

Minutes of the SERVICES COMMITTEE Meeting

Held on Monday 24 April 2017 in the Council Office at 8.00pm

Cllrs	Mrs M Heath (MH) - Chairman Mrs S Williams (SW) - Vice-Chairman Mr W Davey (WD) ## Dr G Hollis (GH)	Dr J Newby (JN) Mrs M Skelton (MS) Mr S Sproul (SS) Dr J Walsh (JW)
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Co Clerk Mr Roy Hill (RH)

Item Number	Minutes of the Meeting	Actions to be taken
1704/00	<u>Aims and Objectives of the Committee</u> Were endorsed and approved.	
1704/01	<u>Apologies for Absence</u> As denoted by # above No apologies received ##	
1704/02	<u>Notification of any urgent matters to be taken under item No 1704/21</u> SW requested that Denham Place be taken.	
1704/03	<u>Matters dealt with under urgent action since the last meeting on Monday 20 March 2017.</u> None	
1704/04	<u>Correspondence List.</u> None	
1704/04	<u>Financial Report.</u> The latest Services Income and Expenditure report was distributed at the meeting. MH explained that the figure of £13,990.00 is the sum paid by BCC as their contribution for Devolution costs. It is also good to note that we have been able to cover our Devolution responsibilities for a total cost of £16,249.00 which is only £2,500 more than the money funded by BCC.	RH
1704/06	<u>Devolution of Services Update</u> The Co Clerk reported that the Contract with Blue Sky finished following the last Grass Cut in March and the new Contractors, First Service, commenced their Contract on 1 April 2017 and their first cut will be done starting in the first week of May.	
1704/07	<u>New Denham Allotments</u> 1. The Co Clerk reported that the Community Payback team were continuing the excellent work in attending to the neglected plots. 2. The number of plots remaining vacant is 7 and 1 half plot.	

1704/08	<u>Play Areas and Open Spaces</u> 1. <u>Play Areas Inspection Reports</u> The Co Clerk reported that no problems had been reported and that the preparation for the RoSPA Inspection were progressing well. SS requested that Councillors visiting Play Areas on the monthly inspections be equipped with a litter picker AGREED. 2. <u>Aldbourn and Tilehouse Fields</u> The Co Clerk had circulated a report on the progress of putting the Aldbourn and Tilehouse Fields back into action and also gave an update on the progress of negotiations on the Old Mill Road Field. The Chairman, Cllr. Marilyn Heath, proposed 'that we now inform BCC of our acceptance of their offer to lease the Aldbourn and Tilehouse Fields to the Parish Council', seconded by Cllr. Sharon Williams. The proposal was AGREED unanimously. It was AGREED that we continue to negotiate on the Old Mill Road Field. The Co Clerk had also distributed a map identifying the possible use of the site which was noted. 3. <u>Outside Gym Equipment</u> The Co Clerk reported that due to Railtrack not having provided a lease on the Denham Green Open Space in 2002, when the previous one had expired, that we are occupying that land simply on an extension and it was not possible to site Grant Funded equipment. He recommended that we consider using the Aldbourn, Tile and Old Mill Road fields instead. He reported that the work done so far by Jacqui Scott in preparation of the Application has identified a problem because that Denham was regarded as a 'well off' area and that Jacqui was continuing to work on the proposal and identifying other acceptable 'needs'. The Co Clerk was authorised to continue the Application. The Committee was informed they could obtain information on the number and type of crimes committed in the Parish by going to www.police.uk. This was kept up to date and very useful. 4. The Committee was informed of a Training Course, for Councillors, concentrating on Common Land and Village Greens to be held in Aylesbury on 14 June. The information was noted.	RH RH
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1704/09	<u>Denham Cricket Club</u> The Co Clerk had distributed a report about the latest position of the Club and the implications on Lease preparations. The Cricket Club had decided not to proceed with their Grant Application and would therefore at this time no longer required that the area of the old Tennis Court being included in the new lease. Several members asked questions concerning this which were satisfactorily answered. The committee AGREED to accepting option1 in the report 'To proceed with the Lease as agreed between the Council and the Cricket Club'. It further AGREED to inform the club that they would only be required to keep the area in the same way and condition as it is at the present time.	
1704/10	<u>Lighting Consideration</u> Following a decision at the last meeting, to supply and fit the light shields, where a resident requested them, at their own expense the draft letter distributed by the Co Clerk was approved.	
1704/11	<u>Highway Considerations</u> Nothing to report.	
1704/12	<u>Application for LAF Funding</u> The Co Clerk reported that at the last meeting we had AGREED to apply for LAF Funding towards the cost of re-surfacing the Pyghtle. However, things had now changed and the re-surfacing of the Pyghtle has been included in the Capital Works programme. The Committee was, therefore, requested to agree what else funding should be applied for. Following a discussion it was AGREED that we should apply for funding towards the 'road way' at the Allotments and the road way leading to the Way & Tillard Recreation Ground.	
1704/13	<u>Public Spaces Protection Orders (PSPOs)</u> Information about the implementation of the new PSPOs had been circulated. It was questioned as to the necessity to introduce a new procedure which, in essence was no different to what we have at present. The report was Noted.	
1704/14	<u>Request to Resite the Dog Bin in Orchard Close to Newtown Road</u> The Co Clerk had distributed a report and map detailing the request. The report identified the issue and questioned as to whether the Dog Bin move to Newtown Road would result in it not being used. The Committee AGREED that Newtown Road would present difficulties and decided that it should be move to its original location on the Street Light, in Orchard Close, adjacent to the junction and 18a Orchard Close.	

1704/15	<u>Land Behind Maya Restaurant, Oxford Road, New Denham</u> In 2015 the Parish Council had identified that this land was owned by SBDC and managed to get them to clear and tidy the site. SBDC indicated that they would be prepared to give us the land but we have heard nothing further. The Committee decided that it now no longer needed the land and AGREED to requesting SBDC to clear the fly-tipping and also to take steps to keep the site clear for the future.	RH
1704/16	<u>Denham Scout Hut</u> We have been in contact and have provisionally agreed to offer to take responsibility of the scout hut and make Community use of it. Unfortunately it has not been possible to get a response from the scouts to 'diary' a further meeting and agree terms etc. The Committee AGREED that we should continue to try and get this matter resolved.	
1704/17	<u>L&Q and DPC Ownership of Grass Verges</u> There has continued to be confusion over who is responsible for grass verges in Lindsey Road and Priory Close. We have met with L&Q and proposed that they take over responsibility for Priory Close and that we accept responsibility for Lindsey Road. This has now been agreed, with DPC being responsible for Lindsey Road and L&Q Priory Close.	
1704/18	<u>Bus Stop in Moorfield Road by Links Way.</u> The Co Clerk reported that this bus stop is difficult to access as the verge it is on is on a slope with a high step and we have had several complaints from residents. We had received an approach from McCarthy & Stone with an offer to provide a solution, at no cost, as a recognition of the disruption their site had caused during construction. We gave this information to residents but, unfortunately, the work has not been provided and they have now vacated the site. It was AGREED that we should approach McCarthy & Stone at head office in an attempt to get them to honour their promise before try to identify another funding source.	
1704/19	<u>Cricketfield Bungalow</u> The current lease on the Cricketfield Bungalow is due for renewal in June 2017. It was AGREED that 1. We authorise Gibbs Gillespie to offer a new lease to the existing Tenants. 2. To instruct Gibbs Gillespie to approach the tenant with a rent increase of £20pcm. 3. To request Gibbs Gillespie to remind the tenants that they are responsible for minor matters ie removal of Ants etc. 4. To include in the 2018/19 Budget funds to replace all windows.	

1704/20	<u>Other Business notified at 1704/02 above</u> Denham Place SW reported that Denham Place had place on the Denham Facebook Community Pages an appeal for volunteer Gardeners to help out on the estate and that the response from the residents had been to request that they cut the over-hanging trees on the A412 back. Noted	
1704/21	<u>Date of Next Meeting</u> It was confirmed that the next scheduled meeting will be held on Monday 5 June 2017 at 8pm in the Council Office.	
	The meeting closed at 9.15 pm	

Roy Hill
Co Clerk