

Minutes of the SERVICES COMMITTEE Meeting

Held on Monday 20 November 2017 in the Council Office at 8.00pm

Cllrs	Cllr M Heath (MH) - Chairman	Cllr J Newby (JN)
	Cllr S Williams (SW) - Vice-Chairman	Cllr M Skelton (MS)
	Cllr W Davey (WD)	Cllr S Sproul (SS)
	Cllr A Pamment (AP)	Cllr J Walsh (JW)
Co Clerk	Roy Hill (RH)	
Minutes	Vaida Slegeryte (VS)	

Item Number	Minutes of the Meeting	Actions to be taken
1711/01	Apologies for Absence None	
1711/02	Notification of any urgent matters to be taken under item No 1711/17 None	
1711/03	Matters dealt with under urgent action since the last meeting on Monday 2 October 2017 not dealt with in the agenda None	
1711/04	Matters arising from the minutes of the last meeting on 2 October 2017 None	
1711/05	Correspondence List No Requests	
1711/06	Financial Report An updated Financial Report was available at the meeting.	
1711/06	Devolution of Services Update An update was received from the Co Clerk. First service accepted the contract and will be coming on Wednesday 23rd November with the signed copy.	
1711/08	New Denham Allotments A verbal report was received from the Co Clerk 1. First Meeting of Allotment Users Group 28 November 2017 all should have received invitation. Cllr SW tendered her apologies. 2. Community Payback Workers – have done really good job	

	cut all the brambles, good feedback received from the allotment holders. Currently there are about 30 allotments available, 10 shown interest. Cllr AP asked for permission to approach Smith's and to engage manager. Cllr AP to show correspondence to the Clerk, before communicating with Smith's. A bee keeper shown interest to hire an allotment, Cllr MH suggested that we wait for an allotment community to feedback on this. 3. Allotment Gates There are two quotes available to replace the gates. Committee accepted the quote from Farm & Country Supplies Ltd.	Cllr AP to correspond with Clerk
1711/09	Play Areas and Open Spaces 1. Play Area Inspection Reports - Cllr MH requested for everyone to post report to the Clerk in good time for distribution for the next meeting. 2. Quotes for New Play, Equipment and Youth Shelters. We had requested, and received, 4 quotes for replacement equipment. Upon inspection it was decided to only consider quotations received from Sovereign, Streetscape and Proludic. All companies were offering suitable products and all offer 5 units of Outdoor Gym Equipment. Maintenance of the equipment is very good. Proludic did not include a Youth Shelter whilst Streetscape and Sovereign did. Cllr MH requested to get more information on the shelter from Sovereign. Most Committee Members preferred Proludic, as it has an app to offer which is quite important factor, in this day and age, and will offer to provide an opening event on completion. The new roundabout can cater for wheelchair users too. • Proludic £35,000 will also offer an open day • Sovereign £41,000 • Streetscape option A £32,600, or B £31,000 Cllr JW suggested that weekly sessions are organised with the relevant organisation and expressed support for the Proludic innovations. Upon request of the Chair Cllr MH 7 Cllrs showed preference to Proludic, 1 preferred StreetScape. It was AGREED that Proludic be approached to establish cost of including a suitable Youth Shelter. Cllr MH requested Clerk to follow up with Proludic And to arrange a site visit with a local authority with similar	Action for all Cllrs Action Clerk Action Clerk

	equipment provided by Proludic. Cllr JW suggested Clerk to have a conversation with the local council with Proludic equipment and how they benefit from the equipment. Clerk suggested to arrange the visit with the supplier and invite Cllrs. 3. Tilehouse/Alderbourne Fields To receive an update from the Co Clerk. Solicitors representing BCC are not responding. Cllr SW suggested to ring Bucks Council and request for permission to follow up with BCC solicitors.	
1711/10	Denham Cricket Club A progress update from the Co Clerk was given on the negotiations for a new lease. Alan Head, Chair of the Denham Neighbourhood Group was working on the provision of a suitable map of the area for inclusion in the Lease document.	
1710/10	Lighting Considerations 1. Replacement of Streetlight Lampheads has been completed across the Parish except for a few Lamps where additional fittings, or corrective measures, are required.-Cllr SW received good feedback 2. We still have the Conservation area of Denham to attend to and are awaiting final costs.-still waiting 3. A lighting design and costs have been prepared for the A412 footpath by SSE and we are waiting for authority from BCC/TfB for us to proceed with our own contractor.- waiting to hear back for Parish to proceed	
1710/11	Highway Considerations To receive a verbal report from the Co Clerk 1. Old Rectory Lane.- was actioned last week and there are mixed reports. Cllr JW was asked to send a report on the report of raised manhole covers to the Co Clerk. 2. Road Surfacing Plans - Ashmead Lane and Tilehouse Lane is being done, hoping to do Denham Way. 3. River Misbourne Fence- two quotes one from Koala and one from Farm & Country Supplies Ltd, Koala is more expensive, Committee agreed to select Farm & Country Supplies Ltd.	
1711/13	The Pyghtle 1. Members will recall the problems experienced with motorcyclists racing along the Pyghtle. Please find attached a quote from Farm and Country Fencing for the fitting of a gate and motor cycle inhibitor to prevent motor cycles gaining access to the path and putting pedestrians and users of the path at risk. Clerk suggested to get authority from Chiltern Railway and Rights of Way team. Cllr SW will provide Clerk with contact person from Chiltern	Action SW

	Rail. Cllr MH had a meeting with police and a request was made for the Denham Parish Council to provide the rails. Associate JH said he had a solution for a barrier at the opposite end of the Pyghtle to the Railway Bridge. Cllr MH confirmed that we are suspending further action on this for the time being. 2. The Bucks Golf Club have cut the hedge on their side of the Pyghtle but have not cut it far enough back and not reduced its height. Cllr SW made a suggestion to arrange for the hedge to be cut to knee high. Clerk will arrange a meeting. 3. Denham Place have not done enough and we are still trying to communicate with them. Ongoing discussions. 4. The low trees on the A412 are the responsibility of TfB who we are chasing. – Ongoing.	Action for Associate JH Action Clerk Action Clerk
1711/14	Bus Shelters The work on the Bus Shelters on A412/Village Road Junction has been completed and the flooding problem has been resolved.	
1711/15	Budget Preparation 2018/19 We have added weed spraying to next year's budget request which we had omitted from our initial proposals.	
1711/16	Denham Scout Hut, The Pyghtle, Denham The Co Clerk reported that the keys had still not yet been received but we were continuing to chase.	Action Clerk
1711/17	Other Business notified at 1711/02 above 1. Car Park at Denham Village Cllr MS had raised this question and said that she was continually asked about the situation. Various areas had been discussed but the concern was that it might simply introduce the opportunity for more commuters to park in the Village. 2. Look at a different date for the neighbourhood planning meeting - there was no suitable alternative date available and it might be necessary to postpone until January. It was suggested that the Neighbourhood Planning Group might consider holding the individual area group meetings on a Saturday morning if preferred.	
1711/18	Date of Next Meeting It was confirmed that the next scheduled meeting will be held on Monday 18 December 2017 at 8pm in the Council Office. Cllr SW made apologies for the meeting above.	
	The meeting closed at 9.00pm.	