

Minutes of the Denham PARISH COUNCIL Neighbourhood Plan meeting

Held on Monday 21 February 2018 at Denham Parish Council Office

Cllrs.	Cllr M Heath (MH)	Residents	Mr Alan Head (Chair) (AH)
	Cllr J Walsh (JW)		Ms Edna Austin (EA)
	# Cllr K Bowen (KB)		## Ms Glenda Barney (GB)
	## Cllr W Davey (WD)		# Mr Steven Buck (SB)
	## Cllr A Hans (AH)		## Mr Jon Huntley (JH)
	Cllr G Hollis (GH)		Mr Roy Lyle (RL)
	Cllr S Jefferys (SJ)		Ms Glenys Price (GP)
	## Cllr J Newby (JN)		Mr John Young (JY)
	Cllr A Pamment (AP)		
	# Cllr M Skelton (MS)		
	Cllr S Sproul (SS)		
	# Cllr S Williams (SW)		

Also Present: Vaida Slegeryte – Minute taker
 Neil Homer - Consultant

= Apologies Received
 ## = Absent No Apologies Received

Minute Number	Minute	Action
1	Welcome and Apologies for Absence As noted above	
2	Notification of urgent matters None	
3	Minutes of Meeting held on 25 October 2017 Following the letter from Graham Winwright SBDC Planning, Chairman Alan Head requested Denham Parish Council to write a response back if the letter has not been responded to. The minutes of the meeting held on the 25 October 2017 were approved.	
4	Notes of Workshop held on 11 November 2017 The minutes of the meeting held on the 11 November were approved considering spelling and some wording is corrected. (Neighbourhood, bat boxes, erosion replaced with pollution). Following from the meeting held on 1 November 2017 Cllr SS asked if there was an update on a number of employees at Martin Baker, action to follow up and chase up. Contact Glenda and ask if she has any information yet. Consultant Neil Homer discussed the key points from the workshop held on 11 November 2017 and shared a copy of the	

5	Next Steps' following Workshop Discussion a. Denham NP-Draft Vision Paper Nov 2017 The Chairman confirmed that the Committee agreed to five identified areas. AGREED. b. Parish 'Settlement' Area Working Parties NH suggested that the focus of the plan should be on the 5 settlement areas. Resident RS expressed concerns about some areas being missed out and suggested to look at the map and define the areas. NH suggested that such matters be dealt with as they arise. Following this discussion it was AGREED NH send the policies map. The Chairman suggested we search for volunteers to form five task group leaders. AGREED The volunteers who came forward to lead the group were noted below: • Denham Green - Resident Roy Lyle and Cllr SJ offered to assist • Denham (Village and Settlement adjoining A40) Cllr Guy Hollis and John Young • New Denham and Willowbank Cllr SS • Higher Denham Associate Edna Austin and Glenis Price • Tatling End (including Bakers Wood and Broken Gate Lane) - BC To start the process, the Chairman requested for a letter to be written to all attendees of the Neighbourhood Planning meeting and all Cllrs to ask for support. It was also agreed to publish information on Facebook and the Newsletter. As recommended by NH to start a Communications group, The Chairman agreed to work on this team and suggested to develop a plan on when and how things will be arranged and then propose the time schedule.	NH <
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	Communications team will suggest dates of meetings and locations. Communications team will come up with the plan, provide the list of the topics the task group may want to cover. The Chairman suggested for leading task groups to start generating interest and support with the Neighbourhood Plan. EA suggested to put the notice on the notice boards and the newsletter. Committee members agreed to have their emails on the notice boards. The action was agreed for NH to provide map copies which will be added on the website.	AH AH GH,JY,RL,EA,GP,SS Co Clerk NH, Co Clerk
7	Any other Business None	
8	Next Meeting To confirm the date of the next meeting <u>Wednesday 21 March 2018</u> at 7.15pm	

The Meeting Closed at 21.10

Vaida Slegeryte
21 February 2018