

Minutes of the PARISH COUNCIL meeting

Held on Monday 12 June 2017 at 7.30pm in the Parish Council Office, Denham

Cllrs.	Mrs M Heath (Chairman)	Miss S Jefferys
	Dr J Walsh (Vice Chairman)	Dr J Newby
	Mrs M Skelton	# Dr G Hollis
	Mr A Hans	Mrs S Williams
	# Mr W Davey	Mr S Sproul
	# Mr A Pamment	Ms K Bowen

Clerk	Mr J Coleman
Co-Clerk	Mr R Hill

HS2 Ltd	Mr L Nipen HS2 Engagement Manager, Hillingdon to Warwickshire
	Mr C Casey HS2 Traffic Management Manager, Central Area

1. Apologies for Absence

Apologies denoted by# above

2. HS2 Presentation of the Impact of Construction Traffic Movements in Denham

The Chairman welcomed Mr Nipen and Mr Casey to the meeting.

Mr Casey explained his role and responsibilities with regards to traffic management; these included road closures, vehicle monitoring and driver safety.

Mr Casey and Mr Nipen proceeded to present a power point presentation that they will make available to the Parish Council. Points that came out of the presentation as follows:

Mr Casey will work closely with the Main Works Contractors once they are appointed towards the end of the summer. Councillors had observed that some works had already started on the HS2 project; Mr Casey explained that these were Enabling Works Contractors that had been in place since last November, carrying out test drilling and site preparation work. This includes building the M25 relief road that will take the majority of HGV traffic movements. Staff travelling to work on the project will also be able to use the relief road. Some staff may be housed on site.

Regular Traffic Liaison Group meetings are being held with representatives from BCC, Herts CC, the Police, Ambulance and the Local Planning authorities.

Lorry routes and lorry movements quoted in the presentation were 'worst case scenarios. Times of operation would be 07:00 to 19:00 Monday to Friday and 07:00 to 13:00 on Saturdays. There will be no Sunday movements. Planning permission will be required for lorry movements in excess 24 two way movements under schedule 17 of the HS2 Phase 1 Act.

The Main Works Contract is split in to seven tranches; Contractors can bid for more than one tranche.

There will be a Signing Strategy for HS2 with vehicle monitoring (APNR) to ensure that drivers use the correct routes. The HS2 Compliance Team will investigate complaints.

A baseline survey of roads will be undertaken to ascertain the condition of the roads before commencement of works; there will be no obligation for HS2 to repair roads that were in a poor state prior to commencement of works.

A £30m fund to support road safety has been made available to communities affected by the project. Mr Nipen to send links to the fund to the Clerk.

The Chairman thanked Mr Nipen and Mr Casey and they left the meeting at this point.

3. Notification of any Urgent Other Business to be taken under item 18.
Planning Application for a Gypsy/Traveller site in Higher Denham.
4. Matters dealt with under Urgent Action since the last meeting
None.
5. Agreement to discuss matters in **Part 2.**
Agreed.
6. Reports from County Councillor
None received.
7. Reports from District Councillors
None received.
8. Chairman's Report
The Chairman reported that Cllrs. Walsh, Williams and herself had conducted a number of first interviews for the Clerks position.
The Denham Village Fayre had proved a great success; a number of people had come forward to offer their help as volunteers.
A 'meet and greet meeting' has been set up to invite some 14 potential volunteers that have shown an interest in various aspects of Parish Council activities. The Chairman stated that it was important that as many councillors as possible attend as the new volunteers will need to pair up with a councillor. Neighbourhood Plan leaflets and copies of the volunteer roles to be made available at the meeting along with A3 posters for both the Good Neighbour Scheme and the Neighbourhood Plan.
The CIB will provide posters and DBS advice for the Good Neighbours Scheme. A chairman, secretary and treasurer will be required to get the scheme off the ground.
It was agreed to have a pre-meeting on Monday the 19th at 7.30pm at the Parish Council Office.
9. Associate Members
This item was covered in the Chairman's Report.
10. Reports from Outside Bodies
None received, however Cllr. Newby advised that there would be a meeting of the Denham Aerodrome Consultative Committee next week.
14. Correspondence List
Noted.
11. Neighbourhood Plan
A further three residents had come forward who were interested in being on the Neighbourhood Plan Steering Committee; they will be invited to the meet and greet meeting on the 28th June. The Clerk to speak to CIB again regarding consultants to help with the plan. Cllr. Walsh advised that there was an additional £6k of funding available, however applications need to be by January 2018 after which funding will cease.
12. Review of Leases and Rents
The Denham Cricket Club lease discussions are ongoing, noted by the members.

13. Tablets for Councillors

The terms of use of the proposed tablets had been circulated to members prior to the meeting. Cllr. Williams enquired if councillors using their own tablets will be required to sign up to the agreement; Cllr. Heath suggested that all councillors should have to sign the part of the agreement that covers data security. All sections of the form to be numbered.
The Clerk was requested to raise an order for the 12 tablets.

14. Correspondence List

Noted by the members.

15. BCC News Bulletin PR9480

A copy of this news release had been circulated to members prior to the meeting. The Chairman had asked for this item to be included on the agenda as it revealed a property revenue stream that had been exploited by BCC. This could also work for the Parish Council if the Scout Hut, Alderbourne and Tilehouse fields can be secured.

16. HS2

The following correspondence had been received since the last meeting. Noted by the members.

0324/17 Groundworks: Regarding funds available from HS2. Noted by the members.

17. Approval of Parish Council Minutes

To approve the minutes of the Full Council Meeting on the 8th May 2017 and matters arising.

The minutes of the Full Council Meeting held on the 8th May 2017 were proposed by Cllr. Heath, seconded by Cllr. Hans and agreed with the following amendments: Page 1. Amend Cllr. Walsh title to Dr amend Mrs Bowen to Ms Bowen. Page 2. Item 9: last line to read 'next Communities agenda'. Page 3. Item 15: Change Communities and Events to Communities. Item 15 (4) Delete Cllr. Skelton and insert Cllr. Hollis.

18. Approval of Committee Minutes

To approve the minutes of the Committees below and matters arising.

Planning Committee Meeting held on 9th May 2017.

The minutes of the Planning Committee Meeting held on the 9th May 2017 were proposed by Cllr. Williams, seconded by Cllr. Bowen and agreed.

Planning Committee Meeting held on 30th May 2017.

The minutes of the Planning Committee Meeting held on the 30th May 2017 were proposed by Cllr. Jefferys, seconded by Cllr. Williams and agreed.

Communities Committee Meeting held on 30th May 2017

The minutes of the Communities Committee Meeting held on the 30th May 2017 were proposed by Cllr. Williams and seconded by Cllr. Hans with the following matters arising: Page 1. Delete Cllr. Skelton from attendees list. Page 3. Item 1705/09 2nd line Associate with capital A. last paragraph clerk to contact Village Hall for date.

Services Committee Meeting held on Monday 5th June 2017.

The minutes of the Services Committee meeting held on 5th June 2017 were proposed by Cllr. Heath and seconded by Cllr. Williams with the following matters arising: Page 2. 1706/08 last line: the footpath had not been cleared by Friday. 1706/09 2. 2nd line 'the'

19. Any Other Business

Planning application 17/00875/FUL a plot of land has been sold off adjacent to Moor House Farm in higher Denham. The application requests permission to create hard standing, the siting of two caravans, parking for two cars and a water treatment plant. The site is on Green Belt land. The deadline for comments to SBDC is the 22nd June 2017. The Chairman has emailed Cllr. Reed for advice and District Cllrs Hollis and Harding are also looking to see if there is a legal valid objection that can be put forward. It is likely that given the amount of objections, the decision would need to go to committee at SBDC. Cllr. Jefferys had already written to the London Green Belt Council and the Traveller and Gypsy Policy Officer for advice. Cllr. Walsh advised that there was information in the SBDC strategy document regarding gypsies. The land in question was designated under Article 4 as pasture land in 2002. This article needs to be renewed every six months so it is not clear whether or not the land is still subject to Article 4 designation. The Clerk to find out if article 4 is still in force.

20. Date of Next Meeting

To confirm the date of the next meeting as **Monday 10th July 2017 starting at 7.30pm** with a public session.

21. Part 2.

With no members of the press or public present, it was agreed to proceed to **Part 2.**

The meeting closed at 9.30pm.

John Coleman

Clerk - Denham Parish Council.