

DENHAM PARISH COUNCIL

Agenda for the PARISH COUNCIL Meeting

Monday 11th September 2017

At 7.30pm in the Parish Council Office, Village Hall, Denham.

The Press and Public are entitled to attend the meeting. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

1. Apologies for Absence

2. Public Session

3. Chairman's Report

Attended the 2nd meeting of the Parish Liaison Working Group in Aylesbury, lobbied Paul Hodson and Noel Brown regarding LAF 26th July 2017 papers included for this meeting.
Attended Bucks MKALC Meeting 26th July 2017 papers included for this meeting.
Travellers letter sent to garner support to Nick Naylor, Roger Reed, Guy Hollis, Barry Harding, Ben Temple, Marilyn Heath, Julia Walsh and Dominic Grieve.

4. Notification of any urgent other business to be taken under item 22

5. Matters dealt with under Urgent Action since Last Meeting

River Misbourne Village railings demolished by a vehicle on Saturday 2nd September 2017
This has been reported to the Parish Council's insurance company and the Police. The car was insured and not reported as stolen. A claim will be made on the car owner either by the Parish Council or BCC TfB.

6. Reports from County Councillors

7. Reports from District Councillors

8. Associate Members

Jonathon Huntley and Edna Austin wish to join us as Associates with a view to being co-opted.

9. Reports from Outside Bodies

The minutes from the Denham Aerodrome Consultative Committee meeting held on Wednesday 8th March 2017 are included with papers for this meeting.

10. New Charity
Logo for the new charity Denham Community Charity to be discussed a copy of proposed logo example included in papers for this meeting.
Documents from solicitors are included with papers for this meeting.
11. Nexus and IT/Website Issues
At the Communities Committee meeting on 22nd August, Cllr. Williams moved a motion to take to Full Council to remove the responsibility for the Website from Nexus and approach Vision ICT. The Parish Council to keep IT services with Nexus, seconded by Cllr. Hans and agreed.
12. Denham Parish Council Website and Domain Name
Specification from Vision ICT as alternative supplier to Nexus. Costs of Design, Development, Website Hosting & Support are included with papers for this meeting. JISC have informed Cllr. Walsh that the naming committee have suggested 2 alternative domain names and these have been notified to the registrar.
13. Neighbourhood Plan
Terms of reference for the Neighbourhood Plan Working Party, Scope and costings of Planning Consultants RCOH along two references included with papers for this Meeting
14. Review of Leases and Rents
To Note. The discussions with Denham Cricket Club over the new lease are ongoing.
15. Tablets for Councillors
Currently 2 tablets are with Nexus being prepared for the September Meetings.
16. Correspondence List
To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of.
17. Highway Considerations
Consultation on Draft Transport Development Management Policy. The Co-Clerk to draft a response.
18. Public Forums
The first of the public forums at the New Denham Community Centre took place on the 6th September 2017 the next two forums will be on the 14th September 2017 at St Marks Hall and the 19th September 2017 in the May Coles Room, Village Hall.
19. External Audit 2016/2017
The external audit was completed on time and is now in progress. We await their report.
20. Electors Rights
In accordance with requirements, Electors Rights notices were displayed on website and noticeboard and no enquiries for information were requested.

21. Financial Matters and Reports

- (i) Payments and Receipts: a list of **Payments made totalling £49,494.57** and **Receipts received totalling £14,348.48** made between the **4th July 2017 and the 5th September 2017** is included with papers for this meeting. (See Barclays Transactions List)
- (ii) Bank Balance: The Barclays current account balance at 5th September 2017 is £153,910.10
- (iii) Expenditure and Budget Report: a copy of the expenditure against budget report will be available at the meeting.
- (iv) Payments to Approve: a list of payments to approve is included with papers for this meeting.
- (v) Financial Regulations Tenders: At the last full Council meeting it was agreed that the levels for tendering were increased to the suggested limits set by EU legislation. This has been amended on the Financial Regulations. It was further agreed to set the entry level of £500.00 before three quotes are required. This needs to be discussed further.
- (vi) Insurance: 3 Quotes have been received Came & Co enclosed with papers for this meeting, this includes quotes for like for like cover plus the addition of insurance cover on the war memorial for one year only.

22. Approval of Parish Council Minutes

To approve the minutes of the full Council Meeting held on 10th July 2017 and matters arising.

To approve the minutes of the Extraordinary Council Meeting held on 2nd August 2017 and matters arising.

23. Approval of Committee Minutes

To approve the minutes of the Committees below and matters arising from them.

Planning Committee Meeting held on 11th July 2017

Planning Committee Meeting held on 25th July 2017

Communities and Events Meeting held on 25th July 2017

Planning Committee Meeting held on 22nd August 201

Communities and Events Meeting held on 22nd August 2017

Services Committee Meeting held on 4th September 2017

24. Any other Business

Any items agreed under item 3 above.

25. Date of Next Meeting

To confirm the date of the next meeting as Monday 9th October 2017 starting at 7.30pm with a Public Session, in the Parish Council Office.

26. **Part 2**

To approve **Part 2** minutes

Notices

Upcoming Committee meetings scheduled are as follows (all in the Parish Council Office).

7.00pm	Tuesday	12 th September 2017	Planning Meeting
7.15pm	Monday	25 th September 2017	Neighbourhood Plan Working Group
8.00pm	Tuesday	26 th September 2017	Communities Meeting
8.00pm	Monday	2 nd October 2017	Services Meeting
7.00pm	Tuesday	3 rd October 2017	Planning Meeting

Internal Meetings

7.30pm	Thursday	14th September 2017	Public Forum St Marks Hall Denham Green
7.30pm	Tuesday	19th September 2017	Public Forum Village Hall

Jane Lawrence
Clerk-5th July 2017