

Minutes of the COMMUNITIES Committee Meeting

Held on **Tuesday 14 November 2017** in the Council Office at 8.00pm

	Cllr S Williams (SW) (Chairman)	\$	Cllr Heath (MH) (ex-officio)
	Cllr S Jefferys (SJ) (Vice-Chairman)		Cllr G Hollis (GH)
#	Cllr K Bowen (KB)	#	Cllr S Sproul (SS)
	Cllr W Davey		Cllr J Walsh (JW) (ex-officio)
	Cllr A Hans (AH)		Vacancy

Apologies Received
 ## Absent No Apologies Received
 \$ Late with apologies
 \$\$ Late with no apologies

Clerk: Roy Hill
 Minutes: Vaida Slegeryte

Minutes Number	Minute	Action
1711/01	Apologies for absence As shown above	Action RH
1711/02	Review of Aims and Objectives Agreed	
1711/03	Notification of any urgent matters to be taken under item 1711/08 None	
1711/04	Matters dealt with under Urgent Action since the last meeting None	
1711/05	Matters arising from the meeting held on 24 October 2017 1603/06 Dementia Friendly Communities Ongoing, 1708/01 Denham Good Neighbour Scheme SW had contacted some residents. Half way through the list putting 4-5 names to go forward to Debbie Came to start the DBS checking. Bank account will be opened shortly. 1705/01 Tea Dance Sunday 21 January 2018 3.00 – 5.00pm 1. Hall booked 2 – 6pm event will run from 3 – 5pm 2. We have stock of Bingo Cards-inside the bingo machine box - Cllr SW to check 3. Entertainment SW to report, SW spoke to Barry who gave the contact who will be free on the	Action GH Action SW

	day. He will be playing records. - Invites-to check previous list of attendees, SW to speak to Susan regarding spreadsheet. KB to think of the potential list of attendees. SW did all the wording passed it to SJ and sent it to Thomas and should be done by the end of the week. Once its complete it will go to . - Refreshments - SW to purchase refreshments form Costco	Action SW,KB
1707/02	Armed Forces Day Saturday 30 June 2018 Tea, Cakes and Coffee will be provided. JW suggested that we will advertise on Parish website. WD questioned if it is worth organizing an event. SW advised that there were 30 attendees last year, it will be celebrated throughout the country and it is worth arranging.	Action SW
1707/03	WW1 Centenary 2018 - Date of the event - 16 September 2018. RH spoke to Village school and booked the venue and would like to have a meeting in January. SJ and SW to meet. Check with the school regarding availability of alternative dates. - Preliminary arrangements for the event. - Entertainment - Dolly mixtures came back to tentatively confirm - Best Baked Cake Competition. SW and SJ to discuss with school - GH engaged with communications and will update, SJ to follow up in a New Year RH suggested to arrange something around the Alderbourne Beacon. SJ suggested to discuss with the school the theme of the event and its organisation. MH suggested that the children could be welcoming the community.	Action SW,SJ Action GH,SJ
1706/02	Denham Green Christmas Fayre 29th November 2017 - Transport for Bucks have made arrangements for us to organise collections of the Traffic Signage - Sponsorship update - SJ still waiting to hear, if we do not hear back we may require to take sponsor name (Weston Homes) off the banner. To follow up. - Car Parking Arrangements - SW advised that no response received from Chiltern Railways. Signage at Station Parade to go out a week	Action SJ

	before the event. Co Clerk to request Geoff to put up the no parking signs on the 22 November. Parking signs on the day to be arranged.	Action RH
	4. Stall holders - SJ will coordinate on the day	
	5. Father Christmas - Barry Moffitt will be doing it, SJ to find the outfit	
	6. Entertainment 'All that Jazz' have been booked for the event and they will supply Compere and Amplification equipment. It has been advised that Iver choir not coming.	Action AH,SW, SJ
	7. Chocolate AH will make an arrangements to get some, Tracy is not able to reach her contact from Lindt, but will have a box of chocolate. There was a discussion whether to arrange tombola with mixed items such as voucher from Wenzels, Florist, Wine Bottle, Hairdressers. SW will chase raffle prizes or tombola. SJ will speak to Sukanya and Butchers. SW to report	
	8. Parish Council Stall AH to report on Mulled Wine etc - WD and KB will run mulled wine stall. SJ to report on Volunteers – ongoing	Action SW,SJ
	9. Banners/Flyers/Advertising SW suggested to leave until Friday 17 November 2017. WD will put up flyers about the event at Tatling End, JW will put up in Higher Denham . SJ will get the leaflets ready on Monday 20 November and will drop and email to collect posters. Banners require to go up this weekend or Monday 20 November 2017. Contact RTA and request stick on numbers and stick on white banner. SJ to have a look at the banners. Organise for Geoff to put the banners up on Monday 20 November. Banners and advertising SJ to follow up. Advertise on the new website.	Action SJ
	10. Job list SJ to email the list to all the Councillors to seek assistance were required.	Action RH
	There was a debate on how to arrange a stall for Recycling people to give residents info about recycling and SBDC lottery. Action for SJ to ask if they could be merged with SBDC. SJ to	Action SW

	request a contribution from SBDC for the pitch or a prize. Action for SW to get the plunger Jazz band asked for the equipment requirement. Allocate stall holders parking behind Stoby's or park in Morton Gardens - SJ to communicate Help required to clear out RH to give email address to SJ SJ advised on the number of stalls occupied and that there was one stall remaining, it was decided by Committee to allocate the stall to the fudge supplier. 1706/03 Denham Village Green Christmas Carols 8 December 2017 1. Christmas Tree to be delivered on 1 December and decorated over weekend 2/3 December. 2. Scaffolding for decorating Tree SW got baubles and lights, scaffolding arranged at 11.30 on Saturday, local residents will decorate 3. Additional Lighting Has been ordered from HSS Hire - Geoff will pick it up 4. Brass Band and Carol Sheets confirmed. SJ Brass Band to contact. 5. Confirm arrangements for Mulled Wine and Mince Pies – Cancelled. 6. Tens Licence - SW to follow up 1603/13 Website Update JW looking at the 24 November to get the website live and provide information for each section. In and Around Articles loaded by JW. Rights of way section will be written by SJ, Bus Shelters - RH has information available. Dog bins and grass/hedge cutting - RH has some information available. SW will provide information on Good Neighbourhood scheme. SW will email to ask for some assistance from other Councillors. SJ to get adverts to JW. 1606/06 WW1 War Memorial Update Still waiting for confirmation that Grant for restoration has been approved – expected mid-November, have not heard anything, however received another email	Action SW Action JW,RH, SW,SJ
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	today to confirm grant is still available. There is an event in Enfield on the 21 November about Safeguarding national monuments, RH to send email to Councillors to see if they could attend the event. 1607/06 Parish Map Final Proof now available waiting for sign off. SW made some changes to the map. RH sourced a new supplier to clearly show the Parish Boundaries. 1609/06 Event Check List Ongoing additions to be made as they arise. 1609/07 Village Green Bandstand On Hold. 1706/04 Annual Parish Meeting The Annual Parish Meeting will now be on Wednesday 16 May 2018 at Denham Village Hall. 1706/07 Funding Opportunities No further information from Tesco Bags of Help scheme- due to hear back at the end of November. Award could be up to a £1000	
1612/01	Jazz on the Village Green Made a start, we had a three very good bands and will look for another 2-3. At Januarys meeting WD will suggest Change the date September date to 23 as 16 clashes.	
1711/06	Banners Ongoing	
1711/07	Correspondence List No requests	
1711/08	Any other matters agreed under item 1711/03 above.	
1711/09	Date of Next Meeting Confirmation of the date of the next meeting on Tuesday 19 December 2017 at 8pm in the Parish Council Office. (Follows Planning Meeting).	

Meeting Closed at 21:40.

Roy Hill
Co Clerk

14 November 2017