

DENHAM PARISH COUNCIL



Minutes of the PARISH COUNCIL meeting

Held on Monday 8 October 2018 at 7.30pm in the Parish Council Office, Denham

Cllrs.	Cllr M Heath (Chairman) (MH)	Cllr S Jefferys (SJ)
	Cllr J Walsh (Vice Chairman) (JW)	##Cllr J Newby (JN)
#	Cllr K Bowen (KB)	# Cllr A Pamment (AP)
	Cllr W Davey (WD)	Cllr M Skelton (MS)
	Cllr A Hans (AH)	# Cllr S Sproul (SS)
##	Cllr G Hollis (GH)	# Cllr S Williams (SW)

Assoc.	# Edna Austin (EA)	Jonathan Huntley (JH)
	Marilyn Hagon	

Minutes number	Meeting Minutes	Action
181008/01	Apologies for Absence # = Apologies Received ## = Absent No Apologies Received	
181008/02	Public Session To receive a progress update from Alan Head, Chairman of Denham Neighbourhood Planning Group. There are 5 distinct areas with their own issues and meetings which we label 'task groups'. AH stated more help is required from DPC to get more Cllrs representing the different task groups as there has been a fall in members. Tatling End & New Denham/Willowbank have a good amount of numbers but the remaining three groups lack representation. To get more members to Denham Green it is suggested that flyers need to be short and to the point. All neighbourhood plans (NP) need to relate to local plans to which there is definitely a delay (possibly 6 months but this has not yet been confirmed). There is a meeting with Mark Jaggard, JW, AH, MH at the end of this month. There was some confusion as to who can be involved in NP meetings - confirmed that Cllrs are encouraged to attend meetings. The next meeting should discuss whether the NP should keep going and at what pace - this can be confirmed once we have more information about possible delays with the Local Plan. Discussion about whether we can amalgamate the groups – decided not to as, for example, people from Tatling End shouldn't have a say what goes on in Denham Green etc.	ALL

	Issue whether people know the dates of meetings - The 3rd Wednesday of every month is the steering group. Individual task groups will organise their own meetings. Next meeting 21st November 2018 (steering group) Minutes from last NP meeting to send to Cllr MS Our thanks to Alan Head for addressing the meeting.	ALL Clerk
181008/03	Notification of any urgent other business to be taken under item 181008/14. None	
181008/04	Approval of Parish Council Minutes To approve the minutes of the Meeting of the Parish Council on 10 September 2018 and any matters arising. Proposed by Cllr MH seconded by Cllr JW AGREED Matters Arising: 1. 180709/04/2 The Co Clerk has written to New Denham Community Association to request assistance with the funding of a Defibrillator.	
181008/05	Approval of Committee Minutes To approve the minutes of Committee as listed below and any matter arising: Services Committee held on 17 September 2018 Proposed by Cllr MH seconded by Cllr AH AGREED Matters Arising: 180709/05/1 The Chairman and The Co Clerk have met with the Site Management Team at Weston Homes about Mud on the Road and Parked vehicles on Grass Verges. They accepted that it has been an issue but stated that they believe that they have now installed adequate wheel washing facilities and also road sweeping availability as and when required. They have stopped car parking on the East Side of the North Orbital but claim to be powerless to stop parking on the grass verges on the West Side. The co-clerk has contacted Highways who say parking is not illegal on grass verges. Planning Committee Meeting held on 25 September 2018 Proposed by Cllr MS seconded by Cllr MH AGREED Neighbourhood Planning Committee held on 19 September 2018 Proposed by Cllr SJ seconded by Cllr WD AGREED	
181008/06	Services Committee 1. To receive notice of any urgent Services Related Business. Issue of vandalism on the new gate under Denham Railway Bridge – the vandalism has been reported to the police. We have applied for LAF funding to install new cameras under the bridge. 2. To consider increasing the shed size on allotments. Allotment users association want to increase maximum shed size from 6 x 8 to 8 x 10. Cllr MH Proposed the increase on the caveat that when a current plot becomes free, if the shed is bigger than 8 x 10 it is taken down before the plot is re-let. All AGREED Allotment users association have begun taking a £25 deposit from new tenants which will be retained if they if they end their tenancy and the plot is left in a state. AGREED	JH

181008/07	Matters dealt with under Urgent Action since Last Meeting None	
181008/08	Chairman's Report. Attended:- 26 Sept: NP Steering meeting - AH cancelled last minute due an emergency. MH took meeting to discuss how to get each area up to speed so we are all represented on the same level. 30 Sept: Allotments AGM – went well. Plenty attended. Hope next year the date and time is fixed sooner to allow us more time to prepare. 1st October Single Ward: open office evening 4 to 7pm held by Cllr MH & Cllr JW. Very disappointing considering 5 banners, one in each area and notices on boards and website. 4th October SBALC meeting. John Reed at Chiltern spoke about local plan and confirmed that it is going to be delayed. Our local plan needs to be updated along with their plan. If our plan doesn't match theirs then our plan will be in danger of falling away. To remind all Cllrs that 17th October- 1st budget meeting. If anyone has a mind for something in the budget please let Chairman or Vice Chairman of your committees know and copy in the clerk.	
181008/09	Reports from County Councillor County Cllr RR could not make it and sent apologies	
181008/10	Reports from District Councillor's No district councillors attended or sent in a report.	
181008/11	Reports from Outside Bodies No Police presence again – We need to keep reminding them when our meeting is being held and encourage attendance. 26th September – Cllr AH attended meeting with lottery fund. They wanted more information about specific funding (charity funding). With regard to DPC – we can apply for funding between £5,000-£10,000 for an individual item. Other bodies – This reporting appears to have dropped off the agenda. Cracks in the DPC office – Cllr MH has suggested to the Village Hall committee to get their insurance onto it so that it can be properly monitored.	Clerk Clerk
181008/12	Other Reports 1. Community Governance Review To receive report on 'Open Evening' and the DPC response to the Review. Discussed. 2. HS2 – Loss of newly planted 'Mitigation' Trees in Colne Valley. Newspaper cutting from The Mail on Sunday 23 September 2018 enclosed. Chairman read out email from Cllr SW re: Saplings left to die. An Arbiculturist said about 80-90% died. HS2 are under obligation to replant them. Cllr SW asked if we would write to them and ensure that this is done. All AGREED. 3. Notice of Conclusion of Audit. Has been put on website. Audit went well. Raised the problem that we don't have PDF software conversion. Cllr MH proposed purchasing some - All AGREED.	Clerk Susan

181008/13	Correspondence List To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of. Noted	
181008/14	Financial Matters and Reports - To Approve Amended Standing Orders 2018 - attached. All AGREED - To note current Bank Balance including Income and Expenditure Report. Bank balance noted – looks healthy. - Payments Approved and those to Approve. £32,000 for play equipment and £70,000appx for lighting. £18,000 of that we would get back as VAT. Approved by ALL - Insurance Policy due for renewal on 1 October 2018. We are entering year 2 of a 3 year Contract at a renewal premium of £2,366.21. We have adequate Insurance Cover in all areas but are asked to look at the possible additional need for cover in - Terrorism – TO NOTE: Following the Council decision at its last meeting we have added terrorism cover, to our Insurance Premium, at an additional cost of £66.58 inclusive of 12% insurance premium tax. Noted. - Rebuild value of Cricketfield Bungalow (Information requested). Still waiting on the figure. Each of chairs and vice chairs to look at particular area and budget for what we need. If anything particular please contact clerk, vice chairs, chairs.	Susan Clerk
181008/15	Other Urgent Business (as agreed under 181008/03) None.	
181008/16	Part 2 Confidential Members Only. No part 2.	
181008/17	Date of Next Meeting To confirm the date of the next meeting is on Monday 12 November 2018 starting at 7.30pm with a Public Session in the Parish Council Office.	

Upcoming Meetings and Events

7.00pm	Tuesday	16 October 2018	Planning Committee
8.00pm	Tuesday	16 October 2018	Communities Committee
7.30pm	Wednesday	17 October 2018	Chairs & Vice Chairs Pre-Budget Meeting

Meeting Closed at 9pm

8 October 2018
Minutes: JGH