

Minutes of the PARISH COUNCIL meeting

Held on Monday 9 September 2019 at 7.30pm in the Parish Council Office, Denham

Councillors	Cllr M Heath (MH) - Chairman	Cllr S Jefferys (SJ)
	Cllr J Walsh (JW)	Cllr M Skelton (MS)
#	Cllr K Bowen (KB)	Cllr S Sproul (SS)
	Cllr W Davey (WD)	Cllr G Hollis (GH)
#	Cllr A Hans (AH)	Cllr S Williams (SW) - Vice-Chairman
	Cllr M E Hagon (MEH)	
Associates	# Edna Austin (EA)	Cnty Cllr - Roger Reed
	# Jonathan Huntley (JH)	
	Frank Duffy (FD)	Clerk - Jagjit Brar

Minutes Number	Meeting Minutes	Action
190909/01	Apologies for Absence See above.	
190909/08	Reports from County Councillor – Cllr Roger Reed - Police Cllr RR - Residents have experienced issues with getting through to the Police following serious incidents. Cllr RR that a formal complaint is raised and perhaps endorsement from the Parish Council may add more weight. - Priory Close Cllr RR - The new fence was installed in Priory Close as a result of a meeting between the Police and BCC following regular Police reports of motorbikes in the field. The Police advised blocking the gap into the field however residents do not approve. The footpath is not official and the Alderbourne Field is not considered a recreation ground. - SBDC and Chiltern Draft Local Plan Cllr RR congratulated DPC on their response of objection, it appears most neighbouring councils also objected. All responses will now be summarised however there is no formal date for submission to the Planning Inspectorate. Cllr RR intends to submit a Freedom of Information request regarding responses to the Draft Local Plan Consultation and suggests that DPC do the same. BCC have assured that they too will be objecting and there is a strong possibility that it will be deemed 'unsound'. - Unitary Hubs Cllr RR - The nearest consultation is taking place in Burnham Library with the recommendation of 14 Community Hubs. Cllr RR suggest we object as our LAF area is currently smaller and very effective, if the move comes to 12 we will be in a larger area and see less local benefit. Consultation to close on 30 September. - Brick wall on 'Donkey field', A412 Cllr RR - Planning consent is not required as the wall is not high enough, even though within Greenbelt. SBDC will need to tackle any breach. Cllr SW – Trees are now being felled and trenches are being dug around the field, previously similar fields have ended up being used for commercial fly tipping. Cllr SW to forward details to Cllr RR	Clerk Co-Clerk Cllr SW

	6. Travelers in the area Camps around the M40 have been addressed by the Environment Agency and Highways England. A section 61 Notice will be delivered by BCC in the presence of the Police. 7. School Transport There is an interim manager at BCC and ongoing IT issues has led to numerous issues with bus passes for the new term. Lots of media coverage Cllr SS – How will the new implementation of no parking on pavements affect Denham? Cllr RR – there is currently no legislation to support it and we also currently have no sitting parliament.	
190909/02	Notification of any urgent other business to be taken under item 190909/17 None	
190909/03	Approval of Parish Council Minutes Minutes of the meeting of the Parish Council on 8 July 2019 presented by Cllr MH, seconded by Cllr SJ. APPROVED Cllr MH welcomed Frank Duffy proposed to co-opt him as a Parish Councillor, seconded by Cllr SJ. – AGREED Clerk to arrange necessary paperwork FD – Explained he has a background as an Electrical Engineer and has experience of working with statutory bodies including the Lords with regards to electricity distribution over the years. Frank has now retired and has been living in Denham for 5 years.	Clerk
190909/04	Approval of Committee Minutes To approve the minutes of Committee as listed below and any matters arising: 1. Communities Committee on 18 June 2019 Proposed Cllr SJ, seconded Cllr SS - AGREED 2. Planning Committee held on 16 July 2019 Proposed Cllr SJ, seconded Cllr SW - AGREED 3. Neighbourhood Plan Steering Group 31 July 2019 Proposed Cllr MH, seconded Cllr SW - AGREED 4. Planning Committee held on 6 August 2019 Proposed Cllr GH, seconded Cllr SW - AGREED 5. Communities Committee on 23 July 2019 Proposed Cllr SW, seconded Cllr SJ - AGREED 6. Services Committee on 2 September 2019 Proposed Cllr MH, seconded Cllr WD – AGREED with below amendments • Cllr JW – Issues raised were not recorded in the minutes? Cllr MH reassured that all of the issues within her email were raised • Cllr WD – Raised trees overhanging the play area access footpath in his report, would like it recorded – noted. • Cllr SW – Agreed that the Allotment cup would be presented by the Chairman – noted.	Clerk

190909/05	Matters dealt with under Urgent Action since Last Meeting 1. Nexus came to office to carry out email on personal devices on Monday 15th July from 2pm – noted. 2. Cricketfield Bungalow – works now completed – noted.	
190909/06	Draft Local Plan Cllr MH - Response sent, thank you to all those involved, we hope all Councilors also responded individually? Cllr MEH confirmed that there had been a response submitted by Willowbank residents.	
190909/07	Chairman's Report 1. Thames Valley Police Update Newsletter to be circulated to all Councilors 2. Defibrillators Cllr MH – Now successfully installed in New Denham Community Centre and in progress in the Village. 3. Container Cllr MH – Due to the significant difference in cost, it was agreed to have Ryan Ashby move the container at the W&T. However he has not yet confirmed when he will be able to move it. 4. Neighbourhood Plan Cllr MH - Neil Homer has confirmed that we need to push on focusing on the design and heritage of each settlement following a walk round by task teams. There is no further funding available therefore we have asked NH to forward his fees. Cllr GH – we must push on to qualify for CIL even if the Local Plan is thrown out. 5. Casual Vacancy – Closed 29th August 2019 JB – Advertised across the Parish as we are down to 10 Councillors and there was a possibility that residents call for an election however this has not been the case. Cllr MEH – We could possibly ask Tony Valentine to return, and we also have some volunteers with the Good Neighbours Scheme that may be suitable. Cllr MEH to investigate 6. Filming – ‘Quiz’ from 5th to 12th September in the Village Cllr MH – There has been some parking issues however filming continues until the 12 September. 7. Youth Work in Denham Cllr MH – Contacted BCC Youth Worker following an article in the TV Police newsletter. Was shown around the Parish by Karina and concluded the Parish is very spread out and suggested meeting points such as benches. Unfortunately no funding to support outreach work in Denham at the moment. Cllr SS – We need a room or facility to help get this project off the ground. Cllr SW - There is a BCC Youth Council that may be able to feed into the Parish Council?	Clerk Clerk & Co Clerk Cllr MEH

	Cllr JW – This is still a project we should try to pursue and perhaps we need a Champion on the Parish Council? 8. Attendance Cllr MH – Can all Councillors please make every effort to attend meetings, and if they are not able to attend please give apologies beforehand.	
190909/09	Reports from District Councillor Cllr GH – Unitary meetings are taking place and an extra meeting has been requested for Capswood. Currently no meetings taking place at SBDC but the Shadow Executive is. Still pushing for 19 hubs, please object to the proposed 14, it will also come to the Overview and Scrutiny committee where I will raise my objections.	
190909/10	Reports from Outside Bodies Allotment Users Association Cllr MH – Recently some issues within allotment committee which were resolved. We are running out of space on the trophy so it was decided to have new trophy named the ‘Centenary Cup’ to mark 100 years of the Denham Allotments. The allotment presentation will take place on Sunday 29 September at 2pm. All agreed was a good idea.	
190909/11	Unitary Council Covered by County and District Councillors above	
190909/12	Tendercare Nurseries Proposal Cllr MH – Proposal that part of the site has been sold to Mercedes Benz for a retail unit. Cllr JW – Mercedes claim that they have been looking for sites for years and are over-capacity at other sites. Cllr MS – Concerned that transporter lorries will also U turn at Cheapside Lane? Cllr GH – it can be a condition of the Planning Permission, we can raise it when the application comes to the Planning Committee.	
190909/13	Aldbourn Field Fence Cllr MH – As raised by Cllr RR the fence has gone up and the matter is for the County and the Police.	
190909/14	Heathrow Consultation Cllr MH – proposed approval of Cllr J. Walsh response to the consultation. AGREED, Clerk to submit Cllr MEH – Cllr JW’s response was very comprehensive	Clerk
190909/15	Correspondence List Noted	
190909/16	Financial Matters and Reports – Cllr Hans 1. To note current Barclays Bank balance Income and Expenditure Report - Noted Cllr JW – healthy balance at the moment	

	2. To note - no change Metrobank balance – Noted. 3. Payments to approve Cllr JW –Please note further, further payments to approve. The cost of moving the container of £420 was discussed – ALL APPROVED 4. PKF Littlejohn – External Audit approval Noted. 5. New financial management software – Edge Cllr JW – There are some anomalies with the new reporting system Clerk to check for errors. Cllr MH - thank you to Susan for inputting the backlog into the new Edge system. 6. New NALC Financial Regulations - Amendments to note and approve Cllr JW – Main changes are that the RFO should propose the budget in November and the debit card limit should be increased to £500 as per the new guidance. Some square brackets also need checking, Cllr JW and Clerk to finalise 7. Pensions Regulator Payment now raised - Noted	Clerk Clerk & Cllr MH Clerk & Cllr JW
190909/17	Other Urgent Business (as agreed under 190909/03) None	
190909/18	PART II Closed to Public	
190909/19	Date of Next Meeting To confirm the date of the next meeting is on Monday 14 October 2019 starting at 7.30pm with a Public Session in the Parish Council Office.	

Upcoming Meetings and Events

8.00pm	Tuesday	17 September 2019	Communities Committee
7.00pm	Tuesday	17 September 2019	Planning Committee
7.15pm	Wednesday	18 September 2019	Neighbourhood Planning Steering Group
7.30pm	Monday	7 October 2019	Services Committee
7.30pm	Monday	14 October 2019	Parish Council Meeting

Meeting Closed at 9.15pm
Jagjit Brar - Clerk