

DENHAM PARISH COUNCIL

Agenda for the ANNUAL MEETING OF THE PARISH COUNCIL

Monday 14 May 2018

At 7.30pm in the Parish Council Office, Village Hall, Denham.

The Press and Public are entitled to attend the meeting. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members should disclose any Personal or Disclosable Pecuniary Interest.

180514/01	Apologies for Absence
180514/02	Election of Chairman for 2018/19 and signing of Declaration of Office by the Chairman
180514/03	Election of Vice-Chairman for 2018/19
180514/04	Public Session 1. Teresa Covey from Thames Valley Police
180514/05	Notification of any urgent other business to be taken under item 180514/18.
180514/06	Approval of Parish Council Minutes To approve the minutes of the Meeting of the Parish Council on 9 April 2018 and any matters arising. Matters Arising; 1. Denham Parish Councillor email addresses 2. Update on Cricket Field Bungalow 3. Basic and Emergency procedures 4. Website Policy 5. Fundraising Policy 6. Flytipping at Old Rectory Lane
180514/07	Approval of Committee Minutes To approve the minutes of Committee as listed below and any matter arising: Services Committee held on 16 April 2018 Planning Committee Meeting held on 17 April 2018 Communities Committee Meeting held on 24 April 2018
180514/08	Matters dealt with under Urgent Action since Last Meeting
180514/09	Chairman's Report 1. Buckinghamshire Integrated Care System 2. Parish Liaison Meeting
180514/10	Report from County Councillor
180514/11	Reports from District Councillors
180514/12	Reports from Outside Bodies
180514/13	Other Reports 1. Possible projects that Denham Parish Council are engaged in – Cllr AH 2. The promotion of Denham Community Charity and the work they want to do – Cllr AH 3. Powers for dealing with unauthorised development and encamping – Cllr JW

180514/14	Correspondence List To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of.
180514/15	Election of Committees for 2018/2019 Parish Council standing committees are currently as follows. 1. Planning - 6 members plus ex-officio members 2. Services - 8 members plus ex-officio members 3. Finance - 6 members plus ex-officio members 4. Communities - 8 members plus ex-officio members A grid is enclosed with papers for this meeting for members to select their committee preferences. A. Agree and confirm the above standing committee structure. B. Agree and confirm the above number of members on each committee. C. Hold elections for those committees that are oversubscribed. D. Elect members to fill any vacancies.
180514/16	Elections to Outside Bodies A grid is enclosed with papers for this meeting for members to select their outside committee preferences. a. Charities of Denham Trustees - 1 Member This body normally meets yearly in December to decide on the distribution of charitable funds b. Colne Valley Park Community Interest Company - 1 Member c. Denham Aerodrome Consultative Committee - 1 Member This advisory committee meets quarterly on Wednesday mornings. d. Denham Against HS2 Committee - 1 Member Currently, all HS2 material is copied to Cllr. Williams e. Denham Bowls Club - 1 Member f. Denham Cricket Club - 1 Member g. Denham Park Farm Minerals Liaison Committee - 1 Member Meetings are infrequent. It is preferable to have a member representing the Parish Council. h. Denham Village Hall Management Committee - 1 Member Meetings are monthly on the second Tuesday of the month at 7.30pm in the village hall. i. Denham Village Infant School Governors - 1 Member There is currently no Parish Council representative on the governors of Denham Village Infant school. j. Denham Youth Club Management Committee - 2 Members There is currently no Parish Council representative on the Denham Youth Club Management Committee. k. New Denham Minerals Liaison Committee - 1 Member Members have attended meetings which are infrequent. With the development of the HOAC site, it would be preferable to have a member representing the Parish Council. l. South Bucks Association of Local Councils – 5 Members m. Denham United Ladies Football Club – 1 Member
180514/17	Financial Matters and Reports 1. To note current Bank Balance including Income and Expenditure. 2. Expenditure and Budget Report: a copy of the expenditure against budget report will be available at the meeting.

	3. Payments to Approve: a list of payments to approve is included with papers for this meeting. 4. Financial Statement for End of Year. 5. Financial Regulations. 6. Administrative Assistant Holiday Pay from 2017/18. 7. Review of Salary for Administrative Assistant.
180514/18	Other Urgent Business (as agreed under 180514/05)
180514/19	Part 2 Confidential Members Only
180514/20	Date of Next Meeting To confirm the date of the next meeting is on Monday 11 June 2018 starting at 7.30pm with a Public Session in the Parish Council Office.

Upcoming Meetings and Events

7.00pm	Tuesday	15 May 2018	Planning
7.30pm	Wednesday	16 May 2018	Annual Parish Meeting
2.00pm	Sunday	20 May 2018	Jazz on the Green
8.00pm	Monday	21 May 2018	Services
7.30pm	Tuesday	22 May 2018	Communities
7.15pm	Wednesday	23 May 2018	Neighbourhood Planning

Tracey Webb
Parish Clerk
9 May 2018