

Minutes of the SERVICES COMMITTEE Meeting

Held on Monday 16 April 2018 in the Council Office at 8.00pm

Cllrs	Cllr M Heath (MH) - Chairman	Cllr J Newby (JN)
	Cllr S Williams (SW) - Vice-Chairman	Cllr M Skelton (MS)
	Cllr W Davey (WD)	Cllr S Sproul (SS)
#	Cllr A Pamment (AP)	Cllr J Walsh (JW)
	Associate Jon Huntley	Associate Edna Austin

= Apologies Received
= Absent No Apologies Received

Co Clerk Roy Hill

Item Number	Minutes of the Meeting	Actions to be taken
1804/01	Apologies for absence. As indicated above.	
1804/02	Notification of any urgent matters to be taken under item 1804/15. The following items were Notified 1 Cllr JW asked for Mud on A412 2 Cllr MH asked for Trees on Grass Verges on A412 3 Associate JH asked for Pothole at A40/A412 Junction	
1804/03	Matters dealt with under urgent action since the last meeting on 19 March 2018 not dealt with in the agenda. None	
1804/04	Matters arising from the minutes of the last meeting on 19 March 2018 1802/01 Dog Bins. SBDC have not provided any indication as to when the Bins will supplied. Ongoing 1802/02 Fly Tipping at Old Rectory Lane. Cllr JW informed the meeting that she had presented a full report to Council Meeting on 9 April 2018 and had no further information to report. Cllr WD said that he was convinced that the matter would now be resolved as Olivia Stapleford was on the case. 1802/03 Knighton Way Lane Pot Holes. The Co Clerk confirmed that we had been informed by Rebecca Carr, BCC Estates, that we would, as a leaseholder, be responsible for a contribution towards any road improvement in the same way as other	Co Clerk Co Clerk Cllr JW

	property owners. He also confirmed that there was no evidence of any scheme, between property owners, to collect funds for any maintenance costs that may occur. Cllr WD said that he would try and ascertain what the costs were for the work undertaken in Broken Gate Lane.	Cllr WD
1804/05	Correspondence List NOTED	
1804/06	Financial Report The chairman reported that she had identified a few anomalies in the report which the Co Clerk was going to clarify and report back.	
1804/07	Devolution of Services Update to be taken under Part 2.	
1804/08	New Denham Allotments The Co Clerk apologised that he had not circulated the minutes of the Allotment Users Association. Cllr MS said that the Users Group want to plant a robust hedge behind the newly installed fence, leading to the new gate, for added security and asked the committee to give approval – AGREED. The Co Clerk reported that he did not feel able to distribute the list of plot holders because we still do not have authorisation of every plot holder under GDPR. Associate JH said that as GDPR has not yet come into force we could give the information. Cllr MH said that she was not comfortable with doing so at this stage and asked the Co Clerk to progress this as quickly as possible and pass approved data to Association as it is authorised. Cllr JW is concerned about the possible ‘risk to data as Nexus have data storage for the Cloud Services sited in the USA. Under GDPR we have to ensure that our data is fully secure and that it is stored under UK Legislation. A meeting with Nexus has been arranged and this will be discussed.	
1804/09	Play Areas and Open Spaces 1. Play Area Inspection Reports Cllr MS had submitted her report on the Way & Tillard Play Area. She also asked if consideration could be given to installing some play equipment for young children in the Play Area. The Co Clerk said that he would make proposals for the next meeting. The following were confirmed as ‘monitors’ for the Play Areas Tatling End - Cllr J Newby Way & Tillard - Cllr M Skelton Aldbourn – Associate Glenda Barney Denham Green – Cllr S Jefferys Denham Green Open Space - Cllr G Hollis Knighton Way Lane - Cllr S Sproul	

	2. New Play/Gym Equipment and Youth Shelter The Chairman reported that good references had now been received. She proposed that we seek confirmation, from Proludic, on the final costs due to the delays caused by the lease negotiations at Alderbourne/Tilehouse fields and provided we are satisfied we proceed to order the play equipment as soon as possible. AGREED. The order for the Gym Equipment and the Teen Shelter is still delayed until a suitable site is confirmed.	Co Clerk
1804/10	Denham Cricket Club Co Clerk reported that we had been unable to identify a person who could complete the work required on the revised leased area map and we were now seeking quotes from recommended Surveyors.	Co Clerk
1804/11	Lighting Considerations The Co Clerk reported that SSE had offered to install two lamps for Lights 89 and 100 installed on the Line Poles within the monthly maintenance charge. AGREED. The Co Clerk reported that we had been advised by SSE that we should de-commission and remove Lights 182, 183 and 184 for Health & Safety reasons. These lights have not been used for a number of years but are still connected. AGREED The Co Clerk reported that he had written to a resident in Higher Denham who has experienced problems with the upgraded street light outside his house due to brightness. He had informed the resident of the Council's policy and the reasons for the charge of £90..	Co Clerk Co Clerk
1804/12	Highway Considerations Lindsey Road – L&Q have requested that we clearly confirm that we will cut all grass areas and also be responsible for the trees. The Committee were concerned that we were in danger of taking on more work than we are required to do under our devolved agreement. The Co Clerk was requested to check the Agreement and to confirm our responsibility with TfB.	Co Clerk
1804/13	The Pyghle 1. We are still attempting to get a date for when the Pyghle will be re-surfaced. 2. The Co-Clerk has managed to communicate with Chiltern Railways our desire to install a motor cycle inhibitor on the Pyghle under the Railway Bridge. We are waiting for a response from the engineering team.	Co Clerk
1804/14	Denham Scout Hut, The Pyghle, Denham The Chairman reported that the quotes received for work on the scout hut were not present in a consistent manner and it was difficult to identify the best one to approach. From the figures presented the basic cost for the initial preparation works is about £16,000 and for the installation of kitchen cupboards and required 'white goods the total price is in the region of £26 - £28,000. NOTED.	Co Clerk

1804/15	Any other business notified at 1804/02 above. 1 Mud on A412 Cllr JW expressed concern about the amount of mud being spread across the highway from the Weston Homes Site, HS2 Compound and the Quarry. The Co Clerk reported that he had met with Cnty Cllr Roger Reed who had stated that there was clear evidence that the problem was being caused by HS2. Members noted that there were some problems from the Weston Homes site and it was AGREED that we should write to them to raise our concerns. 2 Trees on Grass Verges on A412 Cllr MH said that she had approached Artemis, Tree Surgeons, who had offered to remove all growth at the bottom of the tree trunks on the A412 to tidy up the verges and to make grass cutting easier. In return Artemis only required the display of some advertising signage. AGREED. 3 Pothole at A40/A412 Junction Associate JH mentioned the large pothole on Junction of A412/A40. Members agreed that this was a real problem and needed attention. JH was advised to report it on 'Fix My Street BucksCC' and that we would speak with Wayne Fabian LAT. 4 Denham Village Green Cllr MH reported that she had received a donation of £500, from David Brench, Landlord of the Falcon Inn, as a contribution towards the maintenance of the Village Green. Cllr WD proposed that we write a letter of appreciation to David Brench for the generous donation AGREED. Cllr MH informed members that we are currently preparing a letter to be sent to all Denham residents requesting a regular contribution for the maintenance of the Village Green.	Co Clerk Co Clerk Co Clerk Co Clerk
1804/16	Part 2 Confidential – Members Only	
1804/17	Date of Next Meeting To confirm the next scheduled meeting as Monday 21 May 2018 at 8pm in the Council Office.	

Meeting Closed 21:30

Roy Hill
Co Clerk
16 April 2018