

Minutes of the Neighbourhood Plan Steering Group meeting

Held on Wednesday 19 June 2019 @ 7:15pm in the Parish Council Office, Denham

Attendees: Cllr Marilyn Heath (MH)
Cllr Sharon Williams (SW)
Cllr Sam Sproul (SS)
Cllr Marilyn Hagon (MEH)

Cllr Roger Reed (RR)
Res Alan Head (AH)
Clerk – Jagjit Brar (JB)

Apologies: Cllr William Davey (WD)
Cllr Sylvia Jefferys (SJ)
Cllr Karina Bowen (KB)
Cllr Julia Walsh (JW)
Cllr Guy Hollis (GH)

Ass Edna Austin (EA)
Res Roy Lyle (RL)
Res Tony Valentine (TV)

Min Ref:	Meeting Minutes	Action
190619/1	Neighbourhood Plan It was agreed by all at the meeting that this meeting would focus on the Local Plan and work on the Neighbourhood Plan would be delayed until a submission from the Parish Council on the draft Local Plan has been submitted.	
190619/2/a	Local Plan a) This Committee to form the Working Party for Local Plan Response The following members agreed to be on the Working Party. Cllr MH nominated as Chairman by Cllr RR, seconded by Res AH Members to include, Cllr RR, Res AH, Cllr SW, Cllr SS, Cllr MEH, Cllr JW, Cllr WD and Res TV. Chairman to also invite Stuart Pomeroy from Colne Valley Regional Park. Ass EA offered to provide Ecology information for us.	
190619/2/b	b) Terms of Reference A draft of the terms of reference for the working party were circulated and agreed, a copy is attached. Approval to be gathered from Councillors by email	
190619/3	Email to residents To note, the Clerk sent an email to all those on our Residents Mailing List to alert them of the Local Plan and the Consultation period.	
190619/4	Where to Start a) Proposal to extend Consultation Period Cllr MH proposed and all AGREED that we would not request an extension to the Consultation Period and a response would be sent within the deadline of 19 July 2019. b) Seek Professional Advice Cllr RR suggested that we concentrate on the Public Inquiry with the Planning Inspector. Look for professional representation at the hearings, perhaps speak to the Clerk at Beaconsfield?	

	e) Next steps AH - Don't focus on every box of the consultation e.g. legal, and localism, soundness etc. instead draft the points we would like to make and then look where they best fit. AH – no reference has been made to Heathrow and its impact on road infrastructure?	
190619/5	Any Other Business Cllr MH – the CIL consultation is also running in parallel, we have asked Co-Clerk Roy Hill to look into pulling together our response to this consultation.	Co-Clerk
	Date of Next Meeting Wednesday 3rd July 2019 at 7.15pm at the Parish Council Offices	

Jagjit Brar
19 June 2019