

Minutes of the PARISH COUNCIL meeting

Held on Monday 9 October 2017 at 7.30pm in the Parish Council Office, Denham

Cllrs. Cllr M Heath (Chairman) (MH) Cllr J Walsh (Vice Chairman) (JW) Cllr K Bowen (KB) Cllr W Davey (WD) Cllr A Hans (AH) Cllr G Hollis (GH)	Cllr S Jefferys (SJ) Cllr J Newby (JN) Cllr A Pamment (AP) # Cllr M Skelton (MS) Cllr S Sproul (SS) Cllr S Williams (SW)
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= Apologies Received

= Absent No Apologies Received

In Attendance Cllr Roger Reed

Resident Mr J Huntley

Co Clerk Roy Hill

Minute Number	Minute	Action
1709/01	Apologies Apologies had been received from Cllr Skelton	
1709/02	Presentation from Higher Denham Community CIO At the start of this item Cllr Julia Walsh declared a Personal Non Pecuniary Interest. She explained that her reason for declaring an interest was that as with all Higher Denham residents she was a member of the Community Association and also her residential property is next to the land owned by the CIO. The Chairman introduced to the meeting Mr Ron James to the meeting and said that he had been invited to attend the meeting to inform Councillors of the proposal from the Higher Denham Community CIO for them to build a new Community Building and their application for a Community Right to Build Project. Ron introduced himself as the Treasurer of the Higher Denham CO and said that it was he that had introduced the CIO to the idea of using the Community Right to Build legislation and the plan to develop the funding of the new building using the income from the sale of a house built on land adjoining the Community Building that is already within the ownership of the CIO. He also informed the meeting, for the benefit of those who were not already aware, that he the husband of Cllr Julia Walsh. He briefly outlined the situation with the present building the structural condition of which was causing some concern to the committee. It was built, of mainly wood, in 1948 and following a recent structural survey, which identified it either needed major restoration, estimation in excess of £120,000, or total replacement. The committee started work on investigating the possibilities and approached the Community Bank who had offered a loan of £250,000 repayable over 25 years.	

	The first thoughts were to take the loan and to arrange to fund the repayment of the loan by making space available for rent to a 'commercial' nursery but it became clearly obvious the residents within the community were not supportive of this proposal because of the perceived weight of additional traffic, into the area, with large numbers of children being transported to and from the nursery. It was at this stage that Ron then proposed the building of the house as a means of funding the project. He explained that whilst both buildings would be built on Green Belt land by using the Community right to Build legislation Planning permission was not required provided that at the resultant referendum more than 50% of those voting supported the proposal. Ron explained that there was some urgency in progressing the process as grants had been obtained, for the pre-decision stage of the process, that had a limited life and they were only a few months away of completing the work. It was explained that a small extension could be applied for and that appeared to be a likely event. A number of questions were raised including the following: How many residents live within the perceived area? – A - about 2,000; How much land that would be affected in the proposal? - A – third of acre; How much traffic will the meeting room generate? – A – unknown; Security of funding available from the sale of the house? – A - fairly confident; Has the CIO fully considered the possible tax liability? – A - need to check; Cost of referendum; how would it be funded? – A – responsibility of SBDC; Affordable housing? – A - not applicable; Size of voting constituency? – A - can be either Parish wide or Higher Denham; Are 2 storeys really necessary? - A – not fully answered Consequences of PC supporting proposal? – A – would show wider support Has a full business case for the project been prepared? – A – not yet Percentage of residents it is anticipated will be against? – A – quite small The Chairman thanked Ron for his presentation and informed him that the council will fully consider its future position on the proposal and will in due course report back.	
1709/03	Public Session No members of the public were present.	
1709/04	Notification of Urgent Other Business (taken under 1709/18) The following were raised Constitution Finance Matters (taken under Part 2) Vandalism	
1709/05	Matters dealt with under Urgent Actions since last meeting None	
1709/06	Chairman's Report 1. Local Area Forum The Chairman reported that she had attended a meeting of the Denham & Gerrards Cross Local Area Forum on 4 October and felt it very useful. She reported that we had submitted two requests for funding, one for £4,000 for the problem with drainage at both the Bus Stops at junction of Village Road and A412 and the other for £7,226	

	towards the funding of the Good Neighbour Scheme and preparation of the Scout Hut. Both AGREED. 2. She reported that the Parish Public Forums had been very successful and in the main well supported. She expressed some disappointment at the number of Councillors who had attended and at one of the forums there were no chairs of committee present. AH was collating the information gathered from the questionnaires circulated at the meetings and a report would be prepared for the next meeting of the Parish Council.	AH Action
1709/07	Parish Council Office and Staffing 1. Update of Staffing Position The Chairman briefly outlined the staffing position with John Coleman now having retired and Jane Lawrence resigning her position. We planned to advertised the Clerk vacancy on the MKBALC, NALC and SLCC websites and advertise to all Denham Residents. The chairman said that we would also be looking to recruit a minute taker for the Council Committee Meetings. Depending on response we will keep this under review 2. Respect of Working Space The chairman reminded Councillors that the office was the workspace of its employees and when in the office all councillors need to be mindful of that. If anything is moved, for whatever purpose, it should be replaced to exactly where it was so that staff do not waste time trying to find things that had been moved.	Action Co Clerk
1709/08	Report from County Councillor Cllr Reed reported that he had chaired the Local Area Forum and been very pleased with the meeting. He informed Councillors that any Local Funding agreed for the area would only be allocated at the forum meetings and that applications for funding were available on an annual basis. He further reported that the Denham Village School was currently under review and a consultation would commence in November through to Christmas to decide on its future. He assured the meeting that the county were still mindful to fully support its future but it was necessary to carry out this review due to the current low numbers of students in the school. The Parish Council will be fully involved during the consultation. The result of the review would be public by June 2018. He then reported on the current position with the re-siting of the Hillingdon Outdoor Activity Centre (HOAC). It is now understood that HOAC will almost certainly move to the Denham Quarry Site within the next 6 months. Hillingdon Borough Council would continue to provide some resources. He assured the meeting that Buckinghamshire residents will receive the same treatment and benefits as those of Hillingdon. The chairman thanked Cllr Reed for his report.	
1709/09	Report of District Councillors Cllr Reed reported that a new Leader of SBDC was due to be elected at a	

	Conservative Group Meeting on Thursday 12 October due to the resignation of Cllr Bagge. Cllr Reed informed the Parish Council that Higher Denham Community CIO had never informed or discussed with him their proposal to develop a Neighbourhood Plan Area. He had received a number of messages from Higher Denham residents objecting to the proposals.	
1709/10	Associate Members The Chairman proposed that we appoint Jon Huntley as an Associate Member of the Council. SW seconded and the meeting AGREED unanimously and welcomed him.	
1709/11	Reports from Outside Bodies JN presented the minutes of the Denham Aerodrome Consultative Committee held on Wednesday 14 June 2017. He informed the meeting that he had been re-elected Chair for which he was congratulated. He informed the meeting that some complaints had been received of low flying aircraft but on further investigation radar traces had been studied which clearly showed that this was not the case.	
1709/12	Website and Tablets The Website structure has now been set up and was beginning to look good. We were still short on content and everyone was encouraged to give this urgent thought. Photos were being uploaded and set in place. JW promised to provide to all councillors a link to the website portal and requested Councillors to respond with their views.	Action JW
1709/13	Neighbourhood Plan The Minutes of the First Meeting of the Working Party had been circulated and was NOTED.	
1709/14	Correspondence List None	
1709/15	Financial Matters 1. Bank Balance The Barclays current account balance at 3 October 2017 is £181,140.24 following receipt of the Precept Money. 2. Expenditure and Budget Report Noted. The meeting was reminded that the First Meeting to prepare the 2018/19 Budget will be held on Monday 16 October. 3. Payments to Approve A list of payments to approve totalling £19,105.47 had been circulated to members. APPROVED. 4. List of Direct Debits A list of the Current Direct Debits were circulated to members. NOTED	
1709/16	Approval of Parish Council Minutes – 11 September 2017 Cllr Heath proposed the Approval of the minutes of the Full Council held on 11 September 2017, Seconded by Cllr Williams AGREED.	

1709/17	Approval of Committee Minutes To approve the minutes of the Committees below and the matters arising from them: 1. Planning Committee Meeting held on - 12 September 2017 Cllr Jefferies Proposed the Approval of the minutes of the Planning Committee held on 12 September 2017, seconded by Cllr Williams AGREED. 2. Communities Committee Meeting held on 26 September 2017 Cllr Williams Proposed the Approval of the minutes of the Communities Committee held on 26 September 2017, seconded by Cllr Jeffries. It was suggested that in view of the fact that we were unable to book the Dolly Mixtures for the Christmas Fayre, as they had another booking, we should book them now for 2018 this was accepted. The minutes of the meeting were AGREED. 3. Services Committee Meeting held on 2 October 2017 Cllr Heath Proposed the Approval of the minutes of the Services Committee held on 2 October 2017, seconded by Cllr Williams AGREED.	Action Co Clerk
1709/18	Other Business 1. Parish Council Constitution The Chairman recommended that we needed a Constitution as we had experienced difficulties over the last week making an application for a Community Grant. A draft was presented to Council for consideration. The meeting accepted the reason for its need and felt that it needed to be presented with more 'white space, to amend Clause 10 and delete the 'financial and' in the first line and add 'RFO' after Clerk in the first line – Accepted. Cllr Heath proposed the adoption of the Parish Council Constitution and seconded by Cllr Williams – AGREED. 2. Vandalism SW informed the meeting, for information, that over the past couple of days a number of cars in the Village and on the Lindsey Road estate had been vandalised, had tyres slashed and splattered with yellow paint. NOTED with regret.	
1709/19	It was confirmed that the date of next meeting is Monday 13 November 2017 at 7.30pm with a Public Session, in the Parish Council Office.	
1709/20	With no members of the press or public present, it was agreed to proceed to Part 2.	
	Meeting closed at 9.30pm.	

Roy Hill
Co Clerk

Chair to sign