

Minutes of the SERVICES COMMITTEE Meeting

Held on Monday 21 January 2019 in the Council Office at 7:30pm

Cllrs Cllr M Heath (MH) - Chairman Cllr S Williams (SW) - Vice-Chairman Cllr W Davey (WD) Cllr A Pamment (AP)	Cllr J Newby (JN) Cllr M Skelton (MS) Cllr S Sproul (SS) Cllr J Walsh (JW)
Associate Jon Huntley (JH) Associate Marilyn E Hagan (MEH)	# Associate Edna Austin (EA)

= Apologies Received
 ## = Absent No Apologies Received

Co Clerk Roy Hill

Item Number	Minutes of the Meeting	Actions to be taken
1901/01	Apologies for absence Noted as above	
1901/02	Notification of any urgent matters to be taken under item 1901/18 Aims and objectives – suggested to amend Aim/Objective 'Maximise usage of the allotments' to read 'To support the work of DAUA in the Development of the Allotments' AREED. Hedge overgrowing in Higher Denham HS2 from the council meeting – action to suggest a meeting to put up the bollards outside the petrol station	
1901/03	Matters dealt with under urgent action since the last meeting on 19 November 2019. NONE.	
1901/04	Matters arising from the minutes of the last meeting on 19 November 2019, 1802/01 Litter Bins – No further response from SBDC. We have now re-ordered Bins one to be sited outside of Scout Hut and the other at the Pyghtle junction with the Bridleway across the Golf Course.	
1901/05	Correspondence List To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of. Letter 1021 on correspondence list from T Gibson re: the speeding on Cheapside Lane. If a group of people can get together to police that then we can borrow a camera from another area.	

	the Co Clerk in advance of the meeting. Clerk has not had all reports in yet. Clerk to follow up on the ones not yet received. 2. New Play Equipment Nothing proposed at present. 3. Gym Equipment As AGREED at the Council Meeting I have ordered the placement of the Outdoor Gym Equipment to be installed on the Play Area at the Way & Tillard with existing equipment and fence removed Proposed that we take down the fence facing the cricket field. But keeping the metal fence going round at waist height would keep the dogs out. However, council agreed last time to take the fence down as it needed repairing – it was thought that it would cost more to repair than take it down. Some joints in the fence are loose – because they are tamper proof you need to drill out the old bolts and put new bolts in. It was agreed that we would get a quote for repairing.	Clerk
1901/10	Denham Cricket Club The Lease is now being prepared following a meeting with BP Collins. Noted	
1901/11	Lighting Considerations 1. A412 Footway Lights All of the columns have been installed and Lanterns fitted. They are now being connected to the supply and being wired up. Work should be completed by end of month members will be informed when 'they go live'. The work is pushing on. All of the trees along the footpath are being lifted to at least 1 metre above the columns and several are being removed to avoid the risk of them being blown over in the annual strong winds. This work will be started on Thursday to sort out the canopy over the lights. Cllr MH said she is concerned over the bank – where they have had to dig to put the lights in, it has now loosened the bank with no grass to bind it together. Clerk is to have a word with Artemis to see what they can recommend. Clerk will also make sure they tamper it down very well. 2. Heritage Lights in Denham We have ordered the Heritage Lamps for the Denham Conservation Area which should be in place before the end of March. Clerk is to get a programme out of SSE to detail when they intend to start and how long it will take. 3. Street Lighting Contract Our current Street Lighting Contract comes to an end at the end of March. We have received request from Bernard Leigh and SSE to be sent Tender Documents will also be sent to Sparxx, another local Street Lighting Company and others. Documents will be sent out before the end of January.	Clerk Clerk Clerk

1901/12	Highway Considerations 1. Drainage Issues To Note that we are waiting for action from TfB on the following matters - Zebra Crossing at the junction of the North Orbital and Moorfield Road' - Junction of Old Mill Road and the A40 the drains should be completely Jet washed with next 2/3 months though we were promised work would be completed in January 2019. - Junction of Cheapside Road and the A40. – as above - The drains are blocked on the adopted roads in Higher Denham and the water is pouring down the hill and ending up in the un-adopted road when there is any amount of rain. The residents have raised this issue with the County Council. We have a LAF meeting coming up soon and we will raise these items again – tfb will be at the meeting.	
1901/13	Local Area Forum Next meeting is on 30 January in the office. We will be informed as to our request for funding towards the cost of supplying and installing CCTV on the Pyghtle around the Railway Station. We are looking at a project for funding next year – putting a light in the new gym area in the Waye and Tillard for evening use of the equipment and preventative measures against vandalism and one at the allotments also as a deterrent. APPROVED It was proposed to add signs 'you may be under surveillance' 'you may be prosecuted'. Agreed that there is no harm in this. It was also agreed that we would update our list of projects...	Clerk
1901/14	The Pyghtle 1803/13 1. The Pyghtle re-surfacing. Still waiting for tfb dates. To be followed up at LAF. 1803/13 2. Motor cycle restrictor. The rights of way committee say this must be kept open. We cannot keep this locked as people with none standard disability scooters cannot get through.	Clerk
1901/15	Denham Scout Hut, The Pyghtle, Denham Chiltern/SBDC have requested that the scouts must repair the damage caused by the building being left unused. The building has been inspected for Asbestos and also a surveyor has visited the premises to report back on necessary work to make the building suitable for use by the community. We have not yet seen any of the reports.	Clerk
1901/16	Future Services Meeting Arrangements The service meetings were changed to every other month as we were short staffed. It was suggested during the spring/summer meetings were needed more regularly. At one point we took up quite	

	a lot of time at the full parish meeting to discuss services. It was agreed to bring it back in the Spring or sooner when and if we needed to but meanwhile keep a section on the Full Parish Agenda	
1901/17	Cricket Field Bungalow We have received a Property Report from Gibbs Gillespie and everything is reported as fine and no complaints or any remedial work required. No mould, no problems reported.	
1901/18	Any other business notified at 1901/02 above. 1. Hedge at Higher Denham – we received a note from our residents indicating there were a lot of hedges overgrown on the pavements. Wayne suggested we send a pro forma letter. Cllr JW identified all the hedges that were overgrown. Clerk has started this but it needs finishing. Cllr JW offered to do this. Clerk agreed he will finish it. 2. HS2 – there was a note from council meeting – emailed police to put bollards outside the petrol stations on the grass verge. Clerk did write to BCC Highways re: bollards but they refused on the grounds that in their opinion the bollards would be dangerous to traffic. Cllr JW noted there should have been a general update of this. Clerk said the email came in this morning. A pack has been sent out which Cllrs should receive in the post. The Chairman advised there had been a meeting with the policy planners at South Bucks re: the local plan. Tomorrow we should be expecting something from them which would need to be discussed amongst ourselves. It was proposed to bring it to our annual meeting to get the view of those residents. South Bucks are now throwing money at the local plan and say it will be ready by the end of the year.	Clerk URGENT

JGH
21 January 2019
Meeting closed at 9.20pm