

DENHAM PARISH COUNCIL



Minutes of the PARISH COUNCIL meeting

Held on Monday 13th May 2019 at 7.30pm in the Parish Council Office, Denham

Councillors

Cllr M Heath (MH)	Cllr S Jefferys (SJ)
Cllr J Walsh (JW)	# Cllr M Skelton (MS)
# Cllr K Bowen (KB)	Cllr S Sproul (SS)
Cllr W Davey (WD)	## Cllr G Hollis (GH)
Cllr A Hans (AH)	# Cllr S Williams (SW)
	Cllr M E Hagon (MEH)

Associates

Edna Austin (EA)
Jonathan Huntley (JH)

Cnty Cllr

Roger Reed

Clerk - Jagjit Brar

Minutes Number	Meeting Minutes	Action
190513/01	Apologies for Absence As above Thanks were extended to all staff and Councillors for the success of the Annual Parish Meeting on the 8th May 2019. Leaflets proved to be successful and thank you to all those who delivered them. Following the apologies given by Wayne very late on the day a complaint has been sent to TfB, as yet no response. Clerk to report back to Council	Clerk
190513/02	Election of Chairman for 2019/20 and signing of Declaration of Office by the Chairman Cllr SJ nominated Cllr MH, seconded by Cllrs SS, MEH, AH Cllr MH Elected Chairman	
190513/03	Election of Vice-Chairman for 2018/19 Cllr SJ nominated Cllr SW, seconded by Cllr AH. Cllr SW Elected Vice-Chairman Thanks were extended to Cllr JW for all her hard work last year in the role of Vice-Chair.	
190513/04	Notification of any urgent other business to be taken under item 190513/20 1. Cllr SJ - stall at the Fayre Day 2. Cllr JW - the Cricketfield bungalow 3. Cllr JW - SSE contract 4. Cllr JW - drive round with Wayne from TFB	
190513/05	Approval of Parish Council Minutes To approve the minutes of the Meeting of the Parish Council on 8 April 2019 and any matters arising. Proposed by Cllr MH, seconded by Cllr WD	

	EA has sent some corrections for minutes of the meeting on 8 th April – see correspondence list. Clerk to make corrections	Clerk
190513/06	Approval of Committee Minutes Planning Committee held on 23 April 2019 – Cllr MEH proposed minutes, seconded by Cllr MH and agreed	
190513/07	Services Committee Update Denham Utd Ladies Football Club - Proposal for new nursery A nursery has approached the Football Club about running a nursery on their premises during the week. Co-Clerk had been tasked with finding out more about the insurance, car parking, the timings of the nursery etc. It was noted that the building is owned by DPC. Cllr WD – did not think it wise. DPC already give a lot of support to the club and this nursery is for any child. If it was a nursery for the members of the football club kids that could be a more realistic possibility? Cllr JW – there is considerable legislation specified e.g. high locks on doors, low level toilets, appropriate furniture etc. it's a big departure from the football club and DPC would potentially harbour some responsibility for this. Cllr MEH - as an Early Years Inspector, agreed that DULFC currently does not have the facilities mentioned by Cllr JW, in additional they would need secure outdoor play space. Cllr AH agreed that facilities are not really fit for purpose for a nursery – the current facilities are more suited to perhaps a youth club? Clerk confirmed that there is nothing in the lease that means they cannot sublet. Cllr SJ raises the question that we should put a clause into lease in future. Council decided that they do not consent to the Nursery going ahead at this time for the reasons above.	Clerk
190513/08	Matters dealt with under Urgent Action since Last Meeting HS2 –Response has now been sent to Greatworth Parish bringing the total to 49 Parish councils to have supported this.	
190513/09	Chairman's Report 1. Meeting with HS2 Joel Sykes and Jordana attended and Emma Gaydon gave her apologies. David Eve from Align also attended. DPC raised that our biggest issue is lorries as they can only turn left into the the site and left out of the site for safety reasons. This means that lorries turn left towards Denham Green and then on to the A40. We asked that they reconsider and get the lorries to turn right back towards the M25. The second issue was that they have already started working at the waterski centre on test piles and the impact of lorries is already being felt.	

	The lorries are not clearly identifiable as HS2 as they are mainly sub contractors who are dropping off at the Ski Centre and then going on to other jobs so are not branded with HS2 logos. The question was raised about the lorries stopping for food and drink at Denham Green – they said that they would have canteen facilities in the compound once operational. The facility should be outside of the security area so that any lorry can stop. Notes from the meeting will be circulated by the Clerk.. 2. BMKALC Unitary Liaison Report – the government still have not passed the orders on it so time is ticking on and they should be well into organising what is going to happen with the new unitary Buckinghamshire Council. 3. Denham Park Farm – Pynesfield quarrying has practically stopped now. There has been no lorry movements in or out and they will finish in June. The dilemma now is that they are supposed to leave the field as they found it. The planning rules state that Pynesfield have to reinstate the field which seems a waste of time if HS2 will be going in and taking it all apart again.	Clerk
190513/10	Reports from County Councillor None	
190513/11	Reports from District Councillor None	
190513/12	Reports from Outside Bodies DAHS2 – Cllr SW – notes on the meeting are in the pack. There will be liaison meetings with HS2 on the following dates: • 29 May 4-8pm at Maple Cross & West Hyde Community Centre • 31 May 4-8pm at Ickenham Village Hall • 1 June 11am to 3pm at Harefield Academy • 6 June 4-8pm at The Fairway, Ruislip Golf Course • Friday 7th June 4-8pm – Denham Village Memorial Hall	
190513/13	Correspondence List To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of. Noted.	
190513/14	Election of Committees for 2018/2019 Following the submission of Councillors request for Committees the following committees have been appointed. Chair's and Vice-Chairs to be elected at the next round of committee meetings 1. Planning - Councillors:- KB, MEH, GH, SJ, MS, SS, SW = 7 AGREED 2. Services Councillors:- WD, MH, MEH, GH, MS, SS, JW, SW = 8 AGREED 3. Finance Councillors:- AH, MH, GH, MS, JW = 5 AGREED but have one vacancy	

	4. Communities Councillors:- KB, WD, AH, MEH, GH, SJ, SS, SW = 8 AGREED	
190513/15	Elections to Outside Bodies A grid is enclosed with papers for this meeting for members to select their outside committee preferences. a. Charities of Denham Trustees - 1 Member Cllr MS to follow this up as they have not met up yearly for a few years. Cllr AH looks after the other trusts so it combines them all together. AGREED Cllr AH to sit with Cllr MS. b. Denham Aerodrome Consultative Committee - 1 Member Cllr SW, Cllr GH and Cllr JW would also like to do this. Cllr JW stated that she thought it could become quite useful in the Heathrow Consultation. Cllr WD proposes JW as SW and GH have a lot on their plate. Cllr AH seconded JW. Cllr JN also offered to stay on but it really is a Cllr position. AGREED Cllr JW c. Denham Against HS2 Committee - 1 Member Currently, all HS2 material is currently copied to Cllr. Williams AGREED Cllr SW d. Denham Bowls Club - 1 Member AGREED Cllr WD to continue and he has even become a member of the club e. Denham Cricket Club - 1 Member AGREED - Cllr AH Clerk to advise about next meeting. f. Denham Park Farm Minerals Liaison Committee - 1 Member Meetings are infrequent. It is preferable to have a member representing the Parish Council. AGREED Cllr MH g. Denham Village Hall Management Committee - 1 Member AGREED Cllr MH h. Denham Village Infant School Governors - 1 Member There is currently no Parish Council representative on the governors of Denham Village Infant school. Clerk to make contact AGREED Cllr MEH i. New Denham Minerals Liaison Committee - 1 Member Members have attended meetings which are infrequent. With the development of the HOAC site, it would be preferable to have a member representing the Parish Council. Cllr JW put herself forward because of the HOAC situation but we have had no schedule of meetings on them in the past. AGREED Cllr MH with Cllr JW to back up j. South Bucks Association of Local Councils – 5 Members AGREED Cllr SS, JW, MH, MS	Clerk Clerk

	k. Denham United Ladies Football Club – 1 Member AGREED Cllr AH I. Denham Allotment User Group – 1 member AGREED Cllr MS to continue	
190513/16	Local / Neighbourhood Plan The next meeting has been cancelled as we are still waiting for Neil Homer's summary of the draft Local Plan and the yet to be released HELAA report from SBDC. Cllr MH - Are we all against any removal of Greenbelt decision as a Council? Yes. Cllr JW raised the point that we have some infill going on at the moment. There is capacity to build within that restriction. Cllr AH noted that there seems to be a sense of inevitability even though we will oppose the lifting of the Greenbelt every step of the way. We can already see ingress development. Discussions around the NP and the Denham roundabout plot of land that we will lose. Cllr AH, Cllr SJ and Cllr WD said we should fight for the land around Denham roundabout. Cllr MH that land is meant to be the 'lungs' of Denham Cllr JW notes that an understanding of windfall sites is needed. The protection we have at the moment allows some infilling, once we have the report we should move forward ahead of the public consultations. In addition there are risks that the settlements may actually join up. Cllr MEH – At the Annual Meeting it was stated need for 5,000 residences. There is nothing in the infilling to account for further houses. Low level houses would be better than office blocks as proposed at the Denham roundabout. Once we have Neil's interpretation we will have an urgent meeting with councillors to discuss our strategy.	Clerk Clerk
190513/17	Councillor Tablets 1. Apps – To discuss: Cllr SJ - wants to be able to print. Cllr SS currently has an issue, Clerk to investigate. Cllr JW notes that Nexus have set her tablet and phone and it is now very easy to use on all her devices. Agreed that the devices are still useful and that the purpose is to use less paper. 2. Tablet policy – not to use games or tv etc. Clerk to review the policy of SBDC 3. Responses from Council email accounts Cllr JW a number of Cllrs seem to be using personal email accounts for DPC responses. The emails we have set up for each Cllr costs £4 each per month so we are paying roughly £48 per month for this facility and it is not being utilised.	Clerk Clerk

	Main issue is that the emails are unable to be received on mobile phones, Cllrs want these emails accessible. Clerk to investigate Cllr AH also noted that every Cllr should have a standard email signature including our address and logo. Sometimes emails from the Clerk account does not include a signature	Clerk
190513/19	Internal Audit The audit went very smoothly and was a success. Thanks extended to Cllr AH and Cllr JW. A big thank you to Susan who was very well prepared, very organised, the feedback from the Auditor was that they were very happy.	
190513/20	Financial Matters and Reports 1. Precept Payment (<i>corres 0121/19</i>) – we have had our first instalment. 2. To note current Barclays Bank balance Income and Expenditure Report – noted. 3. To note current Metrobank balance – currently at £100,000. Cllr AH proposed to reduce the balance to £84,000 seconded by Cllr MH. Proposed that we start thinking about a third bank account so we can keep the excess funds safe. Cllr AH to look into bank accounts. Cllr AH said we should start to look to spend budgets on projects we currently have £156k ear marked reserves. 4. Payments Approved and those to Approve – all agreed 5. RBS Annual Budget 2019 – 2020 – By Centre – to note. Cllr JW queried the £10,130 payment from BCC, it was confirmed this funding is from the LAF. It was suggested that large items or items of note are annotated so that we know what they refer to. The second payment of £13k was from BCC for devolved services.	Cllr AH Clerk/ Susan
190513/21	Other Urgent Business (as agreed under 190513/03) 1. Cllr SJ raised the stall down in the village on Fayre Day • Cllr SJ happy to run the stall if her daughter can sell her paintings next to her as no other volunteers have come forward. Clerk to send spreadsheet to Cllr SJ • Cllr WD offered 12pm–2pm, Cllr SS offered 2pm-4pm. • Need: tea, biscuits and cakes. Clerk to look at last years expense claim • Cllr AH happy to work from a list and he will provide on Friday night 2 x tea urns, decorations (Cllr AH to speak to Cllr KB who has it) • Volunteer forms, surveys will be prepared by the Clerk • Cllr KB and AP previously supplied plastic containers for the water, if not Cllr AH to buy some as they are needed). 2. The bungalow – DPC passed the jobs to Gibbs Gillespie to provide quotes. 3. SSE contract- we went ahead and completed the adoption agreement with SSE as advised by the Co-Clerk 4. Drive round with Wayne from TFB – Cllr MH to drive round this Friday 17th May.	Clerk Clerk Cllr AH

	Jazz on the Green – the marquee is in Geoff's garage. Previously he has bought it up about 11am and help put it up and take it down. Cllr SJ is down to help. Beating the bounds – Cllr MEH agreed to help, Cllr SW was to arrange tea and coffee. It starts at St Mary's Church and finishes at the village green at 4pm.	
190513/22	Date of Next Meeting To confirm the date of the next meeting is on Monday 10 June 2019 starting at 7.30pm with a Public Session in the Parish Council Office.	
190513/22	PART II – Not for members of the public	

Upcoming Meetings and Events

7.00pm	Tuesday	14 May 2019	Planning Committee
7.30pm	Tuesday	21 May 2019	Communities Committee
7.30pm	Tuesday	3 June 2019	Services Committee
7.30pm	Wednesday	10 June 2019	Parish Council Meeting