

DENHAM PARISH COUNCIL



Minutes of the COMMUNITIES Committee Meeting

Held on **Tuesday 27 February 2018** in the Council Office at 8.00pm

#	Cllr S Williams (SW) (Chairman)	Cllr Heath (MH) (ex-officio)
	Cllr S Jefferys (SJ) (Vice-Chairman)	Cllr G Hollis (GH)
#	Cllr K Bowen (KB)	Cllr S Sproul (SS)
#	Cllr W Davey (WD)	# Cllr J Walsh (JW) (ex-officio)
	Cllr A Hans (AH)	
	Associate Jon Huntley (JH)	Associate Edna Austin (EA)

Apologies Received
 ## Absent No Apologies Received
 \$ Late with apologies
 \$\$ Late with no apologies

Co Clerk: Roy Hill (RH)
 Minutes: Vaida Slegeryte (VS)

Minutes number	Meeting Minutes	Action
1802/01	Apologies for absence As noted above	
1802/02	Review of Aims and Objectives	
1802/03	Notification of any urgent matters to be taken under item 1802/08 Cllr AH Bank accounts	
1802/04	Matters dealt with under Urgent Action since the last meeting None	
1802/05	Matters arising from the meeting held on 30 January 2018 1603/06 Dementia Friendly Community 1. Dementia Toolkit is on-going. Cllr GH will report back at the next meeting. 2. It was discussed with the Community Members to review if a second session will be required once the first session of the 'Virtual Dementia Tour Bus' has taken place. 1708/01 Denham Good Neighbour Scheme No Update	Cllr GH

	1603/13 Website Update This item will no longer be reported on this Agenda and in future will be discussed a Full Council. 1606/06 WW1 War Memorial Update Co Clerk reported that the grant has been approved, 75% of the total cost will be funded. Co Clerk informed members that this is for the repairs for the war memorial only and it does not include the cost of adding the names. Co Clerk reported that the Plaque application is yet to be found. It was agreed to add this item to agenda to discuss for the next meeting. 1607/06 Parish Map Co Clerk reported that the new map did not have the street index and is still work in progress. It was agreed for the Co Clerk to discuss this matter with Global mapping, as they may be able to do it. Otherwise Cllr SW has volunteered to amend the indexes in. 1609/06 Event Check List Ongoing additions to be made as they arise. 1609/07 Village Green Bandstand Cllr SJ suggested that due to the cost of acquiring a bandstand that we need to look at alternative options and investigate the cost of a mobile stage. Cllr AH suggested that we research approximate costs of providing a Bandstand and summarise the findings and keep for future reference. Cllr SJ to provide those details to Cllr AH.	Co Clerk Co Clerk Cllr SJ
1802/06	Events 1705/01 Social Evening With Bingo - Sunday 15 April 2018 1. Hall is booked from 2pm - 6pm and the event will run from 3pm - 5pm. 2. We have stocks of Bingo cards. 3. Entertainment SW to confirm arrangements. 4. Invites - Action for Susan to ensure the invites go out week commencing 12 March. Co Clerk to write to all Members reminding them to send any details of residents who should be invited. Co Clerk to ensure that all the guest lists have correct information for the week prior 12 March. 5. Refreshments - SW to get refreshments from Costco. 6. Volunteers. Apologies noted from Cllr AH and Cllr SJ as they will not be able to attend this event. 1802/06 Beating the Bounds The committee was asked to agree the following: 1. The committee noted that the Walk is normally held on Rogation Sunday (5 weeks after Easter) but because Paul Graham is not able to lead the walk on that day, as he is away, it was AGREED to hold this event for this year on Sunday 29 April 2018. 2. It was AGREED that we should walk Route 3 around, Southland's, and leave Paul to finalise the route which needs	Susan RH

	amending due to amount of Mineral Extraction that has taken place since the last walk. 1711/05 Jazz on the Village Green All events from 2pm - 5pm on the third Sunday of each month from May September • 20 May 2018 – Love that Jazz • 17 June 2018 – Electica • 15 July 2018 – Love that Jazz • 19 August 2018 – Tracey O'Connor Quartet • 16 September 2018 – Electica It was AGREED that Susan be asked to prepare Posters to advertise the events, that we order some A2 Laminated Posters and we publish on the Denham PC Facebook and Denham Community Pages	Susan
	1706/04 Annual Parish Meeting 16 May 2018 at Denham Village Hall Following the discussion with members about the guest list, it was agreed to invite Wayne Fabian, TFB LAT, and Alan Head to talk about Neighbourhood Planning. Cllr AH suggested to also invite the Chair of two charities. Cllr MH suggested all Councillors to sit at the top table and to ensure all Cllrs are available on the day.	Co Clerk
	1707/02 Armed Forces Day Saturday 30 June 2018 Cllr SJ suggested to arrange advertisement for the event.	Co Clerk
	1707/03 WW1 Centenary 23 September 2018 Cllr SJ reported that following the meeting with the Head teacher it was AGREED to have Afternoon Tea for the children at the front of the school. At the rear of the school we will have an Assault Course for the children and in the school house there will be an exhibition of WW1 information relevant to Denham.. Cllr SJ advised that portable loo hire will be required. Co Clerk to look at the cost of hiring a porter loos. Apologies noted from Cllr SS.	Co Clerk
	1802/06 Discuss future of the Denham Green Christmas Fayre 2018 Following the discussion about the event it was agreed that Cllr SJ will do wording for the Facebook community page to request the community to advise us if they are willing to volunteer for this event. Following discussion about the sponsorship it was decided to arrange separate meeting to discuss sponsorship policy and packages. It was AGREED that the Co Clerk email Cllrs to request available dates and arrange the meeting.	Cllr SJ
	1802/06 Denham Village Christmas Carols Friday 7 December 2018 Cllr MH asked if requests to the two schools had been started and suggested we contact the schools so that the schools could save the date.	Co Clerk Cllr AH

1802/07	Correspondence List No Correspondence for Communities received.	
1802/08	Any other matters agreed under item 1802/03 above Cllr AH reported that the DCC Charity Account and the second Council Account had been opened with the Metro Bank. The Co Clerk reported that we had not received a confirmation letter and welcome package. It was agreed for Co Clerk to call Cllr AH to clarify.	Co Clerk
1802/09	Date of Next Meeting Confirmation of the date of the next meeting on Tuesday 27 March 2018 at 8pm in the Parish Council Office. (Follows Planning Meeting).	

Roy Hill
Co Clerk

Meeting closed at 21.10
27 February 2018