

Minutes of the COMMUNITIES Committee Meeting

Held on **Tuesday 22nd August 2017** Year in the Council Office at 8.00pm

Cllrs	Mrs S Williams (SW) (Chairman) # Miss S Jefferys (SJ) (Vice-Chairman) # Mrs M Heath (MH) (ex-officio) # Mr W Davey (WD) Dr J Walsh (JW)	Ms K Bowen (KB) Mr A Hans (AH) # Mr S Sproul (SS) Mr G Hollis (GH)
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Clerk: Mr John Coleman

Item Number	Minutes of the Meeting	Actions to be taken
1708/01	<u>Apologies for absence</u> As indicated by # above	
1708/02	<u>Review of Aims and Objectives</u> Agreed as current	
1708/03	<u>Notification of urgent matters to be taken under 1708/08</u>	
1708/04	<u>Matters dealt with under urgent action since the last meeting</u> None	
1708/05	<u>Matters arising from the last meeting held on 25th July 2017</u> Inaccuracies on the previous minutes of meeting held on 25.07.17 It was agreed that these will be addressed at the next Full Council meeting.	
1603/06	<u>Dementia Friendly Communities</u> Cllr. Hollis enquired as to this initiative. The concept of the Dementia Friendly Community was explained by Cllr Williams. Cllr. Williams also advised of the Dementia Friendly Toolkit. It was agreed that the Clerk send the toolkit to Cllr. Hollis. Cllr. Bowen advised that one of the new volunteers may offer to take this initiative on.	Clerk Action
1707/01	<u>Denham Good Neighbour Scheme</u> There was no new update to report. SW to update members by email.	SW Action
1705/01	<u>Tea Dance Sunday 21st or 28th January 2018</u> There was no new update to report. SW to update members by email.	SW Action
1612/01	<u>Jazz on the Green 23rd July 2017</u> The last Jazz on the Green event had again been well attended. It was agreed that future dates should not be confirmed unless people were available to erect the gazebo. Cllr. Walsh suggested that the jazz events could be used to generate funds for items such as defibrillators or for the upkeep of the Village Green.	Cllr Davey To source entertainment for next year
1707/02	<u>Armed Forces Day Saturday 30th June 2018</u> No further action on this item as Rev. Lindner had been on annual leave.	Cllr Williams to progress
1707/03	<u>WW1 Centenary Sunday 11th November 2018</u> SW to update members after discussions with Cllr. Heath.	SW to progress

1706/02	<u>Denham Green Christmas Fayre 29th November 2017 6.8.30pm</u> It was agreed to discuss this event in greater detail at the next Communities meeting in September. It was agreed to use the Denham Green Charity number to book the TTRO.	Cllr Jefferys to lead Clerk to book the TTRO with TfB
1706/03	<u>Denham Village Green Christmas Carols 8th December 2017</u> It was agreed that better lighting was needed for the choirs and the band this year. SJ to look into.	SJ Action
1603/13	<u>Other Matters</u> <u>Website Update</u> Cllr. Walsh advised the meeting that Dan Turner at Nexus was away from the office on holiday. The deadline of the 18th August promised by Mr Turner in an email to Cllr. Walsh had passed with no communication from him. The date of the 25th August for final changes to the website was now looking unlikely. The invoice promised by Mr Turner for the website deposit had not been sent either. There had also been a number of IT issues with the connection to the cloud dropping out. Cllr. Walsh suggested contacting Vision IT who had quoted between £1200.00 and £1500.00 for a new website. Cllr. Williams moved a motion to take to Full Council to remove the responsibility for the website from Nexus and approach Vision ICT. The Parish Council to keep the IT services with Nexus for the time being, seconded by Cllr. Hans and agreed.	
16/06/06	<u>WW1 War Memorial Update</u> Talks with the War Memorials Trust are ongoing. A grant is still available for any restoration and cleaning up to 75% of the cost. Contact has been made with three restorers; Ross Stonecraft in Slough, Boden and Ward in Northampton and Creative Memorials in West Wycombe. An appointment has been made with Ross Stonecraft to assess the memorial on Tuesday 22nd August 2017 at 10.00am. We await dates from the other two companies. Boden and Ward come recommended by Chalfont St Peter PC. Cllr. Williams expressed her disappointment that the Clerk had not kept her in the loop with regards to this matter.	Clerk progressing
1607/06	<u>Parish Maps</u> Copy had now been finalised and needed checking. Copies of the text had been circulated to members prior to the meeting and a marked up map was distributed at the meeting. Minor corrections were noted for the Clerk to make. The Clerk to action the map retouching and art work creation.	Clerk progressing
1609/06	<u>Event Check List</u> Ongoing whilst recognising that additions can be added as and when they are identified.	
1609/07	<u>Village Green Bandstand</u> Deferred from the last meeting it was agreed that Cllr Jefferys would look into it on her return from holiday.	Cllr Jefferys progressing

1706/04	<u>Annual Parish Meeting</u> The May Coles room has been booked for the 15 th May 2018	Banner required. Clerk to raise deposit for hall.
1706/07	<u>Funding Opportunities</u> This item is ongoing.	Clerk progressing
1610/07	<u>Volunteer Vacancy Role Description</u> This item is ongoing.	
1708/06	<u>Correspondence List</u> There had been no correspondence received for the committee.	Cllrs Jeffery & Williams to arrange
1708/07	<u>Banners</u> Banners that we have were checked to make sure in good condition and the old ones destroyed. New banners will have changeable numbers, room or event to save ordering new ones each year. Banners kept were: Volunteers banner for Village Fayre Serving Our Community Denham Green Fayre	
1708/08	<u>Any other matters agreed under item 1707/03 above</u> None.	
1708/09	<u>Date of Next Meeting</u> It was confirmed that the next scheduled meeting will be held on Tuesday 26th September 2017 at 8pm in the Council Office	
	The meeting closed at 9.35pm	

John Coleman
Clerk
29th August 2017