

DENHAM PARISH COUNCIL

Agenda for a SERVICES Committee meeting

Monday 5 June 2017

at 8.00pm in the Council Office, Village Hall, Village Road, Denham.

The Press and Public are entitled to attend this meeting. However, the Committee may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

Aims and Objectives of the Services Committee

- To monitor street lighting across the parish
- To progress concerns raised on highways and footpaths
- To monitor provision of bus shelters
- To inspect and maintain play areas and open spaces
- To develop and maintain adult gym and exercise areas across the parish
- To develop a Community Enterprise Scheme for the maintenance of the parish greens, roadside verges, footpaths and bridleways
- To pursue any opportunities to increase devolved service contracts that are beneficial to the Parish Council
- Maintain and maximise usage of the allotments
- Maintain public seating and further develop as needs are identified
- Regular and adequate Training of Committee Members

1706/01. Apologies for absence.

1706/02. Election of Chairman

1706/03. Election of Vice Chairman

1706/04. Notification of any urgent matters to be taken under item 1706/17.

1706/05. Matters dealt with under urgent action since the last meeting on 24 April 2017 not dealt with in the agenda.

1706/06. Correspondence List

To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of.

1706/07. Financial Report

An updated Financial Report will be available at the meeting.

1706/08. Devolution of Services Update

To receive a report from the Co Clerk.

1706/09. New Denham Allotment

To receive an update from the Co Clerk.

1706/10. Play Areas and Open Spaces

1. Play Area Inspection Reports
2. To receive a report from the Co Clerk

1706/11. Denham Cricket Club

To receive a report from the Co Clerk.

170412. Lighting Considerations

1. Streetlight Outside of 25 Skylark Road
This lamp column was damaged by a unnamed and unidentified lorry and had to be removed as it was in a dangerous condition. We have received a quote for the column replacement of £267.03 (ex VAT). We were able to retrieve the existing LED lantern and this will be re-fitted.
2. To receive an update from the Co Clerk

1706/13. Highway Considerations

1. TFB have arranged a meeting with HTM (Traffic Management Company) to discuss the complexity of the required works needed to rectify the flooding problems on the pedestrian crossings at the junction with the North Orbital and Moorfield Road. This will be reported back when more information is available.

1706/14. Gate behind Cricketfield Bungalow

The metal gate behind the Bungalow which provides access to the Councils Garage has rusted and the hinge requires welding and replacement. A quote for the work required has been received at £115.00 (incl parts).

1706/14. Local Area Forum

Arrangements are in hand to commence the process to initiate a Local Area Forum (LAF) that we can be actively be part of. We have written to Paul Hodgson and asked for this to be enabled and we are being fully supported by Cllr Roger Reed.

1706/15. Denham Scout Hut, The Pyghle, Denham

To receive a Report from the Co Clerk.

1794/16. Cricketfield Bungalow

The lease on the Bungalow is due to be renewed in June 2017. The committee is required to decide on the following:

1. Should we offer a new lease to the existing Tenants.
2. Gibbs Gillespie have suggested a rent increase of £10pcm or alternatively we could approach the Tenant with an increase of £40pcm (3%) under the Tenancy Agreement and obtain a feedback from the Tenants.
3. Remind Gibbs Gillespie to remind the tenants that they are responsible for minor matters ie removal of Ants.
4. Budget for us to replace all windows in 2018/19.

1706/17. Any other business notified at 1706/02 above.

1706/18. Date of Next Meeting

To confirm the next scheduled meeting as **Monday 3 July 2017** at 8pm in the Council Office.

Roy Hill, Co Clerk

30 May 2017