

Minutes of the PARISH COUNCIL meeting

Held on Monday 9th May 2016 at 7.45pm in the Parish Council Office, Denham

Cllrs.	Mrs T Riley (Acting Chairman)	Miss S Jefferys
	# Mrs M Heath	Dr J Newby
	# Mr B Harding	Mr G Hollis
	Mrs K Bowen	Mrs S Williams
	Mr W Davey	Mr A Hans
	Mrs M Skelton	Mr A Pamment
	Mr S Sproul	
Clerk.	Mr J Coleman	
Co-Clerk	Mr R Hill	

#denotes apology submitted

1. Election of Chairman for 2016/17
In her absence, Cllr. Heath was proposed by Cllr. Riley and seconded by Cllr. Newby to serve as Chairman for the period 2016/2017. As Cllr. Heath had informed the Clerk in advance of her agreement to serve as Chairman and there being no other nomination, Cllr. Heath was declared elected. The statutory Declaration of Acceptance of Office form to be signed at the earliest possible convenience.
2. Election of Vice-Chairman for 2016/17
Cllr. Riley was proposed by Cllr. Newby and seconded by Cllr. Jefferys. There being no other nomination, Cllr. Riley was declared elected.

Public Session

There being no members of the press or public present

3. Apologies for Absence.
As recorded above by #
Cllr. Hollis had arrived late.
4. Notification of any Urgent Other Business to be taken under item 22
Cllr. Riley regarding Cllr. Harding.
Cllr. Riley regarding Inspiring Volunteers training by Active Bucks.
Cllr. Hollis regarding the BCC cabinet decision to proceed to a unitary council.
5. Agreement to Approve Minutes and Discuss Other Matters in **Part 2**
Agreed by the members.
6. Matters under Urgent Action since Last Meeting (11th April 2016)
It was noted that a petition had been sent to the House of Lords Select Committee for HS2 mitigation funds to resurface and light the A412 footpath and cycleway. Signs have been erected along the footpath in order to gather evidence and public support.

7. Reports from County Councillor

No response or report submitted.

8. Reports from District Councillors

No responses or reports submitted.

9. Reports from Outside Bodies

The Minutes of the SBALC meeting held on the 7th April 2016 had been included with papers for the meeting. On page 5, 3rd bullet point it states that Denham are holding a tea dance to raise funds for the library. This is inaccurate and needs reporting. Also, the minutes stated that there are two grass cutting schemes that are going well, these are in fact Community Enterprise schemes. Cllr. Skelton had given a report of which there was no mention. The Clerk to contact SBALC to get these inaccuracies rectified.

The minutes of the BMKALC meeting held on the 27th January 2016 and the HS2 Stakeholder Seminar held on 24th March 2016 were noted by the members.

10. Correspondence List

No requests for correspondence had been received by the Clerk.

11. Election of Committees for 2015/2016

Parish Council standing committees are currently as follows.

- | | |
|---------------------------|-----------------------------------|
| 1. Planning | 6 members plus ex officio members |
| 2. Services | 8 members |
| 3. Finance | 6 members |
| 4. Communities and Events | 8 members plus ex officio members |

A grid had been circulated prior to the meeting for members to select their committee preferences.

The order of business as follows:

- A. Agree and confirm the above standing committee structure.
- B. Agree and confirm the above number of members in each committee.
- C. Hold elections for those committees that are oversubscribed.
- D. Call for volunteers to fill any vacancies.

The committee structure was agreed along with the number of members in each committee. There were no oversubscribed committees

Cllr. Hans volunteered to sit on the Communities and Events committee.

- (1) **Planning Committee** – Cllr. Jefferys, Cllr. Hollis, Cllr. Bowen, Cllr. Williams, Cllr. Pamment and Cllr. Sproul had volunteered for this committee and were declared elected, Cllr. Riley to serve as an ex-officio member.
- (2) **Services Committee** – Cllr. Heath, Cllr. Hollis, Cllr. Skelton, Cllr. Newby, Cllr. Williams, Cllr. Davey and Cllr. Sproul had volunteered for this committee and were declared elected leaving one vacancy.
- (3) **Finance Committee** – Cllr. Skelton, Cllr. Riley, Cllr. Heath, Cllr. Hans, Cllr. Hollis and Cllr. Newby had volunteered for this Committee and were declared elected, leaving one vacancy.

- (4) **Communities and Events Committee** – Cllr. Jefferys, Cllr. Riley, Cllr. Williams, Cllr. Davey, Cllr. Bowen, Cllr. Pamment, Cllr. Sproul and Cllr. Hans had volunteered for this Committee - and were declared elected. Cllr. Heath as an ex officio member.

Cllr. Riley stated that the aims and objectives of each committee need to be agreed. Cllr. Riley added that the members of the Communities and Events Committee do an awful lot of work and it would be good if the whole council could be involved ‘on the day’ at events. A good example would be the Denham Green Christmas Fayre when a lot of help is required to set up. Cllr. Sproul commented that a lot of councillors did help last year with the fayre. Cllr. Riley asked if any Cllrs knew of any potential sponsors to let the Communities and Events committee know. Cllr. Williams commented that the Parish Council is often thought of in the same way as the County and District Councils and that we need to make our profile clearer. Cllr. Pamment suggested putting a profile of the Parish Council on the website. Cllr. Jefferys reminded the meeting that instead of a yearly newsletter, the Parish council does now have a monthly presence in ‘In and Around Denham’ magazine. The Co-Clerk reported that more volunteers are now picking litter than before, however we do need more to come forward; Cllr. Pamment had identified a person willing to volunteer. Cllr. Williams had seen an instance of garden rubbish being dumped in the village and will speak to the Co-Clerk about it.

12. Attendance at Meetings

The attendance of meetings report for 2015/2016 had been completed, however it was not circulated at the meeting due to some minor inaccuracies being identified. It was agreed to defer this item to the next meeting.

13. Elections to Outside Bodies

A grid had been circulated to members prior to the meeting for members to select their outside committee preferences.

1. **South Bucks Association of Local Councils – Up to 5 Members**

Cllr. Heath, Cllr. Riley and Cllr. Skelton volunteered to serve on this outside body and were elected.

2. **Denham Village Infant School Governors - 1 Member**

Cllr. Hans volunteered to serve on this outside body and was elected.

3. **Denham Aerodrome Consultative Committee - 1 Member**

Cllr. Newby volunteered to serve on this outside body and was elected.

4. **Denham Village Hall Management Committee - 1 Member**

Cllr. Heath had volunteered to serve on this outside body and was elected in her absence.

5. **Charities of Denham Trustees - 1 Member**

Cllr. Skelton volunteered to serve on this outside body and was elected.

6. **Colne Valley Park Community Interest Company - 1 Member**

Cllr. Heath had volunteered to serve on this outside body and was elected in her absence.

7. (a) **New Denham Minerals Liaison Committee - 1 Member**

Cllr. Pamment volunteered to serve on this outside body and was elected.

(b) Denham Park Farm Minerals Liaison Committee - 1 Member

Cllr. Jefferys volunteered to serve on this outside body and was elected.

8. Denham against HS2 Committee -1 Member

Cllr. Williams volunteered to serve on this outside body and was elected.

9. Denham Youth Club Management Committee - 2 Members

Cllr. Riley volunteered to serve on this outside body and was elected.

10. Denham Cricket Club – 1 Member

The Co-Clerk volunteered to serve on this outside body and was elected.

11. Denham Bowls Club – 1 Member

Cllr. Davey volunteered to serve on this outside body and was elected.

14. HS2

The following correspondence has been received since the last meeting and were noted by the members.

0072/16 HS2 Alliance: Notification of House of Lords petitioning deadline 18/4/16

0147/16 House of Lords: Acknowledgment of receipt of petition by DPC Ref. HL591

15. Internet Banking

The new Barclays Bank Online Community account is now fully open with start-up funds transferred. The final switch over from HSBC to be completed as soon as possible. Noted by the members with an instruction for the Finance Committee to take the matter forward.

16. Contracts

The new contract with SSE is now in force and the first reports have been received. A full audit of DPC's street lighting will be carried out this month. If the audit reveals that a number of columns are unsafe, there is insufficient budget at present to deal with the problem.

17. 2015/16 Accounts for Audit

Enclosed for members only at this stage, are the 2015/16 accounts that have been prepared for audit. The internal Audit date is set for May 24th 2016. Noted by the members with an instruction for the Finance Committee to take the matter forward.

18. Beating the Bounds

The Beating the Bounds walk was well attended this year with over 20 walkers taking part. The walk started at the Tatling End play area and proceeded through Gladwins Wood, following the M25 and M40 motorways before heading back across the fields bordered by Field Road and Hollybush Lane. The weather was fine and there were beautiful displays of Bluebells throughout the walk. Cllr. Skelton proposed a vote of thanks to Paul Graham for leading the walk and to the Clerks wife, Gloria for providing the post walk teas.

19. Approval of Parish Council Minutes

To approve the minutes of the Full Council Meeting on 11th April 2016 and matters arising. The minutes of the Full Council Meeting held on the 11th April 2016 were proposed by Cllr.

Riley, seconded by Cllr. Skelton, and agreed with the following matters arising.

In the heading, change Mrs Bowen to Ms The quotes for the office re-decoration to be deferred to the Finance Committee. Clerk to action changes.

20. Approval of Committee Minutes

To approve the minutes of the Committees below and matters arising.

Communities and Events Committee Meeting held on 12th April 2016

The minutes of the Communities and Events Committee Meeting held on the 12th April 2016 were proposed by Cllr. Williams and seconded by Cllr. Hans and agreed with no matters arising.

Finance Committee Meeting held on 18th April 2016

The minutes of the Finance Committee Meeting held on the 18th April 2016 were proposed by Cllr. Skelton and seconded by Cllr. Newby and agreed with no matters arising.

Planning Committee Meeting held on 19th April 2016

The minutes of the Planning Committee Meeting held on the 19th April 2016 were proposed by Cllr. Hollis and seconded by Cllr. Williams and agreed with no matters arising

21. Annual Parish Meeting (APM)

For information only and noted by the members, the draft minutes of the APM held at The Colne Council Valley Park Visitor Centre, Denham on 25th April 2016. These minutes will be presented for approval to the next Parish Meeting in April 2017.

Cllr. Williams requested that the meeting be held at 7.00pm or 7.30pm next year. Agreed by the members.

The informative talk given by Stewart Pomeroy and Debbie Valman on the Colne Valley Park was acknowledged by the members.

22. Any other Business

Items raised under point 4 above.

Cllr. Harding: Cllr. Riley announced with regret that Cllr. Harding had resigned as councillor for Denham. The Clerk to send thanks for his past services, he will be missed.

Active Bucks volunteer Seminar: Cllr. Riley asked if any members could attend the seminar Tomorrow. As no one was able to attend, Cllr. Riley agreed to attend the morning session.

Cllr. Hollis advised the meeting that the BCC Cabinet had agreed to proceed to become a unitary council. This will deliver significant cost savings and may focus the district Councils (SBDC and Chiltern) to make savings. Cllr. Hollis warned that if a unitary council were established there would be one giant plan that may lack sympathy for Denham. Planning would be affected along with issues such as HS2. Cllr. Hollis finished by saying that SBDC and CDC should be able to balance the books within the next three years.

23. Date of Next Meeting

To confirm the date of the next meeting as Monday 13th June 2016 starting at 7.45pm with a Public Session, in the Parish Council Office. It was requested that events appear after notices on the next agenda.

24. **Part 2 Confidential Members Only**

With no members of the press or public present, it was agreed to proceed to part 2.

The meeting closed at 9.40pm.

John Coleman-Clerk Denham Parish Council.