

DENHAM PARISH COUNCIL



Minutes of the PARISH COUNCIL meeting

Held on Monday 10 September 2018 at 7.30pm in the Parish Council Office, Denham

Cllrs.	Cllr M Heath (Chairman) (MH) Cllr J Walsh (Vice Chairman) (JW) ## Cllr K Bowen (KB) Cllr W Davey (WD) Cllr A Hans (AH) Cllr G Hollis (GH) Cllr R Reed (RR)	Cllr S Jefferys (SJ) Cllr J Newby (JN) ## Cllr A Pamment (AP) Cllr M Skelton (MS) Cllr S Sproul (SS) Cllr S Williams (SW)
Assoc.	Edna Austin (EA) ## Marilyn Hagan	#Jonathan Huntley (JH)

Clerk : Roy Hill

Minutes number	Meeting Minutes	Action
180910/01	Apologies for Absence As shown above	
180910/02	Public Session 1. Teresa Covey from Thames Valley Police (TBC) No attendance from TVP	
180910/03	Notification of any urgent other business to be taken under item 180910/14. 1. New Denham Community Association 2. Lease on Scout Hut	
180910/04	Approval of Parish Council Minutes The minutes of the Meeting of the Parish Council on 9 July 2018 and any matters arising were approved with one amendment on page 5, 180709/11 para 2 line 9 amend 'Bucksinghamshire' to read 'Buckinghamshire'. Matters Arising: 1. 180709/04/1 Flytipping at Old Rectory Lane. Note: To note the Updated Information from Cllr JW. Cllr RR reported that the landowner was well aware of his responsibility on clearing the site but the costs far exceed the Courts award. The County council had decided it would be counter-productive to try and resolve this by further court action and were endeavouring to get it resolved by agreement. ONGOING	

	2. 180709/04/2 Defibrillators to receive a report from Cllr GH and Cllr JW Cllr JW had distributed information of the one purchased by Higher Denham Community Association for information. Cllr GH said that there were several different types available all of which provided a similar service. In his opinion we should concentrate on the cheapest available and try to provide as many across the Parish as possible. It was AGREED not to make a decision at this stage until we have funds available to start the purchase. Cllr MH reported that New Denham CA had invited the Parish to submit an application for funding towards a Community facility and it was AGREED to make an application for funding towards the purchase of Community Defibrillators.	Co Clerk
180910/05	Approval of Committee Minutes To approve the minutes of Committee as listed below and any matter arising: Services Committee held on 16 July 2018. Proposed Cllr MH Seconded Cllr SW – AGREED. Planning Committee Meeting held on 17 July 2018. Proposed Cllr SJ Seconded Cllr SW – AGREED. Communities Committee Meeting held on 24 July 2018. Proposed Cllr SW Seconded Cllr SJ- AGREED. Planning Committee scheduled Tuesday 14 August 2018. To Note the Recommendations of action following recommendations of Cllr GH as the Committee was aborted due to lack of quorum able to attend. Proposed Cllr GH and AGREED to NOTE. Matters Arising: 180709/05/1 1804/01 The Co Clerk followed up the lack of response from Weston Homes on Mud on Road and Parked vehicles on Grass Verges – no further response. NOTED Hollybush Common and Tree works necessary The work has been completed by Artemis. NOTED 180709/05/2 Cllr SJ has reported that action now completed. NOTED	Co Clerk
180910/06	Matters dealt with under Urgent Action since Last Meeting None	

180910//07	Chairman's Report 1. Report of Meeting with John Martin re Martins field Cllr MH reported that the Co Clerk and her had had a meeting with John Martin to discuss the future of Martins field. She said that we had been very well received and the meeting was positive. However she reminded members that we had been in a previous position some time before all of which ended without a satisfactory conclusion. We were preparing a brief as to possible development of the site and hope it would be ready to be presented to John Martin at the end of September early October. We would be including the provision of a Communal Hall that could be used for Sports, Meetings and Leisure with the hope that we will be able to hold Council Meetings there relieving the pressure of the current office. 2. Report of South Bucks Community Forum 'Have Your Say' Cllr MH said that she had attended this event which was mainly concentrating on Policing matters. She encouraged others to attend any future meetings but didn't feel that it had met her requirements or aspirations. 3. Report back on Local Area Forum We reported that we had been successful in our requests for funding for CCTV on the Pyghtle and we had now had the opportunity to extend our plans to widen our coverage. We had also been given support to improve the entrance to the Knighton Way Lane Play Area. 4. Report back on Meeting with Deborah Valmar CIC We had met with Deborah Valmar, CIC, to discuss in general terms the opportunities to apply for HS2 funding under the Community and Environment Fund and also the Business Local Environment Fund. She had provided information and also gave us details of where more help was available.	Co Clerk
180910/08	Reports from County Councillor Cllr RR reported on several relevant matters including 1. Neighbourhood Policing A new Neighbourhood Sergeant had recently been appointed. He reported that Policing numbers in Thames Valley had been significantly reduced with the number of Sergeants falling by 50%. Overall there had been a significant percentage increase in	

	neighbourhood crime though the actual numbers remain low. 2.Budgets Are continuing to be under mounting pressure especially in areas of 'looked after' children and vulnerable adults. 3.Rate Support Grant Cllr RR reminded members that at the start of this year BCC had been informed that Buckinghamshire would no longer be in receipt of Rate Support Grant funding. The County had now been informed that the intention was to 'take back' large sums of money from the presumed wealthy counties and that BCC were likely to receive a demand for £11 million.	
180910/09	Reports from District Councillors Nothing to report.	
180910/10	Reports from Outside Bodies No reports provided.	
180910/11	Other Reports 1. Elections 2019 As we are still waiting for the Secretary of State to announce his decision in relation to the future of Local Government Organisation in Buckinghamshire SBDC have informed us that they are still preparing for the election on the 2 May 2019. For this date to change it will require a legislative Order to be made. Cllr RR said that he was certain that the Parish Council elections would be held in 2019. He confirmed that there has been no sign of any movement towards deciding whether Buckinghamshire will be subject to Local Government Re-organisation. The Co Clerk informed the Council that if the Parish Council is subject to a set of elections we have been advised that we will need to identify a sum of about £10,000. 2. Community Governance Review To Note the Proposed Timetable for a Community Governance Review in Denham following our request to amend the number of Parish Wards in the Parish of Denham. The Chairman reported that both her and the Vice Chairman had met with the SBDC Governance Officer to discuss the opening Governance Review.	Clerk

	The Chairman recommended that we prepare for the Public Information 'Drop In' in order that we can answer any resident questions or concerns. The meeting is scheduled for Monday 1 October 2018 from 4pm-7pm in the Parish Council Office. It was agreed that we display advertising banners in each area.	Co Clerk
180910/12	Correspondence List To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of. None.	
180910/13	Financial Matters and Reports 1. Standing Orders 2018. To Note the Legal Briefing Document LO9-18 – Model Standing Orders Amendment. AGREED Co Clerk to make necessary amendments and report to the next meeting. 2. To note current Bank Balance including Income and Expenditure Report. NOTED 3. Payments Approved and those to Approve. – AGREED. 4. Barclays Notice of Change to Bank Tariff We have received notice that due to the increase in our Annual Debit Turnover we no longer qualify for free Banking on our Barclays Account. The Bank has calculated that we would be best to switch to an e-Payments Plan from 20 October 2018, They estimate that if we continue to use the Account in the same way our monthly costs will be about £10.90. Please see attached Notice of Changes to Your Tariff(s). AGREED 5. Insurance Policy due for renewal on 1 October 2018. We are entering year 2 of a 3 year Contract at a renewal premium of £2,366.21. We have adequate Insurance Cover in all areas but are asked to look at the possible additional need for cover in a) Terrorism (Quote requested) b) Rebuild value of Cricketfield Bungalow (Information requested) To prepare report for next meeting.	Co Clerk Co Clerk

	6. Budget forecast for 2019/20 and 2020/21. To receive report from Cllr AH. NOTED 7. Finance Members who can approve pinks for payment. 8. Rules relating to Approval of Payments via email. a) Regular payments already having prior approval such as; salaries and contractual regular monthly sums already agreed annually. b) Pinks should have two signatories one of whom should be a member of the Finance Committee and the other the Chair or Vice Chair of the relevant Spending Committee. AGREED 9. We have been advised by Nexus that we need to protect against any possible on-line Malware attack by installing Malwarebytes at a cost of £39 per month per user (4) Total £116.00. Co Clerk to investigate this further and report back.	Co Clerk
180910/14	Other Urgent Business (as agreed under 180910/03) 1.Funding Opportunities from New Denham CA Dealt with under 180910/04/8 2.Scout Hut Lease The Co Clerk circulated a draft letter to be sent as a formal complaint to Bob Smith, Chief Executive at SBDC – AGREED.	
180910/15	Part 2 Confidential Members Only.	
180910/16	Date of Next Meeting To confirm the date of the next meeting is on Monday 15 October 2018 starting at 7.30pm with a Public Session in the Parish Council Office.	

Upcoming Meetings and Events

7.00pm	Tuesday	16 October 2018	Planning Committee
8.00pm	Tuesday	16 October 2018	Communities Committee
7.30pm	Wednesday	17 October 2018	Chairs & Vice Chairs Pre-Budget Meeting

Meeting Closed at 9.20pm

10 September 2018
Roy Hill
Co Clerk