

DENHAM PARISH COUNCIL



Minutes of the PARISH COUNCIL meeting

Held on Monday 12 February 2018 at 7.30pm in the Parish Council Office, Denham

Cllrs.	Cllr M Heath (Chairman) (MH)	# Cllr S Jefferys (SJ)
	Cllr J Walsh (Vice Chairman)(JW)	Cllr J Newby (JN)
	# Cllr K Bowen (KB)	Cllr A Pamment (AP)
	Cllr W Davey (WD)	Cllr M Skelton (MS)
	Cllr A Hans (AH)	Cllr S Sproul (SS)
	## Cllr G Hollis (GH)	Cllr S Williams (SW)

= Apologies Received

= Absent No Apologies Received

Clerk: Roy Hill
Minutes: Vaida Slegeryte

Minutes number	Meeting Minutes	Action
180212/01	Apologies for Absence As noted above	
180212/02	Public Session No attendees	
180212/03	Notification of any urgent other business to be taken under item 180212/15 Denham Village Green Trust	
180212/04	Matters dealt with under Urgent Action since Last Meeting None	
180212/05	Chairman's Report Update on Scout Hut 1. Scout Hut Cllr MH reported on Scout Hut, urgent action been taken to deal with the fallen trees. Following a number of complaints from the residents a meeting has been arranged on the 14 February 2018 to meet the residents at the Denham Parish Council Office. PCSO Paul Dobbin had been invited to attend. Cllr MH informed on work being done by associate JH to get quotes for the basic works on the Scout Hut. 2. SBALC Cllr MH reported that both herself, Cllr JW and Cllr SS had attended a meeting of SBALC. Copy of minutes attached under item 18010212/08.	

	3. Town and Parish Audit Training Cllr MH & Cllr JW, had attended an Audit Training Course due to there being some significant changes in this year's requirements. There were no courses available for the new Clerk to attend. She was meeting with Cllr JW, on the following day, to make a start on the preparations for the Audit. 4. Local Area Forum Cllr MH reported that she had attended the LAF meeting held on 31 January 2018. She reported that we had received the £4.000 as payment for the work done on the Bus Shelters on the A412/Village Road junction. She also reported that we had made a commitment of £7.2K as match funding for the money provided by LAF towards the Scout Hut. Cllr MH reported that on Thursday 15 February 2018 both her and Cllr SW had a meeting with Emma Gaydon. Regarding HS2 and public consultations on Wednesday 28 February 2018 at 7pm, there is a meeting in the Parish Office with TVP regarding HS2 protesters which all Councillors have been invited to. Members discussed option to procure a defibrillator and agreed an action for the Co Clerk to track down the defibrillator we funded for the Denham First Responders Unit and to contact the Ambulance Trust to obtain the cost of the training course and to explore options with volunteers. Cllr AP volunteered to provide contact details and email it to the Co Clerk. Cllr MH informed the meeting of the Tatling End Liaison meeting that took place on Tuesday 12 February and that neither Cllr JN or WD had attended. However, the meeting was informed that neither of the two councillors had received any notice of the meeting. They were advised to inform the secretary that they had not been included in the notice and to request that the Parish Clerk be included in future communications so that they can be reminded.	Co Clerk Cllr AP Cllr JN Cllr WD
180212/06	Report from County Councillor Apologised for absence as unwell.	
180212/07	Reports from District Councillors None	
180212/08	Reports from Outside Bodies 1. Minutes of Meeting of SBALC held on 25 January 2018 Had been circulated for the meeting. Cllr WD requested an update about a Doctors surgery in Tatling End and the shortage of Doctors available in the area. Cllr MH shared information about the recent meeting she had attended in Chalfont St Peter regarding NHS and actions in place for hubs. Members expressed concerns about the shortage of Doctors available in the area.	

	An action was agreed for the Co Clerk to follow up with CCG and their failure to report back on the meeting with the council last year and the discussion held on why 'a hub' serving both the Denham and Iver localities would not work due to there being no adequate transport/communication links.	Co Clerk
180212/09	Other Reports 1. Website Cllr JW reported website is up to date. Cllr JW suggested to upload the agenda and meeting minutes on the new website. Website support available until April. Training for office staff had been arranged for Tuesday 13 March 2018. 2. Policy for Remote Wipe of Tablets, Mobile Phones etc. Cllr JW explained the policy for remote wipe of tablets, mobile phone and other devices. Cllr's were very concerned about losing data. Cllr Heath suggested a compromise that:- Part 2 agenda for the meetings will be emailed without part 2 Papers which will be available in Cllrs pigeon holes thereby negating the need to wipe data. 3. Request for support to have two Disabled Parking Bays at Station Parade Shops was agreed by Members. 4. Lindsey Road Grass Cutting and L&Q notice to residents of additional Service Charge. There were number of residents approaching DPC for support regarding L&Q proposed additional service charge, for grass cutting and lighting, services. It was suggested by committee members to send a very strong letter to L&Q. Co clerk reported on DPC resident support and communication with L&Q. Co Clerk suggested for DPC to wait until response is received from L&Q and then consider a possibility of DPC publishing the letter on the DPC website. 5. Cllr MH reported on the Road Closure for Bridge Inspection to the Denham Railway Bridge on Friday 16 February. Whilst the road should be re-opened by 10.30 am she expressed disappointment at the timing, without any consultation which will cause some difficulty.	
180212/10	69 Denham Green Lane Cllr MH declared personal interest as she knew the Developers. Following a request made by the Planning Department, Chiltern DC for a re-consideration of the suggested road name for the 4 properties built at 69 Denham Green Lane. The name requested for consideration is Newstead Copse. Cllr SS proposed approval of Newstead Copse, seconded by Cllr JN, Cllr MH and MS abstained.	

180212/11	Correspondence List None requested.	
180212/12	Financial Matters and Reports 1. To note current Bank Balance: As at 7 February was £108,518.93. 2. Expenditure and Budget Report: NOTED 3. Payments to Approve: Cllr AH proposed the approval of the payments totalling £1,697.35 be approved, seconded by SW, AGREED. 4. Income & Expenditure between 25/1/2018 - 7/2/2018 NOTED Cllr MH reported that Nexus had provided a Credit note in respect of the change to Website hosting provision.	
180212/13	Approval of Parish Council Minutes Cllr MH Proposed Approval of the Minutes of the Parish Council on 29 January 2018 Seconded by Cllr SW. Corrections Agreed to amend all references of Cllr AJ item 3 to Cllr AH. AGREED.	RH
180212/14	Approval of Committee Minutes To approve the minutes of Committee as listed below and any matter arising: Cllr SW proposed Approval of the Minutes of the meeting of the Communities Committee Meeting held on 19 December 2017, seconded by Cllr JW. AGREED. Cllr SW proposed Approval of the Minutes of the Planning Committee Meeting held on 9 January 2018, seconded by Cllr MH. AGREED. Cllr MH proposed Approval of the Minutes of the Services Committee Meeting held on 15 January, seconded by Cllr SW. AGREED. Cllr SW proposed Approval of the minutes of the Planning Committee Meeting held on 30 January 2018, seconded by Cllr MH. AGREED. Cllr SW proposed the Approval of the minutes of the Communities Committee Meeting held on 30 January 2018, seconded by Cllr AH. Cllr AH requested that the list of sponsors mentioned on Page 4 be forwarded to him. AGREED.	SJ
180212/15	Other Urgent Business (as agreed under 180212/03) Cllr MH Proposed the following Denham Village Green Trust – Charity No 1006228 The council RESOLVES to open a Bank Account in the name of Denham Village Green Trust with the Metro Bank.	

	It is AGREED to transfer residue funds, due to the Trust, from the Council Bank Account. The Appointed Bank Signatories to be Cllr Marilyn Heath, Council Chairman, Cllr Amarjeet Hans, Chairman of Finance Committee and Cllr Sharon Williams Chairman of Communities Committee. Any two of the three signatories will be needed to authorise transactions and any one of the three with day to day communication with the Metro Bank. Unanimously AGREED	
180212/16	Part 2 Confidential Members Only	
	The meeting closed at 9.10 pm	

12 February 2018
Roy Hill
Co Clerk