

DENHAM PARISH COUNCIL

Agenda for the MEETING OF THE PARISH COUNCIL

Monday 12 March 2018

At 7.30pm in the Parish Council Office, Village Hall, Denham.

The Press and Public are entitled to attend the meeting. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members should disclose any Personal or Disclosable Pecuniary Interest.

180312/01	Apologies for Absence
180312/02	Public Session
180312/03	Notification of any urgent other business to be taken under item 180312/15
180312/04	Approval of Parish Council Minutes To approve the minutes of the Meeting of the Parish Council on 12 February 2018 and any matters arising.
180312/05	Approval of Committee Minutes To approve the minutes of Committee as listed below and any matter arising: Services Committee held on 19 February 2018. Planning Committee Meeting held on 27 February 2018 Communities Committee Meeting held on 27 February 2018
180312/06	Matters dealt with under Urgent Action since Last Meeting
180312/07	Chairman's Report 1. Update on Scout Hut 2. HS2 meeting 3. Police meeting 4. Tilehouse and Alderbourne fields
180312/08	Report from County Councillor
180312/09	Reports from District Councillors
180312/10	Reports from Outside Bodies
180312/11	Other Reports 1. Website
180312/12	Review of Council Policies and Procedures The council is required to annually review its Rules and Procedures 1. Council Standing Orders 2. Financial Regulations 3. Denham Parish Council Constitution 4. DPC Health & Safety Policy 5. Risk Assessment 6. Basic and Emergency Procedures

	7. Lone Worker Policy 8. Asset Register 9. Draft Fundraising Policy 10. Councillor Code of Conduct
180312/13	Correspondence List To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of.
180312/14	Financial Matters and Reports - To note current Bank Balance including Income and Expenditure - Expenditure and Budget Report: a copy of the expenditure against budget report will be available at the meeting - Payments to Approve: a list of payments to approve is included with papers for this meeting - List of Direct Debits/Standing Orders to approve for the year 18/19 <u>Budget Virements</u> NALC Financial Regulations 2016 as adopted by Full Council states that <i>'During the budget year and with the approval of council having considered fully the implications for public services, unspent and available amounts may be moved to other budget headings'</i>. These movements are known as virements. Under no circumstances can the original budget figure be altered and virements will appear in a separate column on the budget sheet alongside the original figure. Please see a report on potential virements that the council may wish to consider, enclosed with papers for this meeting. A set of budget sheets for 2016/2017 is also enclosed.
180312/15	Other Urgent Business (as agreed under 180312/03)
180312/16	Part 2 Confidential Members Only
180312/17	Date of Next Meeting To confirm the date of the next meeting is on Monday 9 April 2018 starting at 7.30pm with a Public Session in the Parish Council Office.

Upcoming Meetings and Events

8.00pm	Monday	19 March 2018	Services
7.00pm	Tuesday	27 March 2018	Planning
8.00pm	Tuesday	27 March 2018	Communities
7.30pm	Monday	9 April 2018	Full Council

7 March 2018