 18th December, Cllr KB sends apologies. 3. BMKALC Conference Chairman fed back on successful conference that was encouraging and would like to see some elements implemented in particular the Local Council Award Scheme as we should be able to achieve the first award easily. Clerk to progress. 4. A Councilors Workbook The chairman circulated hard copies of '<i>The Councillors Workbook</i>' can all councillors please complete by the end of January ready for actions to be progressed by the Communities Committee.	Clerk All Cllrs

	5. To note – copy of case studies from NALC conference attached for information 6. Planning Update for Parish Councils Chairman reported on the chaired by Nick Naylor, an example included Parishes requesting they are consulted at the pre-application stage of applications, this was well received by the Unitary and is promising going forward.	
191209/07	Report from District Councillor Cllr WD – Could the District Councillors not in attendance please send an update if not present. Clerk to write to District Councillors to request by email.	Clerk
191209/08	Reports from Outside Bodies Allotments – To be taken in Part II	
191209/09	Christmas Tree & Lights All up and running, feedback has been very positive, thank you to Cllr SJ for all her efforts.	
191209/10	Correspondence List Noted	
191209/11	Financial Matters and Reports 1. To note current Barclays Bank balance - Noted 2. Income and Expenditure Report - Noted 3. To note - no change Metrobank balance - Noted 4. Payments to approve - AGREED 5. New accounts at Coop and Nationwide being applied for - Noted 6. Budget Planning – In progress, £95k has been committed 7. Grant Application The following applications were reviewed with the following decisions: a) Age Concern Lunch Club – £1,000 AGREED b) Denham History Project – Cllr MS declared a personal interest and noted her husband was also completing a book on the history of Denham. EA pointed out that the site should either have educational links or are a not for profit organisation Three councillors voted for the grant with the majority against. The Council decided that this application could be considered in future once the project is up and running – DECLINED c) Madelene Paton Luncheon Club - £500 AGREED d) Denham Cricket Club - £500 AGREED Cllr WD noted that there was no application from the Bowls Club? Clerk to chase as they had emailed in a request for the application form.	Clerk

	Cllr MH noted that there was also no application from Higher Denham Community Association for a music event? Clerk to forward to Jacqui McGowan 8. Charities – Discussion on the Denham Community Charity and the Village Green Trust, postponed to next meeting.	Clerk
	Any other business notified at 191209/02 above To be taken in Part II	
191209/13	PART II Closed to members of the public	
191209/14	Date of Next Meeting To confirm the next meeting is on Monday 13 January 2020 starting at 7.30pm with a Public Session in the Parish Council Office.	

Meeting Closed at 9.05pm
Jagjit Brar - Clerk