

DENHAM PARISH COUNCIL



Minutes of the PARISH COUNCIL meeting

Held on Monday 9 July 2018 at 7.30pm in the Parish Council Office, Denham

Cllrs.	Cllr M Heath (Chairman) (MH)	Cllr S Jefferys (SJ)
	Cllr J Walsh (Vice Chairman) (JW)	Cllr J Newby (JN)
#	Cllr K Bowen (KB)	# Cllr A Pamment (AP)
	Cllr W Davey (WD)	Cllr M Skelton (MS)
	Cllr A Hans (AH)	Cllr S Sproul (SS)
#	Cllr G Hollis (GH)	Cllr S Williams (SW)
	Cllr R Reed (RR)	

Assoc. Edna Austin (EA)
Jonathan Huntley (JH)

= Apologies Received
= Absent No Apologies Received

Clerk: Tracey Webb (TW)

Minutes number	Meeting Minutes	Action
180709/01	Apologies for Absence As noted above.	
180709/02	Public Session 1. Teresa Covey from Thames Valley Police Apologies have been received from Teresa Covey and her colleagues. Report was received and distributed at the meeting. Cllr MH went through the report with the Committee.	
180709/03	Notification of any urgent other business to be taken under item 180709/14 1. To discuss Marilyn Hagan becoming an Associate of Denham Parish Council.	
180709/04	Approval of Parish Council Minutes held on 11 June 2018 Cllr MH Proposed the Minutes of the Parish Council held on 11 June 2018 and Cllr JW Seconded. AGREED by All. Other matters arising; 1. Flytipping at Old Rectory Lane Nothing further to report at this time. 2. Defibrillators Cllr MH advised that Cllr AH is trying to raise funding through the Charity. Cllr JW will have a charity bucket at the next Jazz event. Clerk to arrange two charity buckets to be ready.	Cllr AH Clerk

	Cllr AP was going to do some research on the different types; however this hasn't happened. Cllr GH advised that he would be happy to look into the different types and report back. It was discussed that Higher Denham has just installed one. Cllr JW to find out how much research was completed prior to installation and report back. 3. Cricket Field Bungalow Cllr MH advised that the new tenants are moving in on Saturday 14 July 2018. Cllr GH advised that the trees had been cut back by the School as requested by the Clerk.	Cllr GH Cllr JW
180709/05	Approval of Committee Minutes 1. Services Committee held on 25 June 2018 The Services Committee Minutes were Proposed by Cllr MH and Seconded by Cllr JN. AGREED by All. Amendments to the numbering of the Minutes to be updated by the Clerk. <i>Amendments made by Clerk.</i> 1804/01 on Page 2 – Mud on the A412. Clerk to follow this up with Weston Homes and HS2. Cllr RR advised that at the Denham Park Farm Meeting last week, mud on the A412 was discussed. This has been raised with Bowyers who have spent a lot of money for a vehicle to check the road every day. Cllr RR is satisfied that the problem is with the vehicles from HS2 and not the mineral extraction. However HS2 are blaming everyone else. The Clerk has received an email from HS2 and will be following this up. Cllr RR advised that if it was the mineral site it would be a breach of planning permission. Cllr MH advised the Committee that we had received a quote for some tree works due to branches fallen onto a residents shed. Cllr WD and Cllr JW has asked for the Co Clerk to contact other companies to arrange quotations prior to the Committee making a decision. Cllr WD advised that there was a person in the Chalfont area – Giles Heath. Co Clerk to contact Cllr WD for contact details. Cllr JW asked for the Co Clerk to ask for their day rate. 2. Planning Committee Meeting held on 5 June 2018 and 26 June 2018 The Planning Committee Minutes of the 5 June 2018 were Proposed by Cllr MS and Seconded by Cllr SW. AGREED by All. The BALC Survey from Barrowden Parish Council to support their proposal -180605/05 on Page 1. Cllr MH advised that no response had been received from the Chair or Vice Chair of the Planning Committee. Cllr MH advised that the email had been re-circulated by the Co Clerk however a letter of support had not been seen. Cllr SJ to report back on this. The Planning Committee Minutes of the 26 June 2018 were Proposed by Cllr GH and Seconded by Cllr SW. AGREED by All. Cllr GH advised that the Committee started with a presentation from Haskins.	Clerk Clerk Co Clerk Co Clerk Cllr SJ

	Cllr GH advised that the land would require a change of use from Agricultural to Retail. Cllr MH thought it was preferable to have the nursery at the Denham roundabout rather than office blocks. Cllr GH advised that the Local Plan would include the office space needed for the next 20 years. However the area assessment that was carried out was not evidence based. Cllr WD is currently on the fence about the development however he will be listening to what the local residents think in the next few weeks/months due to leaflets being distributed. Cllr GH advised that the planning application will be discussed once it is brought to the Planning Committee. Cllr MS asked what the real story was behind the proposed convert of the Denham nursery that is closing down to a lorry park. Cllr SW had been advised that the owner would not be able to do this. Cllr RR advised that no one would have been advised that it couldn't be done however they would have to submit a planning application and it is in the green belt. Cllr MH advised that she had been advised that the lease had been renewed however Cllr WD had been advised that the land had been sold. 3. Communities Committee Meeting held on 26 June 2018 The Communities Committee Minutes of the 26 June 2018 were Proposed by Cllr SW and Seconded by Cllr WD. AGREED by All. Cllr MS asked about the Armed Forces Day that was arranged by Cllr SJ this year. Cllr MH said that she attended and so did Cllr SJ and the service was good but very disappointing attendance.	
18709/06	Matters dealt with under Urgent Actions since last meeting 1. Grass Cutting Cllr MH advised that a new contractor now in place.	
180709/07	Chairman's Report 1. CIC Meeting Cllr MH advised that she had a meeting with Stewart Pomeroy. She wanted to arrange a Councillor to represent us however this is not how they operate. They are looking for someone to join their directors who has legal experience and/or experience dealing with volunteers. However they will shortly be starting a new charity and looking for some trustees. 2. Denham Park Farm Reported by Cllr RR. 3. Allotment meeting Cllr MH advised that the Association is finding their feet and getting all the issues together. However there has been a hold up in office. The Co Clerk is currently writing up some procedures and passing on information to the Association. Cllr MH then went on to advise that no funds had been transferred to the Association. Cllr MH recommended giving the Association £500 to start with. The Association is currently tackling outside funding with regards to road and well issues. Cllr MH proposed transfer £500 to Allotment Association.	Co Clerk Clerk

	Cllr MH advised that the money would be managed by the Association. Cllr MS and Cllr MH will continue to attend their meetings and that they are keen to become self-sufficient. Cllr JW said that it was important for the Association to report back on the spending. Suggestion from Cllr JW was to see what the money is spent on before giving any further funds. AGREED by All.	
180709/08	Report from County Councillor 1. Flytipping at Old Rectory Lane: Cllr RR advised that the process had to run its course and he is updated every month with the progress. Heathrow Rail Link Proposal: Cllr RR advised that there is no direct impact on Denham. However, we are very much aware that Iver is under siege. BCC have given it a guarded go ahead however they want to see the full proposal. 2. Iver Relief Road: Iver Parish Council is enthusiastic about a relief road however Cllr RR thought this was just shifting the pain from Iver to Denham and this is not acceptable. Cllr RR advised that it would be a good idea for the DPC to keep a close eye on Iver relief road. Cllr GH advised that they would be entitled to go across green belt so this would not be a valid reason to stop the relief road from going ahead. Cllr SW asked if the traffic lights on the Denham roundabout were BCC's responsibility as they are completely out of sync causing terrible problems. Cllr RR believed it is the responsibility of Highways England. Clerk to check with Highways England and report the problem. 3. Unitary Council: Cllr RR advised that he was confident about a decision to be made prior to the summer holidays. He was also adamant that it would either be one unitary council or status quo. If a new unitary council was the decision made then it would not be up and running until 2020.	Clerk
180709/09	Reports from District Councillors Cllr GH advised that there was a new Head of Planning and there is a meeting scheduled to take place with SBALC at Capswood shortly. He also advised that there is a new Head of Enforcement. He went on to advise that the GX Police Station Project had had some extensive reports and now going to cost approximately 50% more and advised that the consultants had said that there will be more cars on the road in the coming years and this is why the 4 storey car park in GX was proposed. Cllr GH also advised that there will be a vote next week for pay rises and the Deputy Leader would be looking for a 400% pay rise.	

180709/13	Financial Matters and Reports 1. Financial Regulations Cllr JW advised that there is an amendment made to the Financial Regulations - 11.1h on page 15 as agreed at the May Council meeting. Clerk had made the amendment and was shown in red. AGREED by All. 2. Standing Orders Cllr JW advised that there was a number of amendments made to the Standing Orders and these were highlighted in red by the Clerk. Cllr JW advised that these were tailored to the Parish Council. Cllr JW had some additional amendments and will send these to the Clerk after the meeting. Initial amendments were AGREED by All. 3. Current Bank Balance including Income and Expenditure NOTED by All. Cllr GH advised that the Chubb invoice did seem expensive. Clerk to keep an eye on this. 4. Expenditure and Budget Report NOTED by All. Cllr JW advised that a second version was sent out earlier in the afternoon by the Clerk. Cllr MH advised that the Clerk and herself had gone through the report and the bank statement and found differences between them. This was due to the finance reconciliation being behind due to the audit. This had now been brought up to date. 5. Payments to Approve AGREED by All. 6. Administration Assistants Pay Review Cllr JW advised that a decision was required relating to the pay review for the Administration Assistant to be backdated to April 2018. This was Proposed by Cllr MH and Seconded by Cllr SW. AGREED by All. 7. Approval of Business Debit Card for Clerk Cllr JW Proposed to postpone the decision to the next meeting, this was Seconded by Cllr MH. AGREED by All. 8. Local Government Pension Scheme Cllr JW asked why the valuation has come up now. Costs for the valuation are described in the email received. Cllr MH advised that we had no choice but to go ahead. This was Proposed by Cllr SJ and Seconded by Cllr MH. 9. Budget Forecast for 2019/20 and 2020/21 Cllr JW Proposed that the forecast is brought to the next Parish Meeting and Seconded by Cllr MH. 10. Finance Members who can approve pinks for payment Cllr JW Proposed that this item is brought up at the next meeting and this was Seconded by Cllr MH.	Clerk Clerk Clerk Clerk Clerk Clerk Clerk Clerk Clerk
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	11. Rules relating to Approval of Payments via email a) Regular payments already having prior approval such as; salaries and contractual regular monthly sums already agreed annually b) Pinks already signed off by two approved members of the Finance Committee. Cllr JW Proposed that these items are brought up at the next meeting and this was Seconded by Cllr MH.	Clerk
180709/14	Other Urgent Business (as agreed under 180709/03) Cllr MH circulated Marilyn Hagan's CV Cllr MH Proposed that Marilyn Hagan becomes an Associate of the Parish Council as she seems was very hands on. AGREED by All to welcome her as an Associate Cllr MH to contact Marilyn Hagan.	Cllr MH
180709/15	Part 2 Confidential Members Only 1. Services Committee Part 2 Minutes held on 25 June 2018 The Services Committee Part 2 Minutes were Proposed by Cllr MH and Seconded by SW. AGREED by All.	
180709/16	Date of Next Meeting To confirm the date of the next meeting is on Monday 10 September 2018 starting at 7.30pm with a Public Session in the Parish Council Office.	

9 July 2018
Tracey Webb
Parish Clerk