

Minutes of the SERVICES COMMITTEE Meeting

Held on Monday 15 January 2018 in the Council Office at 8.00pm

Cllrs Cllr M Heath (MH) - Chairman Cllr S Williams (SW) - Vice-Chairman #Cllr W Davey (WD) # #Cllr A Pamment (AP)	Cllr J Newby (JN) Cllr M Skelton (MS) Cllr S Sproul (SS) Cllr J Walsh (JW)
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= Apologies Received

= Absent No Apologies Received

Minutes Vaida Slegeryte (VS)

Item number	Minutes of the Meeting	Actions to be taken
1801/01	Apologies for absence. As noted above	
1801/02	Notification of any urgent matters to be taken under item 1801/17. 1.A412 Cllr SW 2.Travellers Cllr JW	
1801/03	Matters dealt with under urgent action since the last meeting on 20 November 2017 not dealt with in the agenda. None	
1801/04	Matters arising from the minutes of the last meeting on 20 November 2017 None	
1801/05	Correspondence List No requests	
1801/06	Financial Report An updated financial report was available at the meeting.	
1801/07	Devolution of Services Update First services contract has now been signed.	
1801/08	New Denham Allotments 1.Allotment Usergroup 1st meeting is being held on Wednesday 24th January 2018 in the Parish Council Office. 2.Community Payback Workers are moving on to the Scout Hut	

	project.	
1801/09	Play Areas and Open Spaces 1. Play Area Inspection Reports Cllr MH checked if all the Councillors sent their reports. Cllr SW advised that there was a sign missing, Denham Green Play area. All Councillors confirmed play area and inspection reports sent. 2. New Play/ Gym Equipment and Youth Shelters. Ongoing. Cllr MH advised Proludic supplier came back to Denham Parish Council with the cost of their shelters and a date to view equipment which we cancelled. An update will be sent via email for attention when Co-clerk is back. 3. Tilehouse/Alderbourne Fields To receive an update from the Co Clerk-ongoing	
1801/10	Denham Cricket Club Ongoing W&T still waiting for the surveyor	
1801/11	Lighting Considerations Streetlight Replacement All the street lights, except Denham Village, have been changed. Meeting is being arranged with SSE-ongoing. The estimate cost is required to plan the budget.	
1801/12	Highway Considerations Village Road/Misbourne River Fence River Misbourne Fence We have now received payment from the Insurance Company and work is due to commence shortly.	
1801/13	The Pyghtle Meetings have been arranged with Bucks Golf Club and Denham Place. Cllr JW suggested to take this matter further with the District Council. Cllr SW suggested to propose the work being done by Denham Parish Council and agree for the payment to be made to Denham Parish Council. It was suggested to advise Bucks Golf Club and Denham Place that DPC will contact TFP regarding this matter. As discussed in the previous meeting Associate JH would like to present the solution for the barrier at the opposite end of the Pyghtle to the Railway Bridge. JH will send a copy for Roy to circulate.	Action JH Action RH
1801/14	Denham Scout Hut, The Pyghtle, Denham Denham Parish council have been awarded £7,200 from LAF towards the cost of necessary repairs and improvements to the Scout Hut and to match funding Cllr MH requested to approve a sum of £7,200 to meet the LAF Match funding requirement and to schedule the remaining works for the 2018/2019 budget. Cllr JW requested to see cost breakdown. The cost breakdown for the Scout Hut: 1. A Level path from the gate to the entrance of the scout Hut 2. The entrance floor may require rebuilt to create a level	

	entrance. 3. Remove, attend to any obstructions Kitchen 1. Replace work surfaces 2. Install new units including double sink unit 3. Install hand washing sink Toilets 1. Combine the two toilet cubicles into one and install DDA facilities 2. Install child changing facilities Incidental 1. Investigate, for future spend, suitable heating of space and water etc. 2. Check electrics 3. Check and recommend fire exits 4. Give estimate for decoration and tidy up Roof 1. Investigate roof (leakage, damp?) over storage room at the rear of the main area. It was suggested to check with supplier Howdens or other to see if they could supply unwanted work surface for free. Committee approved the sum of £7,200 match funding with a further sum of £10k to be budgeted for 2018.	
1801/15	Any other business notified at 1801/02 above. 1.A412 a) A412 lighting, Cllr MH advised that we are still waiting for the meeting with SSE. Cllr MH advised that DPC will not be using solar lights due to the overhanging trees, so it was decided to use electric lights. b) There is a flooded area water near the bus stop, Roy to speak to TFB about the flooding of the walkway on A412 by the bus stop going towards the A40 lights c) Pedestrian crossing flooding in Denham Green, Action for Co Clerk Roy to contact TFB d) Old Mill road is also flooded 2. Travellers Travellers have now moved on to Hertfordshire, however they left a massive amount of rubbish. Action for co Clerk Roy to investigate the landowner of the field at Old Rectory Lane A412 and to raise Health and Safety concerns with the District council. Associate JH suggested if Cllr. Reed could be contacted to shed some light regarding this matter. Cllr Heath was concerned as she felt the field owner could not afford to clear up after the travellers. There are armchairs and sofa's being tipped near Ski Club, it was suggested to ask the District Council to put security camera to monitor. Cllr MH suggested a possibility of Denham Parish Council funding a security camera? Action for Co Clerk to contact Paul to ask if the evidence could be accepted by the District Council.	Action RH Action RH Action RH Action RH

1801/16	Date of Next Meeting To confirm the next scheduled meeting is Monday 19 February 2018 at 8pm in the Council Office. Cllr SW made apologies for the meeting above.	
	The meeting closed at 20.55	

Roy Hill
Co Clerk